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| 8. | Interlibrary loan practices of Wisconsin correctional institutions (10:45 a.m.) | Christine Barth,
RL&LL | Discussion, action |
| 9. | Presentation and tour, Harold Andersen Library (11:15 a.m.) | Myrna McCallister | Information, discussion |
| | Lunch (Noon) – Walk to University Center, Room 259A | | |
| 10. | Beginnings Report recommendations progress update (12:45 p.m.)
a) Committee reports: Embedded Librarians and Libraries as Anchor Stores | Mike Bahr, Nita Burke | Information, discussion |
| 11. | Review revised Interlibrary Loan Guidelines for Wisconsin (1:10) | Chris Barth, Martha Berninger | Information, discussion, action |
| 12. | Library Legislation Update (1:40 p.m.)
a. State
b. Federal | John DeBacher, Steve Sanders,
Kurt Kiefer | Information, discussion |
| 13. | Update on COLAND appointments for terms ending July 1, 2012 (2:00 p.m.) | Sandra Melcher | Discussion |
| 14. | Election of nominating committee for COLAND officers for 2012-13 (2:05 p.m.) | Sandra Melcher | Discussion, Action |
| 15. | Suggestions for Future Agenda Items (carried forward from previous agendas) (2:20 p.m.)
a. New Hartford library (Mike Bahr);
b. UW Oshkosh (Catherine Hansen);
c. UW-LaCrosse and the LaCrosse Public Library (Bob K.)
d. Black River Falls library (Kristi) | Sandra Melcher/All | Information, discussion, action |
| 16. | Future Meeting Dates
a) July 13, 2012 – Hartford Public Library
b) September 14, 2012 – UW Oshkosh
c) To be confirmed | Sandra Melcher, all | Discussion, action |
| 17. | Review follow-up items | Sandra Melcher | Discussion |
| 18. | Announcements | All | |
| 19. | Adjournment (3 p.m.) | Sandra Melcher | Action |

COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT

Meeting Minutes
May 18, 2012
10 a.m. – 3 p.m.
Harold Andersen Library
UW Whitewater
800 West Main Street
Whitewater, WI 53190

Members Present: Barbara Arnold, Madison
Michael Bahr, Germantown
Ewa Barczyk, Milwaukee
Mary Bayorgeon, Appleton
Nita Burke, Darlington
Miriam Erickson, Fish Creek
Bob Koechley, Fitchburg
Doug Lay, Suamico
Jessica MacPhail, Racine
Sandra Melcher, Milwaukee
Cal Potter, Sheboygan Falls
Annette Smith, Milton
Lisa Sterrett, Viroqua
Kris Adams Wendt, Rhinelander
Kristi Williams, Cottage Grove

Members Absent: Francis Cherney, Milladore
Catherine Hansen, Shorewood
Lisa Jewell, Madison
Susan Reynolds, Cable

DPI Staff: Nancy Anderson
Christine Barth
Martha Berninger
John DeBacher
Kurt Kiefer
Roslyn Wise

1. CALL TO ORDER

Chair Sandra Melcher called the meeting to order at 10:07 a.m.

2. ROLL CALL/DETERMINATION OF QUORUM

Roslyn Wise called the roll; fifteen members were in attendance at roll call so a quorum was present.

3. WELCOME TO UW-WHITEWATER HAROLD ANDERSEN LIBRARY

Myrna McCallister, director of the Harold Andersen Library, welcomed the group to UW Whitewater. She will return at 11:15 to give a tour of the library.

4. ADOPTION OF THE AGENDA FOR TODAY'S MEETING

Doug Lay moved to approve the agenda; Lisa Sterrett seconded the motion, and the agenda was adopted.

5. APPROVAL OF MINUTES FROM THE MARCH 9, 2012, MEETING

Doug Lay moved to approve the minutes; Bob Koechley seconded the motion. The motion passed.

