

NUMERIC REPLY CODES FOR WI and MN

WISCONSIN

Number	ISO REPLY CODES - "Reasons for No"
1	In use (owned, but currently checked out)
2	In process (owned, but not yet processed for patron use)
3	Lost (cannot be found; preparing to withdraw holding)
4	Non-circulating (cannot be checked out to patrons)
5	Not owned (withdrawn; no longer owned)
6	On order (ordering; re-request in 4 weeks)
7	Volume/issue not yet available (expected, but not yet received)
8	At bindery being bound or repaired; re-request in 4 weeks
9	Lacking (do not own volume/part/issue requested)
10	Not on shelf (a quick search did not find item)
11	On reserve (owned, but circulation is restricted)
12	Poor condition (fragile; too tightly bound; cannot photocopy)
13	Cost exceeds limit (lender charges to loan items)
14	Charges (lender will not fill due to borrower's outstanding charges)
15	Payment required (used when borrower owes money to potential lender)
16	Lacks copyright compliance (update with appropriate code-ccl or ccg)
17	Not found as cited (article not in volume/date/pages/index)
18	Locations not found (no free lending locations found/unable to verify)
19	On hold (cannot circulate due to local reserves)
20	Policy problem (request does not comply with lenders policies)
21	Mandatory messaging not supported (not used)
22	Expiry not supported (not used)
23	Requested delivery services not supported
24	Preferred delivery time not possible (lender cannot meet deadline date)
25	(not an assigned number)
26	(not an assigned number)
27	Other unfilled reason: _____ (must use note to explain the reason)

WILS

ADDITIONAL WISCONSIN REPLY CODES (USED BY WILS)

28	SHSW (WIH) microfilm non-circulating-negative only
29	Outside of lending agreement
30	Too new to refer
31	In constant demand in all library systems
32	Reference at all locations; submit copy info with copyright code
33	Request may be returned for further processing
34	Pages missing
35	Reserved
36	Location temporarily inaccessible
37	No response/reply from referral location
38	Referred electronically - unfilled
39	No other referral locations
40	In high demand at local library
41	Does not comply with AV lending policies
42	Genealogical-submit names, cities, towns, counties, w/copyright code
43	Send photocopy of source to assist verification
44	Filled
45	Put on search or recall at UW-Madison
46	Electronic resource-print copy not available for ILL
47	Temporarily missing
48	Unable to verify item requested
49	Reserves filled
50	Location not accessible to lender
51	AV loans reciprocally only from this lender
52	Branch library location, not accessible

MINITEX

Number	Reason Unfilled
1	In use on loan
2	Non-circulating
3	Not on shelf
4	Not owned - title
5	Lacking volume/issue
6	Branch policy problem-location not accessible
7	On order
8	Cost exceeds limit
9	Technical processing
10	Preferred delivery time not possible
11	Poor condition
12	At bindery
13	Volume/Issue not yet available
14	Not licensed to fill
15	Required delivery services not supported
16	Prepayment required
17	Other unfilled reason
18	Lacks copyright compliance
19	Not found as cited
20	Send photocopy of source to assist verification
21	Request may be returned for further processing
22	Genealogical-submit names, cities, towns, counties with copyright code
23	Reference item-submit copy info with copyright code
24	Too new to lend or refer
25	Lost/pages missing
26	On reserve for class
27	In constant demand in all library systems
28	Unable to verify item requested
29	No response or reply from referral location
30	Referred electronically, no response given
31	Does not comply with AV lending policies
32	AV loans reciprocally only from this lender
33	Owned in MINITEX region. No out of region referrals
34	Location temporarily inaccessible