Wisconsin Department of Public Instruction
**PUBLIC LIBRARY SYSTEM PLAN AND
CERTIFICATION OF INTENT TO COMPLY
CALENDAR YEAR 2023**
PI-2446 (Rev. 08-2022)

INSTRUCTIONS: Complete and submit one copy of this Word document along with one signed, scanned copy in PDF format to the Division for Libraries and Technology (Division) by Friday, October 14, 2022. Submit completed Word and PDF documents to:

LibraryReport@dpi.wi.gov

Required by Wis. Stat. §§ 43.17(5) and 43.24(3)

	GENERAL INFORMATION	

Library System

Bridges Library System

Describe significant needs and problems that influenced the development of this and other system plans.

While libraries seek to be innovative in services and programs, they struggle due to the limits of their primary funding source-- their local muncipalities--to offer new programs and services without making cuts to other areas. The Bridges Library System understands it plays an important role in bridging the gap created by the lack of local resources. The ability to pilot programs and services, offer incentives for innovation, and create efficiencies through collaboration are prioritized in this plan because they continue to be central to the library system's mission.

This 2023 plan is based on an 8.1% increase in state aid from the prior year. These additional funds will allow the system to increase support and improve service to member libraries and will also help fund cost to continue increases.

The 2023 system plan provides opportunities designed to create offsets for libraries including additional grant funds and support for electronic materials. Rising fuel and labor costs resulted in increased support needed for delivery services. The plan also aims to address needs for additional marketing and advertising support for member libraries identified in the the strategic planning process.

Did the library system consult member libraries in the development of this plan?

☐ No, the library system did not include member libraries in the development of this plan.

☒ Yes, the library system included member libraries in the development of this plan.

If yes, describe the planning environment and process for this system plan. Include how member libraries are involved in plan development and review:

This plan was developed with significant input from libraries gathered through a formal strategic planning process in 2022, as well as monthly meetings of the Alliance of Public Librarians (APL), which includes all member library directors. A full-day planning session with member library directors and the Bridges Library System Board provided the foundation for the plan. The strategic plan is revisited by staff throughout the year and reviewed by the system board and APL annually. A report from an APL representative is on the Bridges Library System Board agenda at each monthly meeting, as well as on the APL agenda each month, to facilitate communication between the groups. The 2023 plan and budget were presented at the APL meetings in July and September for review and feedback.

Does the library system have a formally appointed advisory committee under Wis. Stat. § 43.17(2m)?

☒ No, the library system does not have a formally appointed advisory committee.

☐ Yes, the library system has a formally appointed advisory committee.

If the system appoints an advisory committee under Wis. Stat. § 43.17(2m), describe how the system makes appointments, posts meetings, and how the advisory committee reports to the library system board. Include a list of any additional system planning documents with the period covered and attach any planning documents which have not previously been provided to the Division:

The library directors' group--the Alliance of Public Librarians (APL)--is a formal body within the library system but it is NOT a library system committee and it is not appointed by the Bridges Library System. It acts as an advisory committee and reports to the Bridges Library System board at its monthly board meetings. Additionally, the APL representative reports on board meeting activities at the monthly APL meeting. It is a voluntary collaborative comprised of member library directors. See more here: https://bridgeslibrarysystem.org/alliance-of-public-librarians.

ASSURANCES

The following plan and compliance document provides assurance that your public library system intends to comply with all statutory requirements for public library systems for calendar year **2023**. Indicate, with a check, your system's intent to comply with each system requirement and provide the requested information under each system requirement.

Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section it shall ensure that all of the following are provided:

Membership Agreements

☒ Wis. Stat. § 43.24(2)(a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)4 with all member libraries.

☒ The system will provide a sample copy of the agreement with a list of all members signing and the dates signed to the Division by January 15. (The system does not need to file multiple copies of the same agreement; only a sample copy of each type of agreement is necessary.)

If the system is providing the sample copy and list of members signing through a publicly available webpage, provide the URL here:

Resource Library Agreement

☒ Wis. Stat. § 43.24(2)(b) Backup reference, information and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.

☒ The system will provide a signed copy of the resource library agreement to the Division by January 15.

If the system is providing the resource library agreement through a publicly available webpage, provide the URL here:

Reference Referral, Interlibrary Loan, and Technology

☒ Wis. Stat. § 43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.