6. UNIVERSITY OF WISCONSIN SCHOOL LIBRARY EDUCATION CONSORTIUM

Eileen Schroeder, Associate Professor in UW Whitewater's Library and Information Technology program, gave a presentation on the UW System School Library Education Consortium (UWSSLEC). She noted that the university does have undergraduate and graduate levels classes, but its largest program is the one leading to licensure for school library media specialists. She talked about the history of the consortium, which includes the Madison, Superior, Oshkosh, Whitewater, and Eau Claire campuses. The program began in 1997. It is a hybrid program, with both online and face to face courses, to accommodate individuals in remote areas of the state. Each semester, 15-28 people, all teachers, participate. This year they are working with UW Oshkosh to offer 4 undergrad courses in an online format; they are looking at selecting a platform. Kurt Kiefer asked if they have selected a platform; he suggested they look at the digital literacy learning group plan for platform implementation. Eileen said some kind of two-way video will be used. She said Kurt should talk to her, Penny Garcia at Oshkosh, or Elena Pokot, CIO of Whitewater.

A couple of years ago the consortium realized that school principals in remote areas of the state frequently contact them looking for school librarians to work in their schools because recruiting is difficult. Newly graduated school librarians are not likely to take a job in one of these areas unless they are from that area, so it is usually easier to have a teacher already working there become certified as a school library media specialist (most often they become half time teachers and half time librarians – schools are very small). Steve Sanders and Nancy Anderson from DPI suggested the consortium apply for an

IMLS grant; they applied in the fall of 2008. The grant was funded and the consortium received close to \$980,000, to be matched by similar amounts from the consortium campuses to provide scholarships for individuals from rural or smaller districts and to redesign curriculums and to create a set of resources for administrators on school librarians and what they might do. Out of 80 applicants for the scholarships, 40 were selected based on principal recommendations. The first group has now totally finished with its coursework; the other group will finish its coursework this summer. About 1/3 to 1/2 have moved into school library jobs. Five dropped out and that money was redistributed to other people. In all 53 people were funded in one form or another and will be licensed in the state. They did some curriculum redesign and talked to experts in the field. They also created an administrator's guide which is online; this is probably the least effective tool at this point. A call did go out for continuation grants; they have applied to fund 18 more but have not heard back. Lots of service projects have been going on as part of the grant, as well as WEMTA memberships. They expect to see some real changes in the people moving into the field over the next couple of years. John DeBacher commented that certification requirements for public librarians were recently revised in an effort to help small libraries recruit staff as well as to encourage school library students to add public library certifications. Eileen commented that most of UWW's public librarian students are looking at going to graduate school to be school librarians. Cal Potter asked how the universities are doing in meeting the needs to fill positions. Eileen said she has heard that it is still hard to fill positions, even in Madison. She noted that many of the positions serve multiple schools and even districts. People are hesitant to change districts because they lose seniority. Sandra Melcher asked about recruitment for students of color. Penny Garcia has been working on this and she has met with people at reservations and urban areas, but the numbers are still limited. Kristi Williams asked about recruitment of teachers who recently lost jobs; Eileen responded that there are two of these in the program right now.

7. REPORT OF THE CHAIR

a) Correspondence – Sandra reviewed the correspondence listed on the agenda and included in the emailed packets. The last item on the list was a thank you letter to WEMTA for supporting the prison literacy project; at their recent conference they collected about 120 books and sent them to the Department of Corrections. There was no other correspondence.

b) Update on Wisconsin Prison Literacy Project: Sandra reported that Bob Zabkowiec has moved to a new position at the Department of Corrections (DoC) and will no longer be the point of contact for the Prison Literacy project. She will find out who will be the new POC.

