



Wisconsin Department of Public Instruction  
**IMMIGRANT CHILDREN AND YOUTH GRANT**  
 PI-2976 (Rev 03-25)  
 For use with federal competitive funds only.  
 ESEA Section 3114(d)1 [U.S.C. 6824]

**INSTRUCTIONS:** Complete and return with original signatures.  
 Application must be received no later than **May 2, 2025**. Late applications will not be accepted.  
 Submit applications to: [amy.maciolek@dpi.wi.gov](mailto:amy.maciolek@dpi.wi.gov)  
 Subject Line: 25-26 ICYG APPLICATION

For questions regarding this grant, contact: Amy Maciolek, 608-266-1570, [amy.maciolek@dpi.wi.gov](mailto:amy.maciolek@dpi.wi.gov)  
 For best results, this form should be downloaded and opened in Acrobat Reader rather than filled out in the browser.

I. GENERAL INFORMATION			
Applicant Agency		Mailing Address <i>Street, City, State, ZIP</i>	
Project Contact <i>First and Last Name</i>		Project Contact's Title	
Project Contact's E-Mail Address		Fax <i>Area/Number</i>	Phone <i>Area/Number</i>
Fiscal Contact <i>First and Last Name if other than project contact</i>		Fiscal Contact's Title	
Fiscal Contact's E-Mail Address			Phone <i>Area/Number</i>
Fiscal Contact's Mailing Address <i>Street, City, State, ZIP</i>		Grant Period	
		Beginning Date <i>mm/dd/yyyy</i> <b>07/01/2025</b>	Ending Date <i>mm/dd/yyyy</i> <b>06/30/2026</b>
Total Funds Requested	UEI	Are you applying as an administering agency for a consortium? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		If yes, applicant must submit the consortium addendum with the appropriate member signature(s) - <a href="https://dpi.wi.gov/sites/default/files/imce/forms/pdf/f1500.pdf">https://dpi.wi.gov/sites/default/files/imce/forms/pdf/f1500.pdf</a>	

## II. OVERVIEW

The Wisconsin Department of Public Instruction (DPI) reserves approximately five percent of its Title III funds to support Immigrant children and youth activities. Local Education Agencies (LEAs) that have seen a significant increase in immigrant children and youth may apply for the Immigrant Children and Youth Discretionary Grant. Qualifying LEAs must have demonstrated a significant increase in their Immigrant and Youth population. For more complete information and eligibility reports pertaining to the [Immigrant Children and Youth Grant](#) see the DPI website.

## III. ABSTRACT

Summarize the proposal and make sure to address the targeted population, the key needs, what the project ultimately seeks to implement.  
*Limit response to the space provided.*

## IV. FEDERAL GENERAL ASSURANCES

The Applicant understands and agrees that the following Certifications and Assurances are pre-award requirements generally imposed by federal and state law or regulation, and do not include all federal and state regulations that may apply to the Applicant or its project. Most requirements are posted to: Uniform Administrative Requirements. <https://www.gpo.gov/fdsys/pkg/FR-2013-12-26/pdf/2013-30465.pdf> or Educational Department of General Administrative Regulations (EDGAR): <https://www.ecfr.gov/current/title-34/part-76> or the Wisconsin Uniform Financial Accounting Requirements (WUFAR): <https://dpi.wi.gov/sfs/finances/wufar/overview>.

### Instructions

Step 1—Read each assurance that follows.

Step 3—Include signed certification and assurances with the application materials.

Step 2—Sign and date the certification statement.

Step 4—Keep a copy for your records.

Each Applicant is ultimately responsible for compliance with the certifications and assurances selected on its behalf that apply to its project or award.

