Greetings!

The Healthy Classrooms Foundation is excited to announce our second annual invitation for project grant applications to enhance the health of classrooms throughout the state of Wisconsin!

Established in 2008, the Healthy Classrooms Foundation (HCF) strives to make a positive difference in the health of the next generation by promoting and fostering long-lasting projects that increase public health practices in the classrooms. We are committed to community efforts to achieve this goal in the primary and secondary school systems.

It is with these beliefs at heart and in mind that we, HCF, wish to directly support changes at the classroom and school level that focus on issues such as combating childhood obesity, encouraging effective sexuality education, and promoting environmental responsibility for the future.

We seek to fund outstanding projects that aim to integrate public health into the primary and secondary classroom. We encourage you to be creative and think of long-term impact when designing your projects.

Please note the following guidelines when submitting applications:

- Deadline for applications is **May 25, 2010 5pm CST**. Completed applications must be submitted electronically to the following e-mail address: giving@hc-foundation.com.
- We will give preference to and review applications based on their applicability, plausibility, sustainability, creativity and organization.
- Projects must be implemented within the state of Wisconsin and focus on any of the following broad categories: physical health, nutrition, sexual education, global perspectives, minority disparities, environmental responsibility, and mental & emotional health.
- Applicants must be at least 18 years of age, have at least a high school education or equivalent, and must agree to a background check.
- Funding will not exceed $2,000 and monies granted will be based on a budget proposed by the project grant applicant. Funds may not be used for salaries or stipends. Grants are for supplies and direct project expenses (e.g. software, printing, supplies, field trip expenses, etc.) only.
- Applications must be filled out electronically using Adobe Acrobat 8.0 or later. (Download here: http://get.adobe.com/reader/)
- Typing in the applicant's name on the designated signature line of the application will be considered an official signed signature.
- Grant recipients will be notified in early June 2010.
- There will be a formal award ceremony to honor grant recipients in late July 2010.
- Please direct any questions to HCF via e-mail at info@hc-foundation.com

We look forward to hearing from you and together, making classrooms a healthier place to learn.

The Healthy Classrooms Foundation

Project Grant Application

Biographical Information

Name: *(last, first)*

Summer Address:

Home Phone:	Cell Phone:	E-mail:

Employment Status: ☐Employed, ☐Student, ☐Other *(explain)*	Professional Title:

School Contact Information for Project: (Name, Address, Phone)

References: *Name, Position, Contact Phone Number*

1)

2)

3)

Project Information

Brief Rationale/Purpose: (*i.e. Needs assessment, target population*)

Project Idea: (*i.e. What do you propose doing? Brief project description?*)

Goals: (*What do you want to achieve? What are your desired outcomes?*)

Objectives: (*How will you achieve these goals? What specific accomplishments will you achieve?*)

Project Implementation: (*How will you execute the project? What are the steps/components/activities of the project?)*

Sustainability: (Describe the impact you intend to have: short-term vs long-term. Will this be a recurring project? If so, how will you be able to sustain it for future years?)

Proposed Budget: (*Include as much detail as possible; prioritize your expenses, listing them in order of greatest necessity.)*

Item	Justification	Amount
		$
		$
		$
		$
		$
TOTAL		$

Other Funding: *(List other sources of funding including matching grants or other support)*

Additional Information:1)What has been done in the past that relates to this project? 2) Have you applied for a grant from HCF in the past? If so, was it funded? 3)What role would you play in implementing this project? 4)Is there support for this project? Explain. *(e.g. Do you anticipate that the school environment and/or principal will be supportive of this project?)*

Information for the applicant: By submitting this application, you, the applicant, agree to the following conditions in connection with any grant or scholarship monies that are awarded.

(1) You agree to use monies solely for the purposes presented in the completed budget of this application or those approved by the Healthy Classrooms Foundation upon notification of grant receipt; the Healthy Classrooms Foundation reserves the right to withhold and/or recover grant monies in any case where grant monies are, or appear to be, misused;

(2) You agree to complete follow-up on a quarterly basis via oral, written, or on-site communication; the Healthy Classrooms Foundation will assume responsibility for initiating contact with the applicant in order to conduct this follow-up;

(3) You agree to participate in follow-up beyond project completion to evaluate the sustainability and impact of your project;

(4) Within one month of the completion of your project, you will be required to submit a Final Project Report and Accounting Spreadsheet documenting your expenses (please include copies of all receipts);

Signature of Applicant:	Date:
Printed Name:	

Healthy Classrooms Foundation Mission Statement

The Healthy Classrooms Foundation is committed to integrating public health education, such as fitness, nutrition, developmental health, and environmental responsibility, into the primary and secondary school systems.The Foundation supports a community effort to invest in the sustainable development of healthy lifestyles and make classrooms a healthier place to learn.