Bob Koechley continued the update with a report on the collaboration with the Wisconsin Council of Churches (WI CoC) that he began several months ago. The response from the WI CoC has been extremely enthusiastic. He also reported on a prison ministry program run by Jerry Hancock; apparently this group has not been able to find anyone at the DoC to work with them on their outreach program so they are happy to make this connection with COLAND's collaboration with DoC. Bob met with the WI CoC group at Promega a couple of months ago, which resulted in a number of individuals volunteering to help with the program. Bob K. also contacted Bruce Smith from the South Central Library System delivery service and he agreed that the delivery service could assist with transporting the books to the DoC site in Madison. Bruce is in attendance at today's meeting. In August the WI CoC will send out a letter and post on website to 2200 churches, encouraging reading clubs or smaller groups within church population to supply books. A volunteer (JoAnn) from the CoC has agreed to take phone calls from churches interested in donating books and help coordinate the effort. Church groups will collect books, box and label them, and will take the books to the local public library, to be picked up by the SCLS delivery service, which will then deliver them to the DoC. Bruce Smith, transportation director at South Central, added some comments about their part in the project. He spoke at SRLAAW about the project and everyone is receptive to the idea. Much of the concern is how the donations will be fed through the system; need to be "trickled through" to avoid overburdening the libraries and the delivery system. He said there is room in the SCLS vans for these books so this is something they are happy to do. Bob thanked Bruce for his work on the project. Bob reiterated that the church groups are appreciative for COLAND's project because they have not been able to make contact within the DoC system. Bob asked if there is some way to find out why some corrections facilities have access to interlibrary loan and some do not. Kurt commented that DPI is willing to work with other agencies to build collaboration around lifelong learning, including prisons. Kris Adams Wendt added that the minimum security facilities also need to be included; these facilities seem to have dropped off the state radar. Bob noted that there are still 77 jails that could be impacted as a next step. Their

collections seem to be primarily from rummage sale collections with no planning or oversight. There was some discussion about varying levels of support from wardens and prison superintendents. Bruce added that there are currently 12 correctional institutes that have ILL access, and the warden determines access. There are various issues impacting ILL access, including whether or not there is a library and cost issues, as well as the type of access available. Kurt commented that a “cookbook” model needs to be developed to make the process easy for the prisons. He thanked Bob and COLAND for the work on the project and the success in making a difference. He suggested COLAND visit Bruce’s facility (the South Central Delivery Services building) for a tour.

8. INTERLIBRARY LOAN PRACTICES OF WISCONSIN CORRECTIONAL INSTITUTIONS

Martha Berninger began the report by encouraging COLAND to consider using the interlibrary loan model to build a way to get additional educational materials into the prisons; to make this part of a larger conversation if possible to provide more lifelong learning tools to prisons by working with DPI and other organizations.

Christine Barth distributed a list of state correctional institutions participating in interlibrary loan (ILL). She reviewed the list, highlighting particular points such as the largest borrower (Jackson Correctional Institution Library) and the total items borrowed by correctional facilities in 2011 through ILL (28,543). Stanley Correctional received some funds recently to purchase a WISCAT license and pay for statewide delivery service so they will be doing that soon. She also distributed a list of the top 25 titles requested by correctional institutions through ILL. Japanese graphic novels and urban fiction are the most popular. She suggested educators in the correctional facilities should consider using book club kits from public libraries to supplement the titles requested by the inmates. Christine commented that reference materials do not go through ILL so reference materials might be good donation items.

Bruce Smith continued the discussion and distributed a handout listing the correctional facilities currently served by the statewide library delivery service and they are charged for the service. He suggested looking at pricing models to see if there can be more consistency. Locations not getting access are women’s and children’s facilities. Kristi Williams and Lisa Sterrett commented about local efforts to connect prisoners with children and families. Cal Potter mentioned that everyone needs to know about the types

of variables that contribute to whether or not a facility has access to library materials. Christine noted that facilities that use ILL do have a librarian who facilitates and coordinates.

9. PRESENTATION AND TOUR, HAROLD ANDERSEN LIBRARY

Myrna McCallister, director of the Harold Andersen Library, gave a brief presentation about the library. She arrived 3-1/2 years ago and since her arrival has made many changes. She did much weeding of the collection (previous weeding was minimal). The second floor used to be the reference collection and was completely full, although the materials were rarely used. Extensive weeding took place and they turned the space in to areas that could actually be used by students. Library administrators have tried to be responsive to the students so the library is now the most desired place on campus for students to meet, study, etc. The library is now open until 2 a.m.; they also have a café, quiet floors, comfortable seating, veterans and service members section, group study spaces, and they keep requesting more general use computers. She proceeded to lead the group through the library. (Note: photographs of the library spaces when Myrna first arrived are part of the minutes.)