List ongoing activities related to this requirement:
1. Utilize and fund WISCAT for member libraries to promote interlibrary loan among systems, and the CAFÉ shared system internally.
2. Ensure that all libraries have access to WISCAT statistics.
3. Encourage all libraries to follow protocols established by Division for Libraries & Technology (DLT).
4. Participate in all DLT sponsored meetings regarding ILL and share information with member libraries.
5. Promote training on ILL procedures as well as BadgerLink.
6. Provide for backup reference services from the resource library (Waukesha Public Library) through an annual contract.
7. Coordinate purchase of and provide access to reference databases that are evaluated, selected, and paid for by member libraries with a subsidy by the library system.
8. Provide in-service library staff training on online library databases and resources.
9. Provide information and resources on a variety of library-related topics on the Bridges Library System website.
10. Provide information on cooperative purchasing opportunities, state negotiated pricing, and coordinate Bridges Library System purchases to achieve maximum purchasing power.
11. Create and share promotional pieces and toolkits for reference databases and e-content access for member libraries.
12. Monitor development in the TEACH Wisconsin program, FCC telecommunication discounts, BadgerNet, etc, as they apply to member libraries. Encourage libraries to take advantage of these programs/discounts when it is appropriate to do so.
13. Assist with upgrading bandwidth for member libraries and the library system and continue to monitor bandwidth usage by member libraries.
14. Continue to provide a secure Wide Area Network (WAN), with adequate bandwidth, for data communication between member libraries, the system headquarters, and appropriate application servers.
15. Provide wide area network improvements, including firewall monitoring and segmenting of network traffic in libraries.
16. Administer CAFÉ. This includes answering requests for support, statistics, and reports; developing and monitoring CAFÉ budget; offering training opportunities and resources; managing the database; offering library specific customization services; and hosting CAFÉ advisory meetings to discuss policies and procedures.
17. Provide member libraries with reports and statistics needed to manage their libraries and report to their boards and the DLT, including the possibility of licensing software to assist with analysis of library usage.
18. Offer hybrid centralized cataloging services and oversight to manage CAFÉ database.
19. Facilitate ongoing authority updates to keep the catalog current.
20. Create documention for CAFÉ to assist with ongoing training at member libraries.
21. Provide OverDrive and Hoopla support for Waukesha County and Jefferson County citizens via a contract with the resource library (Waukesha Public Library).
22. Make available programming equipment, projectors, screens, and various other items for libraries to borrow for their local programs.

| | ASSURANCES (cont'd) | |

23. Participate in a bulk technology purchase with Lakeshores Library System that began in 2014 and expanded with the state cooperative Dell contract that began in 2018.

24. Train libraries on LEAP, which is the web browser version of the staff module of CAFÉ, for easier accessiblity by staff at offsite locations, giving the library the ability to take the library into the community.

25. Manage e-commerce payments throughout the consortium.

26. Manage e-magazine subscription for member libraries.

27. Offer Gale Courses to residents.

28. Assist libraries with projects of local significance by providing funding to member libraries through an innovation and improvement grant program.

29. Provide information about and administer LSTA and other grant opportunities for member libraries.

30. Identify and expand technology support services for member libraries.

31. Provide a mobile app for the CAFÉ catalog.

32. Coordinate Zoom Enterprise licensing

Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):

1. Continue work to connect the CAFÉ catalog to WISCAT, improving interlibrary loan efficency through the NCIP protocol.

2. Continue to work with libraries to implement RFID to create efficiencies for libraries of all sizes and improve the sharing of resources.

3. Provide access to a new on-demand video course product, Gale Presents Udemy, for library patron use.

4. Explore discovery layer solutions and implement based on member library recommendation.

5. Provide a solar powered charging bench for each member libraries.

Inservice Training

☒ Wis. Stat. § 43.24(2)(e) Inservice training for participating public library personnel and trustees.

The Division interprets inservice training to incorporate a range of in-person and virtual continuing education opportunities.

List ongoing activities related to this requirement.

1. Provide at least four system workshops for member library staff and trustees each year.

2. With input from member libraries, evaluate each continuing education (CE) opportunity and conduct an annual evaluation of the system's CE program.

3. Host a summer meeting of children's librarians to evaluate summer library programs, share successful program ideas, and discuss common needs.

4. Join with all adjacent systems to provide high quality, multitype continuing education for an 11 county area. This cooperative venture allows for a higher quality program while sharing costs.

5. Maintain list of web links to all pertinent continuing education programs to help area public library directors maintain their state-required certification.

6. Monitor public library directors' progress toward certification and recertification. Provide updates to each director as needed.

