

**From:** Passehl, Melissa K. DPI [mailto:Melissa.Passehl@dpi.wi.gov]  
**Sent:** Tuesday, April 21, 2015 11:23 AM  
**To:** DACs  
**Subject:** Attn DACS: DLM Testing Reminders

## Dynamic Learning Maps Testing (March 30-May 22, 2015)

### ROSTERS

Students should only be rostered to one educator within the DLM Educator Portal. Students who appear on more than one roster may not receive test tickets until rosters are edited. Please see the [Data Steward Manual](#) for instructions.

### TEST TICKETS

Student test tickets with the student's username and password to access KITE are in the Test Management area of Educator Portal. See the procedure titled *View Student Username and Password* in the [Test Administration Manual](#) beginning on page 116. A new testlet will be produced for each new testlet assigned to a student. The DLM assessment is adaptive based upon student response. It may take up to an hour for the next test ticket to be produced. Students are NOT assigned all test tickets at one time (as was done with the field test). Test administrators should plan on testing no more than once in the morning and then again in the afternoon.

### TESTLET INFORMATION PAGES (TIPs)

Teachers should use the TIPs in order to gather information about testlets prior to sitting down with a student including the use of manipulatives. Teachers SHOULD NOT login into a testlet to preview the testlet ahead of time as this is considered a test security violation. Teachers can find the TIPs pages following the procedure in the [Test Administration Manual](#) beginning on page 121.

### NUMBER OF TESTLETS PER STUDENT

The number of testlets assigned to a student varies depending on the content area and the grade of the student. The table below is also found within the [Test Administration Manual](#) on page 175. Continue testing until your student has completed the appropriate number of testlets for their grade and content area.

Grade	Math Testlets	ELA Testlets
3	6	7
4	7	7
5	6	7
6	6	6
7	6	6
8	6	6
9	6	6
10	6	6

## FAQS

DPI has created a list of frequently asked questions that can be found at <http://oea.dpi.wi.gov/assessment/DLM/FAQ>. Below are a few additional questions for your immediate attention:

### **I can't see all of the images, test questions, or test answers onscreen.**

Your Technical Liaison can help you troubleshoot these issues using the [KITE Client Whitelist Settings](#).

### **Which student supports are allowed?**

For many teachers, delivering DLM computer-based testlets is a new experience this spring. [This document](#) provides some reminders about allowable supports and materials used to deliver assessments. It also provides examples of how students with different response modes can indicate their answers to computer-based testlets. The [DLM Accessibility Manual](#) is also a good resource for information on allowable supports.

### **Can I substitute materials/manipulatives?**

- Testlets sometimes call for the use of materials or manipulatives. Suggested materials are included in the Testlet Information Page (TIP) for each testlet. To gather materials ahead of time that are likely to be used in a student's assessment, please see the materials collections lists on your Educator Resource Page.
- In a few testlets, some materials are required and cannot be substituted, but in most testlets substitutes are allowed. For more information about substituting objects, see the TEST ADMINISTRATION MANUAL section titled Teacher-Administered Tests.
- When substituting materials, remember to change the words in the question (including the answer choices) to match the substituted item.

Please contact Kristen Burton should you have any questions at 608-267-3164, or the DLM Helpdesk at 1-855-277-9751.

### **Melissa K. Passehl**

Strategic Planning & Professional Learning Consultant  
Office of Student Assessment - Division of School & Student Success  
Wisconsin Department of Public Instruction  
ph: 608-267-1288 | f: 608-266-8770 | [Melissa.Passehl@dpi.wi.gov](mailto:Melissa.Passehl@dpi.wi.gov)  
[DPI](#) | [Facebook](#) | [Twitter](#) | [YouTube](#) | [DPI-ConnectEd Newsletter](#)