1. **Applicant agrees** to comply with all terms and conditions set forth in the grant program's Application Guidelines document provided with this application. Services provided under this grant will be used to address the needs set forth in the guidelines document. Applicant agrees to implement the activities within the prescribed timeline as outlined in their work plan section of their proposal. Applicant will provide fiscal information within the fiscal year timeline established for new and reapplying programs.
2. **Statutes and Regulations:** The Applicant shall comply with all applicable statutory and regulatory requirements. These requirements include, but are not limited to, applicable provisions of—
  - a. Title VI of the Civil Rights Act of 1964 [45 U.S.C. 2000d through 2000d-4]
  - b. Title IX of the Education Amendments of 1972 [20 U.S.C. 1681-1683]
  - c. Section 504 of the Rehabilitation Act of 1973 [29 U.S.C.794]
  - d. The Age Discrimination Act [42 U.S.C. 6101 et seq.]
3. **Allowable Costs:** Costs incurred shall be allowable under the principles established in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule [2 CFR Subpart E-Cost Principles].
4. **Budget Modifications:** The Applicant will obtain an approved budget amendment when it is anticipated that claimed expenditures will vary significantly from the amount in the current approved budget. A significant variance is an increase of 10 percent (summary of all line items) of the current total approved budget [2 CFR § 200.308(f)]. This applies to all grants unless there are more restrictive or specific requirements of the grant award which may be the case with discretionary grants.
5. **Confidentiality:** The Applicant shall comply with provisions regarding confidentiality of student information [WI Statute § 118.125, pupil records].
6. **Conflict of Interest:** No board or staff member of an LEA or CESA may use his or her position to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated, such as a royalty, commission, contingent fee, brokerage fee, consultant fee, or other benefit [Wis. Stat. 19.59 (1) (a)] [2 CFR § 200.112].
7. **Contracts and Procurement:** The Applicant will use its own procurement procedures that reflect applicable state and local laws and regulations, provided the procurements conform to applicable federal law and the standards in [2 CFR §§ 200.318-200.327] Procurement Standards.
8. **Debarred and Suspended Parties:** A contract (see 2 CFR §180.220) must not be made to parties listed on the government wide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
9. **Cooperation with Evaluation:** The Applicant shall cooperate with the performance of any evaluation of the program by the WDPI or USDE or by their contractors [2 CFR §200.329(1)].
10. **Copyright, Acknowledgement, and Publications:** The Applicant/Recipient will comply with all copyright and materials acknowledgement requirements as addressed in the projects' grant guidelines. The U.S. Department of Education and the WDPI reserve royalty-free, nonexclusive, and irrevocable licenses to reproduce, publish or otherwise use, and to authorize others to use, for their purposes. The copyright in any work developed under this subgrant or contract under this subgrant; and any rights of copyright to which the Applicant or a contractor purchases ownership with grant support. The content of any grant-funded publication or product may be reprinted in whole or in part, with credit to the USDE and WDPI acknowledged. However, reproduction of this product in whole or in part for resale must be authorized by the WDPI. When issuing statements, press releases, and other documents describing projects or programs funded in whole or in part with federal grant funds, the grant award recipient shall clearly acknowledge the receipt of federal funds in a statement.
11. **Fiscal Control:** The Applicant will use fiscal control and fund accounting procedures and will ensure proper disbursement of, and accounting for, federal funds received and distributed under this program [2 CFR §200.302 (a), (1), (3); §200.302]
12. **Indirect Costs:** If the fiscal agent intends to claim indirect costs, the total amount budgeted for indirect costs is limited to and cannot exceed the negotiated indirect rate established with the WDPI. Indirect costs cannot be charged against capital objects.
13. **Legal and Regulatory Compliance:** Administration of the program, activities, and services covered by this application will be in accordance with all applicable state and federal statutes, regulations and the approved application [34 CFR §76.700].
14. **OMB Standard Form 424B:** The Applicant will comply with all applicable assurances in OMB standard Form 424B (Assurances for Non-Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; merit systems; nondiscrimination; Hatch Act provisions; labor standards; flood insurance; environmental standards wild and scenic river systems; historic preservation; protection of human subjects; animal welfare; lead-based paint; Single Audit Act; and general agreement to comply with all applicable federal laws, executive orders and regulations. <https://www.grants.gov/forms/forms-repository/sf-424-family>
15. **Programmatic Changes:** The Applicant will obtain the prior approval of the WDPI whenever any of the following actions is anticipated:
  - a. Any revision of the scope or objectives of the project;
  - b. Changes in key persons where specified in the application or grant award;
  - c. A disengagement from the project for more than three months, or a 25 percent reduction in time devoted to the project, by the approved project director;
  - d. Contracting out or otherwise obtaining services of a third party to perform activities central to the purpose of the award;
  - e. Changes in the amount of approved cost-sharing or matching provided by the subrecipient [2 CFR §200.308 (1,2,3,6,7)].
16. **Record Retention:** In accordance with 2 CFR §200.334(b), this is written notification to the subrecipient that WDPI requires an extension to the record retention period for grants addressed in the *Wisconsin Records Retention Schedule for School Districts*. <https://publicrecordsboard.wi.gov/Documents/School%20GRS.pdf> All applicants will ensure records are maintained for a period of at least three years after the end of the project year (2 CFR §200.334). If any litigation, claim, negotiation, audit, or other action involving the records starts before the end of the period, the records will be retained until completion of the action and resolution of all issues.
17. **Reporting:** The Applicant will ensure all required financial and program data is reported to the WDPI timely on a schedule established by the WDPI. The Applicant will report to WDPI using the accounts in the

