

2015-16 Teacher Evaluation Plan At-a-Glance: WI Educator Effectiveness

<i>Activity or Task</i>	<i>What gets done?</i>	<i>Completed by?</i>	<i>Can be duplicated?</i>
Teacher Self-Review			
Teacher Self-Review Score	Teacher gives themselves self-review component scores	Teacher	Yes, by Teacher
Summary Year Planning Session			
Summary Year Planning Session (E)	Schedule meeting to have the Summary Year orientation conversation	Evaluator	
Educator Effectiveness Plan			
PPG			Yes, by either Teacher or Evaluator*
Professional Practice Goal	Fill out the PPG form; add and update throughout the year	Teacher	
PPG Mid-Year Review Conference (E)	Schedule meeting to have the Mid-Year Review Conference	Evaluator	
PPG End-of-Year Conference (E)	Schedule meeting to have the End-of-Year Conference	Evaluator	
SLO			Yes, by either Teacher or Evaluator*
Evidence for SLO	Evaluator can enter evidence about this SLO throughout the process	Evaluator	
Evidence for SLO	Teacher enters evidence about this SLO throughout the process	Teacher	
SLO Planning and Monitoring Form	Fill out the SLO form; add & update throughout the interval	Teacher	
SLO Mid-Interval Review Conference	Schedule the Mid-Interval Review Conference	Evaluator	
SLO End-of-Interval Conference	Schedule the End-of-Interval Conference	Evaluator	
SLO Artifact portfolio-Evaluator	Evaluators can enter evidence in support of the Teacher's SLO	Evaluator	

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SLO Artifact Portfolio-Teacher	Teachers enter evidence in support of their SLO	Teacher	
SLO score	Teachers self-score their SLO at the end of the interval	Teacher	
Student Learning Objectives Holistic Score**	Lead Evaluator scores all available SLOs holistically (as a body of evidence) with one score	Evaluator	
Teacher Practices			
Announced Observation			Yes, by Evaluator*
Evidence for Announced Observation	Evaluator enters evidence during the observation, tags evidence to components	Evaluator (or Observer)	
Pre-observation Educator Planning	Educator fills out pre-observation form	Teacher	
Pre-Observation Conference (E)	Schedules pre-observation conference	Evaluator (or Observer)	
Announced Observation (E)	Schedules the observation	Evaluator (or Observer)	
Post-Observation Conference (E)	Schedules the post-observation conference	Evaluator (or Observer)	
Announced Observation Observer Feedback	Observer fills out form to provide feedback from the observation	Evaluator (or Observer)	
Announced Observation Educator Reflection	Teacher fills out self-reflection form	Teacher	
Announced Observation Score	OPTIONAL: Evaluator can provide scores aligned to evidence from this observation (Note: scores do not contribute to final Teacher Practices score, but evidence from this observation does go to the Teacher Practices scoring module)	Evaluator (or Observer)	
Mini-Observation			Yes, by Evaluator*
Evidence for Mini-Observation	Evaluator enters evidence during the observation, tags evidence to components	Evaluator (or Observer)	
Mini-Observation Observer Feedback	Observer fills out form to provide feedback from the observation	Evaluator (or Observer)	

<i>Activity or Task</i>	<i>What gets done?</i>	<i>Completed by?</i>	<i>Can be duplicated?</i>
Mini-Observation (continued)			
Mini-Observation Score	OPTIONAL: Evaluator can provide scores aligned to evidence from this observation (Note: scores do not contribute to final Teacher Practices score, but evidence from this observation does go to the Teacher Practices scoring module)	Evaluator (or Observer)	
Artifact Portfolio			No
Evidence for Artifact Portfolio	Evaluators enter evidence in support of Teacher Practices and align evidence to components	Evaluator	
Evidence for Artifact Portfolio	Teachers enter evidence in support of Teacher Practices and align evidence to components	Teacher	
Artifact Portfolio-Evaluator	Evaluators can enter artifacts in support of the components	Evaluator	
Artifact Portfolio-Teacher	Teachers can enter artifacts in support of the components	Teacher	
Teacher Practices Score**	Lead Evaluator scores all components	Lead Evaluator	
End of Cycle Summary			
End-of-Cycle Summary Form – Evaluator	Lead Evaluator summarizes the Teacher’s Effectiveness Cycle	Evaluator	
End-of-Cycle Summary Form – Teacher	Teacher summarizes his or her Effectiveness Cycle	Teacher	
End-of-Cycle Summary Conference (E)	Evaluator schedules and conducts the End-of-Cycle Summary Conference	Evaluator	

Notes:

* Duplicating = Adding another one of these activities. Duplicating an activity creates a blank version that includes all of the subtasks contained in that activity.

** Scores DPI moves from Teachscape to WISEdash Secure

(E) = Event task; adds event to Calendar in Teachscape