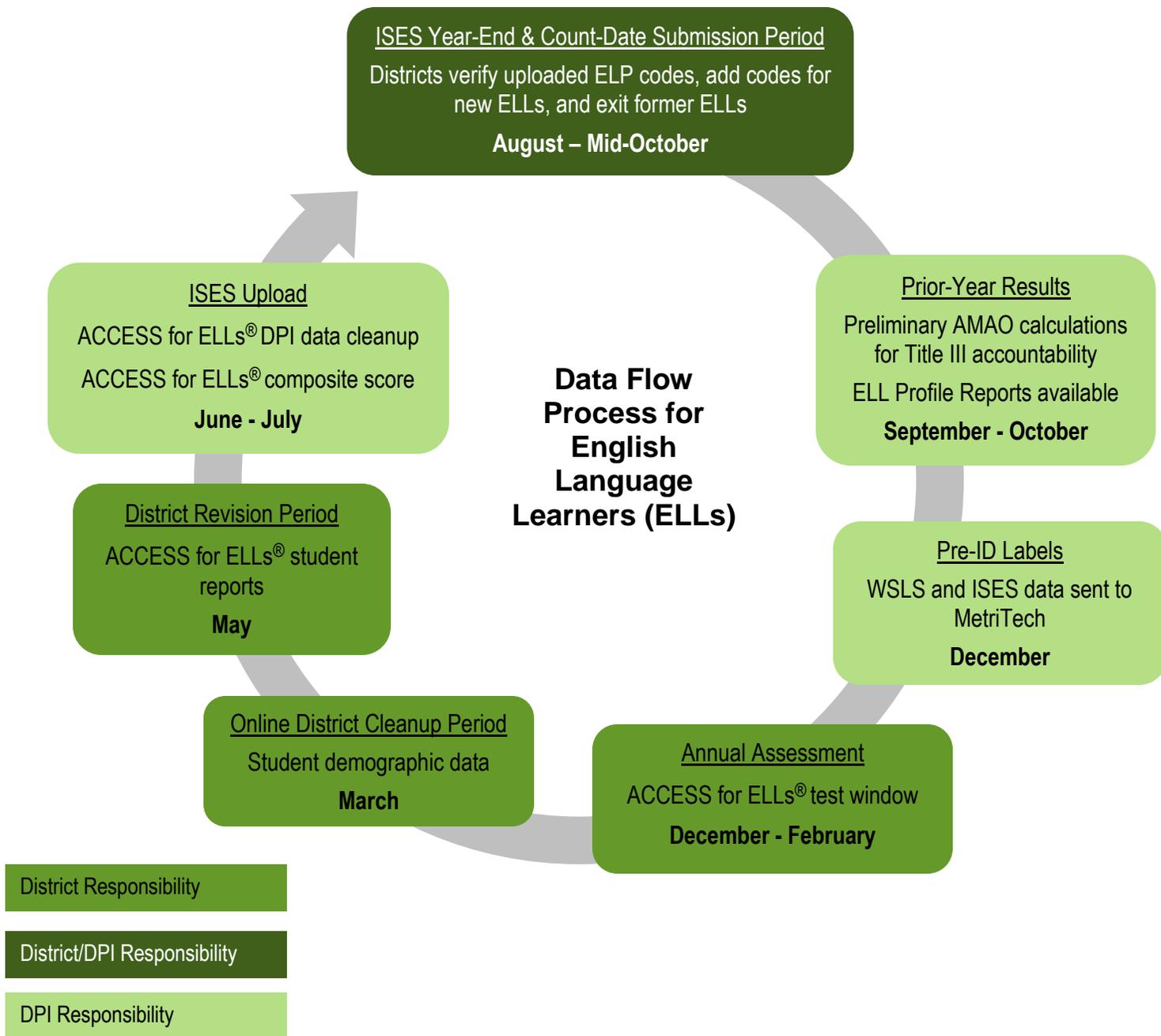


Data Flow Process for English Language Learners (ELLs)



The chart above depicts how data flows to classify English language learners (ELLs). The annual test, ACCESS for ELLs® is Wisconsin’s required assessment that complies with Title III of the Federal *No Child Left Behind* (NCLB) legislation. Submitting and updating English language proficiency (ELP) codes by the deadlines results in accurate Pre-ID labels, ACCESS for ELLs® reports, and subsequent accountability determinations. District Assessment Coordinators (DACs) and District Wisconsin Student Locator System (WSLS)/Individual Student Enrollment System (ISES) administrators should work together to ensure that accurate data are submitted. Visit the [Office of Educational Accountability \(OEA\) webpage](#) for more information regarding district opportunities to verify and correct ELL student demographic data.

DISTRICT OPPORTUNITIES TO VERIFY THE ACCURACY OF ELL STUDENT DEMOGRAPHIC DATA

Opportunity	Date	Electronic Data	Hand-code
Wisconsin Student Locator System (WSLS) - Wisconsin Student Number (WSN)	Update Regularly		
Individual Student Enrollment System (ISES) - Update year-end and count-date records before October collection deadline.	August-October		
Pre-ID labels - Information on the label should be accurate and current. If the student identifier information is correct, but other errors are found on the label, still use the label and make demographic data corrections electronically in March.	December-February		
Front and back cover of the ACCESS for ELLs® test books - Student information should only be completed if there is no Pre-ID label available. It is essential to make sure the correct WSN is provided.	December-February		
Online district cleanup period for student demographic data - Districts review and update ELL data through MetriTech's secure site.	March		
District revision period after ACCESS for ELLs® student reports are delivered - Districts have approximately four weeks to review and notify MetriTech of errors related to reporting.	May		