7. Encourage orientation and ongoing training for area library board members by participating in Trustee Training Week and provding access to other available resources.

8. Assist member libraries in the process of filing annual reports through training, providing answers and support, and reviewing completed reports.

9. System staff meet with new directors in the system to orient them to library system.

10. System staff attend relevant meetings and conferences and shares what is learned.

11. Provide library director-specific training opportunities.

12. Encourage library staff members to take advantage of the Gale Courses course offerings.

13. Host regional adult services public programming meeting with the five other SEWI library systems, comprised of 11 counties, to share programming successes and discuss common concerns and needs.

14. Host event that allows trustees to learn and build relationships with other trustees across the two county area.

15. Collaborate with other Wisconsin library systems on webinars for library staffs and trustees.

16. Coordinate subject-specific guided projects groups. In 2022, the system coordinated the Marketing Plan Group.

Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):

1. Hold virtual and/or hybrid meetings for Bridges Adult Services library staffs to allow opportunities for library staffs to attend, share ideas, and discuss relevant and common issues and topics.

2. Work with Lakeshores Library System to administer available LSTA Professional Development grant funding for the five participating SEWI library systems.

3. Provide access and support for MRA, on-demand online learning, to SEWI members.

Identify the names and email addresses of continuing education staff employed by the system for continuing education services:

	ASSURANCES (cont'd)	

Laurie Freund, ljfreund@bridgeslibrarysystem.org

If the system contracts with another system or entity to plan and conduct continuing education services, list that system or entity and provide a link to, or copy of, the current agreement:

Anticipate having six library systems in the SEWI program managed by the Bridges Library System: Arrowhead Library System, Bridges Library System, Kenosha County Library System, Lakeshores Library System, Monarch Library System, and Milwaukee County Federated Library System.

Delivery and Communication

☒ Wis. Stat. § 43.24 (2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.

List ongoing activities related to this requirement. *For physical delivery reference resources, personnel, and vendors.*

1. Provide weekday delivery service to all the public libraries and several academic libraries in the two counties.
2. Perform at least one delivery volume study per year and regularly evaluate delivery service.
3. Contract for and participate in the South Central Library System statewide van delivery service.
4. Email information to member libraries directly and through listservs.
5. Produce and distribute regular e-newsletters—one for the public, one for legislators representing areas in the Bridges Library System, and one for the Library Memory Project.
6. Monitor legislative issues and inform all library directors and Bridges Library System board members.
7. Offer WordPress website hosting platform which provides libraries a way to keep content organized and current, improves website security, and allows library system staff the ability to troubleshoot a universal platform.
8. Expand the use of social media, including targeted advertising.
9. Create and implement advertising campaigns for library databases and services.
10. Assist member libraries with their use of social media.
11. Offer promotional materials and toolkits to help member libraries promote their services. In 2022, the Bridges Library System provided toolkits for Library Card Signup Month, the Access Video On Demand database, seasonal templates, Kids' Choice Award, Summer Library Program templates, and more.
12. Continue regular meetings of library directors with APL (Alliance of Public Librarians) and CAFÉ Council, as well as circulation, cataloging, youth services, teens, adult services, interlibrary loan, marketing/promotions, and acquisitions committees.
13. Promote Gale Courses, Flipster, databases, CAFÉ, and other systemwide services.
14. Sponsor and staff booths at various community and countywide events to spread the word about library resources.
15. Offer training in how to effectively work with the media.
16. Continue to focus on promoting the importance of, and need for, libraries throughout the region.
17. Write and publish monthly articles on library-related topics in several local newspapers in both counties.
18. Manage various listservs around groups and topics. Examples include a director's list, cataloger's list, and technology list. A new listserv called Marketing Plan Group formed in 2022 to help a group of library staff communicate during a 6 month guided marketing plan project.
19. Manage various groups via Facebook, for example, the Youth Services Facebook group and SEWI Adult Public Programming Facebook group.
20. Continue to update the website to include minutes from library system committee meetings thereby increasing understanding of history and context.
21. Offer outreach bins and other equipment for libraries to borrow to use at local events. Bins contain items that allow libraries to set up a booth that is professional-looking and attention-getting.
22. Provide access to and training for LibraryAware, offering templates for posters, bibliographies, signs, bookmarks, and more; and tools to create and send custom e-newsletters
23. Send bi-weekly emails to Marketing library staff regarding marketing/communications best practices.
24. Participate in the statewide system marketing cohort. In 2022, the Bridges Library System helped facilitate a statewide marketing plan mini-grant project with other state marketing system staff. In addition, system staff collaborated with other state system marketers on a Library Card Signup Month project.