**IV. FEDERAL GENERAL ASSURANCES (cont.)**

- Wisconsin Uniform Financial Accounting Requirements (WUFAR) [2 CFR §200.302(b)(2)].
18. Grant Evaluation: The Applicant shall ensure that all grant evaluation reporting will be timely on a schedule established by the WDPI. Grant evaluation information provided to the WDPI staff shall accurately assess the completeness of grant goals, activities, benchmarks and target dates [2 CFR §300.329].
  19. Single Audit: Any entity that expends in total (all sources) \$750,000 or more in federal funds during a fiscal year (July 1–June 30) is required to conduct a single audit. If a single audit is required, a copy of the audit is to be submitted to DPI School Financial Services auditor [2 CFR §200.501].
  20. Text Messaging and E-Mailing While Driving: The Applicant/ Recipient and their grant personnel are prohibited from text messaging while driving a government-owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or e-mail when driving [Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving October 1, 2009]. <https://www.govinfo.gov/content/pkg/FR-2009-10-06/pdf/E9-24203.pdf>
  21. Time and Effort Supporting Documentation: For costs to be allowable, compensation for personal services must adhere to the Standards for Documentation of Personnel Expenses as identified in 2 CFR §200.430(i)(1). The subrecipient must retain records that accurately reflect the work performed and be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated.
  22. Trafficking in Persons: The grant condition specified in 2 CFR §175.10 includes the following language: "i. Trafficking in persons. 1. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect; ii. Procure a commercial sex act during the period of time that the award is in effect; or iii. Use forced labor in the performance of the award or subawards under the award." A sub-recipient is required to inform the federal agency immediately of any information received from any source alleging a violation of this condition. The federal agency may unilaterally terminate this award, without penalty, if a subrecipient is determined to have violated this condition.

**V. PROGRAM SPECIFIC ASSURANCES**

Assurance is further provided that: All must be checked

- The Immigrant Children and Youth grant funds will be used to meet the cost of providing the authorized supplementary educational services to immigrant students.
- The administering agency, after consultation with appropriate officials, shall provide for the benefit of students enrolled in nonpublic schools, secular, neutral and nonideological services, materials, and equipment necessary for the education of immigrant children and youth enrolled in the non-public elementary or secondary schools, or Institutions of Higher Education (IHEs).
- The control of Immigrant Children and Youth grant funds and the title to any materials, equipment, and property repaired, remodeled, or constructed with these funds shall be in an administering agency for the uses and proposed provided in this application.
- Program and services offered will be conducted in accordance with all federal, state and local laws and all requirements set forth in policies and procedures as issued by the Wisconsin Department of Public Instruction.
- The agency shall submit periodic reports of expenditures, end of year report, and shall provide the DPI or federal government with information or records requested relative to the expenditures of the Immigrant Children and Youth grant funds and/or services rendered. The agency shall attend department scheduled meetings.
- The provisions of services to immigrant children and youth enrolled in programs, elementary and secondary schools, and IHEs shall be provided by employees of an administering agency or through contract by that agency with a person, association, agency, or corporation who or which, in the provision of such services, is independent of that agency and of any religious organization; and any employment of contract shall be under the control and supervision of the administering agency, and these funds shall not be comingled with federal, state, local, or private funds.
- This discretionary grant will not allow carryover.
- Administration costs of the grant should not exceed two percent (2%) (Administrative costs and indirect costs)

**VI. CERTIFICATION/SIGNATURE**

**I, THE UNDERSIGNED, CERTIFY** that the information contained in this application is complete and accurate to the best of my knowledge; that the necessary assurances of compliance with applicable state and federal statutes, rules, and regulations will be met; that I am authorized by the agency designated in this application to bind the agency to the certifications and assurances contained in this application; and, that the indicated agency designated in this application is authorized to administer this grant.

