

**From:** Roush, Margaret A. DPI  
**Sent:** Monday, March 30, 2015 11:24 AM  
**To:** Wisconsin ACT General Updates  
**Subject:** Aspire portal sandbox access

Good morning,

Many of you have asked about gaining access to a safe place to work and learn within the Aspire portal with no chance of interfering with live data. If you would like access to a sandbox setting in the Aspire portal, known as an Infrastructure Trial, please refer to the email below sent from ACT Aspire to Test Coordinators this morning. Follow the link to request access to the sandbox and, please open and save the attached document which provides instructions how to effectively use the sandbox. Infrastructure Trial access is entirely optional and if you had access to the sandbox last fall, you do not need to request it again.

[Sandbox Access Request Form](#)

Regards,

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**From:** ACT Aspire Implementation [[mailto:actaspire\\_implementation@actaspire.org](mailto:actaspire_implementation@actaspire.org)]  
**Sent:** Monday, March 30, 2015 10:48 AM  
**Subject:** Wisconsin Summative: Infrastructure Trial/Sandbox Signup Information

*Dear Wisconsin Educators,*

*The following information describes important details regarding the Infrastructure Trial Tenant, including an invitation to receive access for your organization.*

***What the Infrastructure Trial Tenant is:*** An Infrastructure Trial Tenant is a separate Tenant within the ACT Aspire Portal that works as a sandbox environment. This Trial environment is separate from the live data tenant that you will use to complete your test administration tasks. (Please see the attached "ACT Aspire Infrastructure Trial Guide" for more information.)

***Why it's useful:*** Signing up for this sandbox tenant provides you with the opportunity to test your local infrastructure, work with simulated student data, set-up practice test sessions, print authorization tickets, etc.

***How to access it:*** Please complete the form below and ACT Aspire will send an invitation to join the Infrastructure Trial Tenant within 5 - 7 business days. The invitation will be sent from [admin@actaspire.com](mailto:admin@actaspire.com).

**Please note:** Participation in the Infrastructure Trial is optional. If you signed up for the Infrastructure Trial for Fall 2014 Aspire test administration, your account is still active. You do not need to sign up again.

**Infrastructure Trial Request Form:** [Sandbox Access Request Form](#)

If you have questions, please call toll-free at [888-802-7502](tel:888-802-7502) or email at [ACTAspire\\_Implementation@ACTAspire.org](mailto:ACTAspire_Implementation@ACTAspire.org).

Regards,  
The ACT Aspire Implementation Team