Indicate new or priority activities relating to this requirement for the plan year (*if none, indicate so*):

1. Develop and conduct a system services survey of library directors and staff.

2. Create new system Marketing Plan, style guide, and public relations plan.

3. Collaborative advertising campaign in partnership with another library system.

Service Agreements

☒ Wis. Stat. § 43.24(2)(g) Service agreements with all adjacent library systems.

☒ The system will provide a copy of the agreements to the Division by January 15. The agreements with adjacent systems – including consulting agreements, consortium agreements, etc. – must include a list of all systems signing the agreement.

If the system is providing the service agreements through a publicly available webpage, provide the URL here:

If the system is providing the service agreements through a publicly available webpage, provide a brief description of the types and number of agreements here:

Other Types of Libraries

☒ Wis. Stat. § 43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.

☒ The system will have agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. The system will provide a copy of the agreement with a list of all signing libraries to the Division by January 15.

If the system is providing the agreements with other types of libraries through a publicly available webpage, provide the URL here:

If the system is providing the agreements with other types of libraries through a publicly available webpage, provide a brief description of the types and number of agreements here:

Library Technology and Resource Sharing Plan

☒ Wis. Stat. § 43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every fifth January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.

☒ The system will provide the current plan for library technology and resource sharing to the Division by January 1, 2023, if the system amended the plan since last submitting it to the Division or if the plan on file with the Division is no longer valid. See the Library System Technology and Resource Sharing plan webpage for the most current version of the system library technology and resource sharing plan.

If the system is providing the current technology and resource sharing plan through a publicly available webpage, provide the URL here:

Is the plan current and comprehensive for the technology and resource sharing services the system provides?

☒ Yes, the library system technology and resource sharing plan is current and comprehensive for the technology and resource sharing services the system provides.

☐ No, the library system technology and resource sharing plan is not current or comprehensive for the technology and resource sharing services the system provides or will provide.

If no, describe what the system has added, changed, or eliminated from the plan in effect (and describe how the changes were reviewed with member libraries and approved by the system board):

Indicate new or priority activities relating to this requirement for the plan year:

ASSURANCES (cont'd)

Professional Consultation

☒ Wis. Stat. § 43.24(2)(h) Professional consultant services to participating public libraries.

Identify consultants, specific service areas, and related activities. If the consultant is employed by a member library, indicate the library and the consultant's title:

Karol Kennedy (MLS), Director | Consults on library administration, annual reports, standards compliance, finances and budget, board issues and appointments, policies, strategic planning, procurement, contracts, county planning, county funding and reimbursements, library building/expansion projects, statutes/legal, library tax exemptions, library director recruitments, and library personnel issues.

Mellanie Mercier (MLS), Assistant Director/Automation Coordinator | Consults on technology and automation planning and services, network questions, databases, statistics, and CAFÉ.

Laurie Freund (MLS), Coordinator of Library Development | Consults on professional development, special events, certification, adult reference, adult programs, trustee event, and workforce partnerships.

Angela Meyers (MLS), Coordinator of Youth and Inclusive Services | Consults on youth services--birth through teen, school partnerships, memory cafes and Library Memory Project, StoryCorps partnership, accessibility, ADA compliance, and other inclusive services.

Jill Fuller (MLS), Marketing and Communications Librarian | Consults on promotional materials, graphics, printing, websites, WordPress, marketing, toolkits, social media, outreach, and media relations.

Beth Bechtel (MLS), Database Management Librarian | Consults on cataloging, CAFE catalog, acquisitions, serials, CAFEcats, authority records, bibliographic records, technical processing.

Beth North, Executive Assistant | Provides support for delivery services, equipment scheduling and outreach, accounts payables/receivables, office administration and board coordination.

Shawn Carlson (MLS), System Administrator of CAFÉ (Shawn's services are contracted from Waukesha Public Library) | Consults on CAFÉ-related issues, interlibrary loan, and circulation.

Indicate new or priority activities relating to this requirement for the plan year (if no change from current year, indicate *None*):

None

Inclusive Services

☒ Wis. Stat. § 43.24(2)(k) Promotion and facilitation of library service to users with special needs.

The Division interprets services to users with special needs as inclusive services. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community, including services to individuals or groups for whom using the public library is difficult, limited, or minimized.