**I FURTHER CERTIFY** that the assurances listed above have been satisfied and that all facts, figures, and representation in this application are correct to the best of my knowledge.

Name of Applicant Agency Authorizer <i>First and Last Name</i>	Title of Applicant Agency Authorizer
Signature of Applicant Agency Authorizer  ➤	Date Signed <i>mm/dd/yyyy</i>

**VII. CERTIFICATION REGARDING LOBBYING**

**Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned states, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Statement for Loan Guarantees and Loan Insurance**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

If applicant agency cannot certify this information, applicant must complete the lobbying disclosure form.

Name of Applicant Agency Authorizer	Title of Applicant Agency Authorizer	
Signature of Applicant Agency Authorizer  ➤	Date Signed mm/dd/yyyy	

**VIII. NUMBER OF STUDENTS SERVED**

**COMPLETE THE TABLE BELOW** Enter the number of eligible students to be served by Immigrant Children and Youth Grant funding. List students combined places of origin, if available and by language spoken within the student's home, if available. Attach additional pages to this application for this section, if necessary.

*Do not include any personally identifiable information.*

		2022-23	2023-24	2024-25
<b>Total Number of Eligible Students</b> <i>(from Third Friday Count)</i>	<b>Example</b>	34	28	65
	<b>Actual</b>			
<b>Total Number of Students Anticipated 2025-26:</b>				

List Countries of Origin (if available):

List Language Groups (if available):

Specific grade band of eligible students who will be supported by this project and funding:  
*Check only those grade levels applicable to this project:*

PreK      Elementary (K-5)      Middle School      High School      Other:

Total number of students anticipated to be served by this project and funding:

**PRIVATE SCHOOL CONSULTATION**

Has the LEA consulted with private school partners participating in Title III?

Yes      No

Number of eligible private school students served by this project/funding:

	Count
<b>Students</b>	
<b>Teachers</b>	

**IX. READINESS**

In this section, describe the stakeholders in place to ensure successful implementation of grant project. *Limit response to space provided.*

**1. Stakeholders**

Stakeholders include the population to be served, families, community partners, school staff and administrators, as well as agency administrators. Be sure to include stakeholders who demographically represent the target population(s).

a. Who are the stakeholders identified for this grant project and what are the roles of these stakeholder groups in the implementation of the grant project?

b. What input did the stakeholders above provide that informed this grant project?

c. How will stakeholders continue to provide input if the grant project is funded?

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**X. PLAN (Needs Assessment)**

Identify the need(s) to be addressed with grant funds. Applicants must have an organized and systematic approach to use data for meaningful analysis. Data analysis includes an assessment of the needs experienced by the target population. *Limit response to space provided.*

**1. Demonstration of Need**

- a. Identify the overall specific need(s) for the target population to be addressed by the grant project. Include the supporting data that is being used to determine the need(s).

*Example: Heritage language reading screener data shows that 84% of multilingual immigrant students in grades 2-3 are demonstrating advanced/high reading proficiency in their home language as compared to 18% demonstrating reading proficiency in English within the overall distribution.*

- b. What is the likely root cause(s) (i.e., factors, resource inequities, opportunity gaps, etc.) contributing to the need(s) to be addressed by this grant project?

*Example: Reading instruction provided to immigrant students has not been consistently aligned to individual student need, standards-based general education curriculum and relevant language proficiency standards, when applicable.*

- c. Define your Priority Area(s) or Statement(s) to address the root cause of the needs. What is your approach to address one or more of the root causes for this grant project and how does this grant project fit into this approach? (This is the student outcome priority statement or adult practice priority statement in the Data Inquiry Journal (DIJ). This potentially could be written using the following sentence stem "We believe we can improve ... if we ...")

*Example: We believe we there is opportunity to enhance reading instruction for immigrants students if we provide job embedded coaching to our general education teachers. This includes specially designed instruction that is aligned to student need and individualized growth targets. Additionally through direct support to enhance family literacy practices in the home.*

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**XI. DO (ACTION PLAN)**

**Applicants may develop up to 3 Student Outcome Priority Statements and/or SMART goals for this grant project. Use template (page 14).**

Develop an action plan to implement the proposed grant program. The plan must include SMART (Specific, Measurable, Attainable, Relevant and Timely) goals that align with the student outcome priority statement(s). Applicants may have more than one SMART goal for the same student outcome priority statement.

