

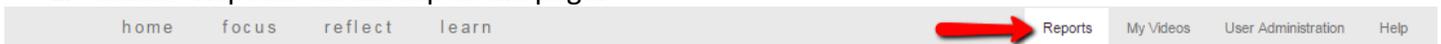
How-To Run a WI Teachscape Teacher Practices Score Report

The Wisconsin's Educator Effectiveness System one- to three-year Effectiveness Cycle process does not fully align with the current Teachscape architecture. Many of the configurations needed for WI cause data to display inaccurately in the reporting features. For example, currently, the Domain & Component Averages Report displayed in the Teachscape platform includes scores entered by the educator in their Self-Review.

To run end-of-year Teacher Practices score reports that provide only the individual component scores entered by the evaluator in the Teacher Practices activity, complete the following steps:

Important: Only individual users that have district level reporting abilities will be able to complete this task.

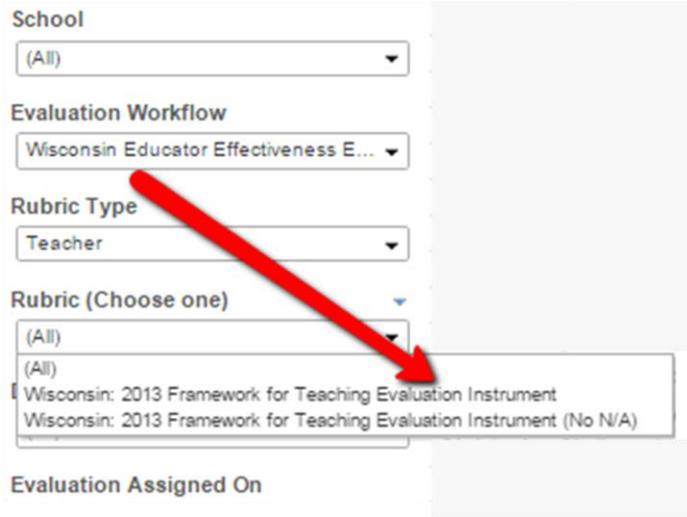
1. Select "Reports" at the top of the page.



2. Select "Domain & Component Averages" from the reports listed under "Reflect".



3. Set the “Rubric (Choose one)” filter on the left to “Wisconsin: 2013 Framework for Teaching Evaluation Instrument”. The rubric listed as “(No N/A)” is the Self-Review. Selecting this filter may or may not remove the Self Review scores from the displayed report on screen, but will remove those scores from a downloaded file. It is best to download the CSV file for accuracy.



School
(All) ▼

Evaluation Workflow
Wisconsin Educator Effectiveness E... ▼

Rubric Type
Teacher ▼

Rubric (Choose one)
(All) ▼
Wisconsin: 2013 Framework for Teaching Evaluation Instrument
Wisconsin: 2013 Framework for Teaching Evaluation Instrument (No N/A)

Evaluation Assigned On

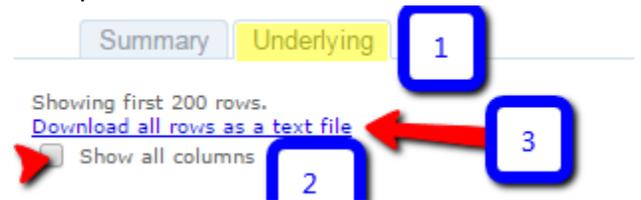
4. To download the CSV file, click the “Export” icon at the top of the displayed reports.



- Domain Averages
- | Practitioner | Practitioner Email | 1: Planning and Pre.. | 2: The Classroom E.. | 3: Instruction | 4: Professional Res.. |
|--|--------------------|-----------------------|----------------------|----------------|-----------------------|
| <ol style="list-style-type: none"> a. Select “Data” from the dropdown menu. | | | | | |

5. A pop-up window will appear with displayed data. At the top of the window:

- a. Select the “Underlying” tab.
- b. Put a check mark in the box for “Show all columns”.
- c. Click “Download all rows as a text file”.



6. A spreadsheet file will be downloaded by the browser. Open the file from wherever the browser settings are configured to put downloads.
7. Within the spreadsheet, pay close attention to the following columns in order to accurately find the scores entered by the evaluators.
 - a. “Assessment” – This should say “Teacher Practices” rather than “Teacher Self-Review”
 - b. “Observer” – The person listed as the Observer should be *different* than the person listed in the “Practitioner” column. If the Observer and Practitioner are the same, the scores are from the teacher-owned scoring module in Teacher Practices and are not the evaluator scores.
 - c. “Scores” – The scores are listed in a column to the far right of the spreadsheet.

NOTE

This spreadsheet:

- Lists each individual component score for a practitioner (educator) on an individual row. All 22 component scores do not appear within one row for the practitioner. Therefore, there are 22 rows for each practitioner.
- This feature also allows for unique sorting of the report to create different reports. For example:
 - Sort by component to be able to find trends that may inform professional development opportunities for staff.
 - Sort by evaluator to review score task completion (i.e., that all 22 component scores have been entered) and other scoring information for each evaluator

Contact CESA Implementation Coaches or the DPI EE team (educator.effectiveness@dpi.wi.gov or 608.267.3750) with questions.