Indicate new or priority activities relating to this requirement for the plan year:

1.   Inclusive Services Committee meets twice a year to discuss needs and priorities.
2.   Provide member libraries with access to expertise and consulting to assist them in planning, developing, and evaluating services for special populations. In 2022, attended LEAD (Leadership Exchange in Arts & Disability) Conference.
3.   Maintain collection of professional materials on special needs topics, include articles in e-newsletter, and offer CE opportunities to raise awareness of inclusive services.
4.   Facilitate member libraries' use of the Department of Public Instruction's website and valuable resources.
5.   Facilitate collaborations with member libraries, appropriate agencies, and other systems on services to special populations.
6.   Collaborate with member libraries or other systems to obtain grants which provide funding to serve special populations.
7.   Support member library outreach efforts to extend services to underserved populations. Target groups include persons with disabilities, persons who are unemployed, underemployed, and/or seeking to improve their job skills, persons who are incarcerated, and persons in need of improving literacy and reading skills, and have difficulty using libraries because of their educational, cultural, and socioeconomic background.
8.   Provide books for incarcerated individuals through partnership with the county jails.
9.   Assist member libraries in exploring and acquiring new technologies to serve users with disabilities.
10.   Share a list of countywide available interpreters with member libraries.
11.   Attend DLT inclusive services meetings and communicate information to member libraries.
12.   Coordinate the Library Memory Project that includes Memory Cafés, partnering with libraries as well as the Alzheimer's Association and the Aging and Disabilities Resource Center.
13.   Work with libraries who completed accessiblity scans helping them consider recommended improvements.
14.   Incorporate inclusivity tips for libraries in monthly marketing emails.
15.   Partner with StoryCorps to provide training for member libraries so they will have the resources and expertise to gather and share stories of those living with memory loss and other community members.
16.   Partner with member libraries to address needs of citizens with hearing loss and provide an inclusive environment for library programs and services by installing hearing loop assistive listening systems in four member libraries in 2023.

	ASSURANCES (cont'd)	

Other Service Programs

Wis. Stat. § 43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.

List each "other" service program individually with ongoing activities and new or priority activities for the plan year under each program. For instance, if the system provides a bookmobile service program, list ongoing activities and new or priority activities for the bookmobile program. (Do not lump miscellaneous activities under a single "other" program.)

COLLECTION DEVELOPMENT:

1. Provide area library directors with usage reports for electronic databases and OverDrive and Hoopla collections.

2. Continue membership in the Wisconsin Public Library Consortium to provide access to e-content.

3. Help offset the cost of electronic access by subsidizing 50% of the e-content buying pool fee.

4. Coordinate additional e-content purchases through WI Digital Library Advantage program to reduce long waits for people waiting for e-content access. In 2023, libraries will fund an increased share in the Advantage Program from 90% to 100% of the $95,000 for this program.

5. Purchase reference materials through the resource library contract with Waukesha Public Library, with a focus on library or librarian-related materials.

6. Purchase Novelist Select product, which integrates with the CAFÉ catalog.

7. Fund a Hoopla grant program to incentivize member library participation in expanding e-content availability and gather additional data on usage and cost.

8. Work with member libraries to digitize historical items.

9. Provide resources and support for intellectual freedom challenges and concerns.

YOUTH SERVICES:

1. Provide member libraries with access to expertise and consulting to assist them in planning, developing, and evaluating youth and young adult services.

2. Fund and assist with coordination of three performers for the summer library program or fund program materials at each member library.

3. Meet with youth services staff from member libraries to determine grants, focus for CE workshops, and directions of future projects.

4. Assist member libraries in marketing youth and young adult activities, with special focus on early literacy efforts.

5. Partner with the DPI/DLT Public Library Youth and Inclusive Services Consultants and other system youth services consultants to implement and promote early literacy and other statewide initiatives.

6. Conduct Mock Awards program for member library staffs to learn how literature awards are selected.

7. Conduct Kids' Choice program--a multi-type program that involves collaboration with local schools and is intended for youth in 4th through 6th grades to read and then vote for their favorite books.

8. Provide incentive coupons for libraries to distribute during the summer library program, focused on enriching family engagement opportunities.

9. Library System staff attends DLT Youth Services meetings and communicates information to member libraries.

10. Maintain a system-wide movie licensing agreement to enable public performance movie programming for interested libraries.

Administration

☒ The system will not expend more than 20 percent of state aid received in the plan year for administration.