For each SMART goal listed, include the action step(s) (i.e., activities to be implemented) to achieve the goal. Action steps may include evidence-based strategies (e.g., activity, strategy, or intervention that demonstrates a positive effect on improving student outcomes and/or adult practices) or other activities to achieve the goal. Applicants may have more than one action step for each goal.

For each action step, list the planned completion date, evidence of completion (description of how the applicant will know the action is complete and often reflects the goal), and the personnel responsible for completing the action. A new row for additional action steps will automatically be created when you press the tab key in the last "personnel responsible" cell.

<b>Action Plan—Example</b>			
<b>Student Outcome Priority Statement</b>			
<i>Based on our community connections survey of current Spanish-speaking families in district, less than 2% of our 27 immigrant families indicated they are utilizing services or resources provided by our public library to support literacy in the home. An overwhelming 92% of those same families indicated that they would like strategies and resources to support what their children are learning in the classroom.</i>			
<b>SMART Goal to Address Student Outcome Priority Statement</b>			
<i>Through school and community connection outreach, 75% of our ICY caregivers will attend a school/community partnered outreach event held at both the school and public library and use at least 6 of 8 targeted strategies embedded into age/grade appropriate family literacy kits throughout the school year in support family literacy.</i>			
<b>Action Step</b>	<b>Timeline/Planned Completion Date</b>	<b>Evidence of Completion</b>	<b>Personnel Responsible</b>
<i>Disaggregation of data pertaining to grade levels of Immigrant children, and research at home strategies for vocabulary development and family literacy.</i>	<i>August</i>	<i>8 strategies (two per quarter) for at home literacy connected, with connections to use of public or school library.</i>	<i>Family Coordinator, Classroom/Content Teachers</i>
<i>Plan bilingual event with school/public library which includes the development of the 1<sup>st</sup> literacy kits for library exploration.</i>	<i>September</i>	<i>Notes from review of strategies with library teams, determine date and time for event, a draft itinerary and family invitations.</i>	<i>Family Coordinator, Designated school and public library staff, Interpreters</i>
<i>Create at home literacy kits that align with at home strategies, classroom objectives, and include feedback for caregivers.</i>	<i>September/October</i>	<i>List of materials for kits, Kits for at home use, Final feedback survey for the use of that kit.</i>	<i>Family Coordinator, Class/Content Teachers</i>
<i>Get to know your library/media center events and distribution of initial family kits</i>	<i>October</i>	<i>Phone call log, personal invitations, Family Sign-in sheet, Library cards for families, check-out list for initial family kits.</i>	<i>Family Coordinator, Class/Content Teachers, Designated Library staff, Interpreters, Caregivers and Students</i>
<i>Issue new kits to students and caregivers</i>	<i>2 each quarter or 3-3-2 for trimesters at MS</i>	<i>Kits check-out list and feedback forms, phone logs</i>	<i>Family Coordinator, Caregivers and Students</i>
<i>Evaluation of goal and share out with stakeholders</i>	<i>May</i>	<i>Results of SMART goal and family feedback of events.</i>	<i>Family Coordinator, District/ School Administrators School Board</i>

**XI. DO (ACTION PLAN) (cont'd)**

**Priority Area/Statement and Supporting Data # 1**

**SMART Goal to Address Priority Area/Statement #1**

<b>Action Step (i.e., Program Activities)</b>	<b>Timeline/Planned Completion Date</b>	<b>Evidence of Completion</b>	<b>Personnel Responsible</b>

**XI. DO (ACTION PLAN) (cont'd)**

**Priority Area/Statement and Supporting Data # 2**

**SMART Goal to Address Priority Area/Statement #2**

<b>Action Step (i.e., Program Activities)</b>	<b>Timeline/Planned Completion Date</b>	<b>Evidence of Completion</b>	<b>Personnel Responsible</b>

**XI. DO (ACTION PLAN) (cont'd)**

**Priority Area/Statement and Supporting Data #3**

**SMART Goal to Address Priority Area/Statement #3**

<b>Action Step (i.e., Program Activities)</b>	<b>Timeline/Planned Completion Date</b>	<b>Evidence of Completion</b>	<b>Personnel Responsible</b>



**XIII. ACT (Coordination & Sustainability)**

Describe the plans to coordinate with other programs during the grant period and sustain the project beyond the grant period. *Limit response to space provided.*

**1. Coordination**

- a. How will the grant project supplement and align with existing or available initiatives or programs (e.g., curriculum, evidence-based programs, Equitable Multi-level Systems of Support, comprehensive school-based mental health, etc.) to address the priorities defined in the Action Plan?

