

Memorandum

Date: January 8, 2016
To: District Administrators
From: Sheila J. Briggs, Assistant State Superintendent 
Subject: Education for Employment (PI26) Administrative Rule Publication

This memo is to notify school districts that the new Education for Employment administrative rule has been revised and published. On December 1, 2015, the PI26 Education for Employment Plans and Programs became effective. Changes to the rule impact school boards and districts in the following ways:

- Providing academic and career planning (ACP) services to students in grades 6-12 beginning in fall 2017.
- Development of a long-range plan with school district staff and community stakeholders.
- Publishing the plan on the school district's website.
- Reviewing the plan yearly.

The plan shall address:

- Local, regional, and state labor market needs.
- Education and training requirements for occupations that will fill labor market needs.
- Process to engage parents regarding ACP services provided and opportunities to participate.
- Description of career and technical education (CTE) programming available, staff professional development for ACP delivery, and how school district will meet education for employment program requirements.
- Strategy to engage business, postsecondary education, and workforce development.

The services shall provide information and opportunities that lead to:

- Career awareness in elementary.
- Career exploration in middle and high school.
- Career planning and preparation in high school that includes:
 - career research,
 - school supervised work-based learning experiences,
 - career decision making,
 - application of academic skills, technologies, economics,
 - entrepreneurship,
 - personal financial literacy,
 - CTE opportunities,
 - labor market information, and
 - employability skills.

Beginning in the 2017-18 school year, the ACP services shall provide:

- Individualized support from school district staff to assist students with completing and updating the academic and career plan at least annually.
- If a student is a child with a disability, the students' ACP shall be made available to the student's individual education program (IEP) team. The IEP team may, if appropriate, take the student's ACP into account when developing the pupil's transition services under s. 115.787 (2) (g), Stats.
- Access to a software tool for career exploration, planning and management.
- Access to a formal process for connecting students and staff for development and implementation of academic and career plans.

The education for employment program is considered approved as long as the program complies with the requirements of related statutes and rules including PI26, and ss.115.28 (59) and 121.02 (1)(m), Stats.

In the coming months, DPI will be working with partner agencies and organizations to direct school districts to resources on the ACP website at: <http://dpi.wi.gov/acp/implementation> and to identify and develop any needed resources for school boards and administrators to publish their plan.