LUNCH BREAK

10. VISIONING SUMMIT BEGINNINGS REPORT RECOMMENDATIONS PROGRESS UPDATE

a) Committee reports: Embedded Librarians and Libraries as Anchor Stores

Mike Bahr discussed two draft papers, one on Anchor Stores and one on Embedded Librarians, that were included in the meeting packets. The committee is looking for feedback on the papers over the next month, so they can make edits or respond to suggestions in time for the next meeting. Nita Burke, one of the committee members, explained the intention of the research. It is for librarians who do not have time to do this research, so they can know there is a model out there for librarians getting out of the library and serving the community, making librarians essential to the community, citing examples from her own life. She noted that school librarians are the original embedded librarians, although this is not mentioned in the research paper. Mike B. talked about building relationships with the business community as well as with the business community. Policy makers will take notice if you get the business community behind

you. These two ideas, Embedded Librarians and Anchor Stores, focus on roles that will build advocacy for libraries. Nita talked about the importance of strengthening economic development and librarians can help do this. Mike B. added that librarians are ideally suited for this kind of outreach; it is not a foreign role for librarians but a reassigning of energy. Mary B. commented that health services librarians have always played the role of embedded librarians. There was a discussion among members about examples from their own communities. Miriam Erickson asked if these concepts are being taught in library schools; Nita responded that they are but that one size does not fit all so they are striving to find a model. Barbara Arnold commented that the concepts might be taught using these names but librarians are taught to “know their community.” Mike B. commented that it seems to him that many Wisconsin library directors feel this is outside their level of expertise. Barbara said the only way to change this is to become involved. Ewa Barczyk cited examples from UW Milwaukee; Mike responded that much of this exists in the academic world. Kurt commented on the importance of continuing education, not just pre-service education, much of which is informal; he added that DPI has a role to play in helping get these stories told across the state. DPI has looked at portals, continuing education, spaces where these kinds of things can happen (cited question for Eileen earlier in the day regarding web conferencing). This will be included as part of the digital learning initiative. Mike suggested a breakout session at WLA for people to share stories; Kurt suggested this could also be done online all the time. Mike commented that he this it is a funding issue. Nita talked about library incubators, i.e. blog sites where people share ideas, which don’t cost very much. Kurt commented that sites like these make it much more affordable. Mike said there can be further discussion at the next meeting, after everyone has had a chance to read the two papers.

11. REVIEW OF REVISED INTERLIBRARY LOAN GUIDELINES

Christine B. distributed copies of a list of changes to the Wisconsin Interlibrary Loan Guidelines. The document was last updated in 2005. Draft copies of the document were included in the meeting packet. Martha Berninger reported that the statewide library community contributed to the updates. Christine said they began the process in the spring of 2011 and worked with individuals from different types of libraries around the state and from different geographic areas. The document will not be printed but will available from the web only. Ebooks are not available through interlibrary loan, but many journals are, depending on the license, so libraries are encouraged to negotiate licenses

that include interlibrary loan. An annotated list of open access resources for ILL has also been added. Also added is a section on copyright resources. After some discussion and some questions, Christine asked for COLAND approval of the revised document. Cal moved that COLAND approve the document; Miriam Erickson seconded the motion, and the motion was approved.

12. LIBRARY LEGISLATION UPDATE

Kurt reported that the federal government has asked DPI to pull together some information to help with the Workforce Investment Act Reauthorization bill, allowing public libraries to be officially designated as employment resource centers. He also talked about the Legislative Review Taskforce, which is being formed, and he reported that WiscNet board has worked out an agreement with UW to legally separate themselves; system will address this at the June Regents' meeting. Kurt added that he is now officially a member of the WiscNet board. John DeBacher reported that a bill passed the legislature expanded on the options a public library has regarding donated funds. In 2006, a bill was passed that allowed libraries to transfer donations and bequests to 501(c)3 Friends organizations but the wording was unclear regarding community foundations. The wording has been clarified so that community foundations can also now be a conduit for these funds. Libraries still control any money designated for them. He also gave an update on the "Mequon" bill, relating to an alternate way of exempting from the county library tax resulting in up and down funding from year to year. The bill is likely to come back to the legislature next session. John also reported on the progress to create a legislative review taskforce; he said he hopes the committee will be up and running by September. He is trying to fill a couple of position (his former position and Bob's position) so he has been busy. Most of the taskforce meetings will be held online. Many individuals have volunteered but many of these individuals have a "vested" interest in the work of the committee. The committee will work on topics such as same services requirement for materials and ebooks, roles of resource libraries, required consulting services. Also, since systems are funded through the Universal Service Fund, there might be a need to downplay role of consulting services. The committee would also look