- b. What are the protocols for ongoing communication about the grant project with internal and external stakeholders? Describe the procedures for communicating the grant project within and across the system.

**2. Sustainability**

- a. How will the grant project be coordinated with other federal, state, and local resources (e.g., funding, other program initiatives) to make the most effective use of public funds during the grant period?

- b. What procedures and policies are in place to sustain the grant project after the grant period?
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XIV-a. BUDGET DETAIL (cont'd)		
Date of Request mm/dd/yyyy	Applicant Agency	Project No. <i>For revisions only</i>

**2. Purchased Services Summary (300s)**

a. WUFAR Function Code <b>Only Required</b> for LEAs	b.  Type of Service Purchased	c.  Date(s) Service to be Provided	d.  Specify Agency/Vendor or Supplier <i>If known</i>	e.  Cost
<b>Total</b>				
<i>Must agree with Purchase Services Total on Budget Summary</i>				

**3. Non-Capital Objects Summary (400s)**

a. WUFAR Function Code Only Required for LEAs <i>Indicate for each item listed in column c.</i>	b.  Quantity	c.  Item Name <i>Include all items budgeted</i>	d.  Total Cost
<b>Total</b>			
<i>Must agree with Non-Capital Objects total on Budget Summary</i>			



XIV-b. BUDGET SUMMARY				
Applicant Agency	Grant Period		Initial Request	Date Submitted
	Beginning Date	Ending Date	First Revision	Second Revision
Project Number <i>For DPI Use Only</i>	<b>07/01/2025</b>	<b>06/30/2026</b>		

**Budget Revisions:** Submit a copy of this page, with appropriate revisions included. (Attach this to a brief letter of justification.) **Note:** Submit request at least **30 days** prior to expenditure of grant monies.

WUFAR Function	WUFAR Object	Amount Requested	First Revision	Second Revision
<b>Instruction (100 000 Series)</b> Activities dealing directly with the interaction between instructional staff and students.	a. Salaries (100s)			
	b. Fringe Benefits (200s)			
	c1. Purchased Services (300s)			
	c2. Purchased Services (300s) Any single contract over \$25,000			
	d. Non-Capital Objects (400s)			
	f. Other Objects (e.g., fees) (900s)			
	<b>TOTAL Instruction</b>			
<b>Support Services—Pupil and Instructional Staff Services (in 210 000 and 220 000 Series)</b> Support services are those which facilitate and enhance instructional or other components of the grant. This category includes staff development, supervision, and coordination of grant activities.	a. Salaries (100s)			
	b. Fringe Benefits (200s)			
	c1. Purchased Services (300s)			
	c2. Purchased Services (300s) Any single contract over \$25,000			
	d. Non-Capital Objects (400s)			
	f. Other Objects (e.g., fees) (900s)			
	<b>TOTAL Support Services—Pupil/Instructional Staff Services</b>			
<b>Support Services—Administration</b> (Associated with functions in 230 000 series and above.) Includes general; building; business; central service administration, and insurances.	a. Salaries (100s)			
	b. Fringe Benefits (200s)			
	c1. Purchased Services (300s)			
	c2. Purchased Services (300s) Any single contract over \$25,000			
	d. Non-Capital Objects (400s)			
	f. Insurance (700s)			
	g. Other Objects (e.g., fees) (900s)			
	<b>TOTAL Support Services—Admin.</b>			

<b>Indirect Cost Up to Approved Rate</b> <i>Approved rate should not be used for single contracts over \$25,000</i>	Approved Rate %			
	<b>TOTAL BUDGET</b>			

<b>DPI Approval</b>	Signature of DPI Reviewer 	Date Signed mm/dd/yyyy
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**XV. BUDGET NARRATIVE**

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How will the grant funds be used to address the SMART goals during this grant cycle? Limit response to space provided.