



Badger Exam Classroom Activity Administration Guidelines



The purpose of a Classroom Activity is to give students exposure to context before they complete a related Performance Task, so that the information collected in the Performance Task more likely reflects student knowledge of the construct (math), rather than the context (e.g., kayaking). The following are some basic guidelines for the classroom activity:

- The Classroom Activity involves interactions between the teacher and students. The Performance Task that follows will be completed by individual students in the computer-based test delivery system.
- Classroom Activities for mathematics take about 30 minutes.
- Mathematics Classroom Activities can be done in a computer room, in the classroom, or in any area deemed appropriate for assessment administration.
- Download the assigned Classroom Activity at least one or two days before the scheduled delivery of your Classroom Activity and Performance Task.
- Review the Classroom Activity prior to facilitation of the activity.
- Consider the appropriate classroom-based accommodations that should be provided to students in the class that would normally be provided during instruction. Provide these accommodations during the Classroom Activity.
- Any tables, graphics, formulas, or other information contained in the materials for the Classroom Activity may be displayed for students.
- Some parts of the Classroom Activity are scripted. Facilitators should read these scripts exactly as they appear.
- Other parts of the Classroom Activity require students to respond orally and are more consistent with typical instructional practice (not scripted).
- Respond to students' questions the same way you would respond in standard classroom practice.
- The Classroom Activity is nonsecure; however, it should not be supplemented with any other content that the administrator may think is helpful. Supplementing the Classroom Activity may detract from the intended purpose of the Classroom Activity and is not advised.
- The TA should be able to write or display information—including any tables, graphics, formulas, or other information contained in the Classroom Activity materials—for students to see, such as on a chalkboard or dry-erase board. Computers, projectors, and other technology are allowed but not required for the Classroom Activity. When Section 2 PT is administered, content from the Classroom Activity should not be available (i.e., do not put any content from the Classroom Activity on the board, in handouts, etc.).
- In the event a student is absent during the Classroom Activity, a make-up session must be scheduled. The Classroom Activity may be recorded; however, the make-up session should provide students with an experience similar to that of his or her peers. To the greatest extent possible, the make-up session should provide students an opportunity to interact with the teacher or TA and his or her peers.

