

What's New for Government (WNFG)

March / April 2006

Free Loan Books and Audiovisual Materials for Wisconsin State Employees

Books

Antisocial Personality Disorders

Babiak, Paul. **Snakes in suits: when psychopaths go to work.** 1st ed. Regan Books, c2006. 336 p.
Call Number: HF 5548.8.B183 2006.

Employees—Rating Of

Shepard, Glenn. **How to make performance evaluations really work: a step-by-step guide complete with sample words, phrases, forms, and pitfalls to avoid.** John Wiley, c2005. 142 p.
Electronic Location: Table of contents <http://www.loc.gov/catdir/toc/ecip058/2005004378.html>

Employees—Training Of

Stone, Florence M. **The mentoring advantage: creating the next generation of leaders.** Dearborn Trade Pub., c2004. 211 p.
Call Number: HF 5385.S77 2004

Manpower Planning—U.S.

Dychtwald, Ken. **Workforce crisis : how to beat the coming shortage of skills and talent.** Harvard Business School Press, c2006. 269 p.
Electronic Location: Table of contents <http://www.loc.gov/catdir/toc/ecip061/2005029060.html>
Call Number: HF 5549.5.M3 D93 2006

Speed Reading

Wechsler, H. Bernard. **Speed-reading for professionals.** Barron's, c2006. 132 p.
Electronic Location: Publisher description
<http://www.loc.gov/catdir/enhancements/fy0624/2005043>
Electronic Location: Table of contents
<http://www.loc.gov/catdir/enhancements/fy0624/2005043012->
Call Number: LB 1050.54.W43 2006

Veterans—Employment—U.S.

Enelow, Wendy S. **Expert resumes for military-to-civilian transitions.** JIST Works, c2006. 240 p.
Call Number: HF 5383.E47885 2006

Work—Psychological Aspects

Goulston, Mark. **Get out of your own way at work--and help others do the same: conquer self-defeating behavior on the job.** Putnam, 2005. 248 p.
Call Number: HF 5548.8.G668 2005

Workshops (Adult Education)—Handbooks, Manuals, Etc.

Jolles, Robert L. **How to run seminars and workshops: presentation skills for consultants, trainers, and teachers.** 3rd ed. J. Wiley, c2005. 300 p.
Electronic Location: Table of contents <http://www.loc.gov/catdir/toc/wiley051/2004059801.html>
Call Number: AS 6.J65 2005

Borrowing Materials from What's New for Government (WNFG):

Please go back to the WNFG website at: <http://dpi.wi.gov/rll/indgov.html#WNFG> to find directions on how to borrow these items from the Wisconsin Reference and Loan Library.