at merging of library systems; there are two system directors retiring so this might be a good time for these systems to look at merging with other systems.

13. UPDATE ON COLAND APPOINTMENTS AND TERMS ENDING JULY 2011

Roslyn Wise reported that she had contacted the governor's appointment assistant, who insisted they had only received one application for appointment (or reappointment). At the last COLAND meeting several members reported they knew people who claimed to have submitted applications. In any case, no progress has been made on filling the terms that ended on July 1, 2011.

14. ELECTION OF NOMINATING COMMITTEE FOR COLAND OFFICERS FOR 2012-13

Sandra asked Mike Bahr, Nita Burke, and Lisa Sterrett to serve on the nominating committee. Mike will serve as chair. She asked if there were any additional nominations. Doug Lay moved to approve the nominating committee. Jessica MacPhail seconded the motion, and the nominating committee was approved. The committee will report back at the July meeting

15. SUGGESTIONS FOR FUTURE AGENDA ITEMS

Kris Adams Wendt noted she attended the Youth Services Section (YSS) meeting at the WLA board meeting; YSS is working on new guidelines. Would it be appropriate for COLAND to present these to COLAND? There was some discussion that this would be up to WLA. Kurt suggested they might want to send the document out and ask for comments. The consensus seems to be that individual feedback might be more appropriate.

Cal suggested that COLAND members should suggest some names to the governor's office for appointment to COLAND. Mary B. noted that she had tried to find someone to apply for her seat last year and had no luck; it is difficult for individuals from the smaller health sciences libraries to get away for meetings. There was a discussion about how to recruit and the difficulty in recruiting individuals who are interested. The 500-word essay seems to be a concern.

16. FUTURE MEETING DATES AND LOCATIONS

July 13, 2012 – Jack Russell Library, Hartford. Roslyn will contact Mike Gelhausen at Hartford next week.

September 14, 2012 – Catherine Hansen is supposed to confirm with UW Oshkosh and send Roslyn the name of the point of contact (Roslyn has not yet heard from Catherine).
November 9, 2012 – UW LaCrosse and the LaCrosse Public Library were suggested by Bob Koechley at a previous meeting. There was some discussion about whether or not this would be the best location since the group has met at several academic libraries recently. Kristi Williams also suggested the South Madison branch of the Madison Public Library (Goodman Library). The group could go to the SCLS delivery service the same day. Black River Falls Library was also suggested. Lisa S. noted it was the first operating public library in the state and it would be good for COLAND to visit at some point.

17. REVIEW FOLLOW UP ITEMS

Sandra will contact the DOC regarding the new point of contact for the prison literacy collaboration. She will write notes to Lisa Strand, WEMTA, and WHSLA regarding suggestions for COLAND appointments. She will also write a thank you note to Bruce Smith for coming to today's meeting.

18. ANNOUNCEMENTS

Sandra also noted that a preliminary discussion of the 2012-13 goals will be on the agenda for the July meeting. She asked that everyone review the goals and prepare to work on them in July.

Kurt announced that Bob Bocher is retiring; today is his last work day. Kris A.W. moved that COLAND should send a message of commendation to Bob for his service to Wisconsin. Cal seconded the motion and the motion carried.

19. ADJOURNMENT

Mary Bayorgeon moved to adjourn the meeting; Miriam Erickson seconded the motion. The motion passed and the meeting was adjourned at 2:10 p.m.

Respectfully submitted,



Annette Smith, Secretary