Wisconsin Department of Public Instruction
PROCEDURAL COMPLIANCE SELF-ASSESSMENT
EVALUATION RECORDING FORM
PI-SA-RRC-EVAL-002 (Rev. 7-11)

INSTRUCTIONS: Enter information for each student record reviewed. 26 available lines. Insert rows as needed between row 13 and row 36. Retain at the district level. If there are any "N" responses, you will be required to upload this file to the Special Education Web Portal as part of the reporting process. Transfer totals for each item to the self-assessment report.

GENERAL INFORMATION

LEA Name

Total Number of Students Evaluated or Reevaluated and Found Eligible by Level (not the number in the sample)				Required Sample Size
Elementary (E)	Middle (M)	High School (HS)	Grand Total	
			0	

RECORD REVIEW SUMMARY

For level, enter "E" for elementary, "M" for middle school, or "H" for high school. Use the drop down menus to select responses.

Record Review Checklist Items

Enter "Y" if requirement is met. Enter "N" if requirement is NOT met. Enter NA if the item is not applicable to the student. No item may be left blank. EVAL-2 is the only item for which NA is an acceptable response.
***Independent 2r Charter schools are not required to respond to item EVAL-7.**

LEVEL	STUDENT NAME	EVAL-1	EVAL-2	EVAL-3	EVAL-4	EVAL-5	EVAL-6	EVAL-7*
Totals	**Items = "Y"**	0	0	0	0	0	0	0
	Items = "N"	0	0	0	0	0	0	0
	Items = "NA"		0					

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