Wisconsin Department of Public Instruction
PROCEDURAL COMPLIANCE SELF-ASSESSMENT
TRANSITION RECORDING FORM
PI-SA-RRC-TRAN-002 (Rev. 07-09)

INSTRUCTIONS: Enter information for each student record reviewed. Use additional sheets as necessary. Retain at the district level. You will be required to submit a copy to DPI as part of the verification process. Transfer totals to self-assessment report.

GENERAL INFORMATION

LEA Name	Total Number of Students 16 and Older	Required Sample Size

RECORD REVIEW SUMMARY

	Record Review Checklist Items Enter "Y" if requirement is met. Enter "N" if requirement is NOT met. Enter NA if the item is not applicable to the student. No item may be left blank. T5 and T9 are the only items for which NA is an acceptable response.								
STUDENT NAME	**T-1**	**T-2**	**T-3**	**T-4**	**T-5**	**T-6**	**T-7**	**T-8**	**T-9**
Totals **Items = "Y"**									
Items = "N"									
Items = "NA"									