☒ The system will submit the 2022 system audit to the Division no later than September 30, 2023.

Budget

☒ The system completed and included the budget by service program category and fund source for the plan year (see guidelines).

COLLABORATIVE ACTIVITIES

Summary of Activities *Briefly describe collaborative activities with other libraries, public library systems, and other organizations. Exclude services and activities listed in the system's 2021 resource library contract.*

SEWI continuing education partnership program, library system cooperative purchasing (products, services, and programs), Wisconsin Digital Library Consortium, CAFÉ automation consortium, coordinated delivery services, Library Memory Project, Kids Choice program, Books for jails program, ZOOM enterprise licenses, Workforce/Library Collaborations - LAWDS, Collaborative CE partnerships such as Wild Wisconsin Winter Webinar and Trustee Training, multiple collaborative projects and professional support with Wisconsin library systems' Marketing Cohort, Read With B library reading initiative with radio B93.3, story hike partnership with Waukesha County Parks & Recreation Department and Retzer Nature Center

The cost benefit of many of these collabortions are listed below, others are difficult to quantify.

Cost Benefit *For each activity above, list the activity name and estimated cost benefit realized.*

Activity	Amount
1. CE Collaboration (through SEWI which includes six library systems)	$14,300
2. Cooperative purchasing of products such as library cards, receipt paper, and RFID tags,	$39,450
3. Participation in WPLC Wisconsin Digital Library Collection (Access to digital content calculated by taking the 2023 budget of $1,598,916 and subtracting the Bridges Library System cost of $152,662)	$1,446,254
4. CAFÉ shared automation consortium annual budget (includes collaboration of 24 participating libraries and Bridges Library System.	$575,949
5. Zoom enterprise licenses (group purchase of licenses for interested libraries and systems.) Increased features/functionality while significantly reducing cost. (Estimated individual cost $90,000 minus actual cost.)	$79,200
6. Books for jails program	$3,500
7. Read with B93.3 radio partnership.	$5,600
8.	
9.	
10.	
Cost Benefit Total	$2,164,253

CERTIFICATION

WE, THE UNDERSIGNED, CERTIFY that to the best of our knowledge, the information provided in this document and any attachments is true and correct, and that the system will be in full compliance with all applicable provisions of Chapter 43 of the Wisconsin Statutes for the year **2023**.

Name of System Director	Signature of System Director	Date Signed *Mo./Day/Yr.*
Karol Kennedy	➤ *Carol Kennedy*	9 - 22 - 2022
Name of System Board President	Signature of System Board President	Date Signed *Mo./Day/Yr.*
Linda Ager	➤ *Linda Ager*	9-21-22

FOR DPI USE
LIBRARY SYSTEM PLAN APPROVAL

Pursuant to Wis. Statutes, the plan contained herein is:	DLT Assistant Superintendent Signature	Date Signed *Mo./Day/Yr.*
☐ Approved ☐ Provisionally Approved *See Comments.* ☐ Not Approved *See Comments.*	➤	

Comments

	PUBLIC LIBRARY SYSTEM 2023 ANNUAL PROGRAM BUDGET				
Program	2023 Public Library System Aid	System Aid Carryover and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total

Technology, Reference, and Interlibrary Loan*

Program	2023 Public Library System Aid	System Aid Carryover and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total
1. Tech, Reference, ILL	$262,839	$93,600	$0	11200	
2. CAFE	$0	$0	$0	$575,949	
3. Gale Courses and Udemy		$19,476		$59,524	
4.					
5. Electronic Resources	$177,307	$0	$0	$141,317	
Program Total	$440,146	$113,076	$0	$787,990	$1,341,212

Continuing Education and Consulting Service*

Program					
1. Continuing Education	$103,849	$0	$7,500	$14,300	
2. Consulting	$112,387	$0	$0	$0	
Program Total	$216,236	$0	$7,500	$14,300	$238,036

Program					
Delivery Services	$206,357	$0	$0	$1,860	$208,217
Inclusive Services	$100,596	$40,000	$0	0	$140,596
Library Collection Development	$3,115	$0	$0	$0	$3,115
Direct Payment to Members for Nonresident Access	$0	$0	$0	$4,149,134	$4,149,134
Direct Nonresident Access Payments Across System Borders	$0	$0	$0	$22,163	$22,163
Youth Services	$86,590	$0	$0	$0	$86,590
Public Information	$194,196	$0	$0	$15,230	$209,426
Administration	$265,235	$6,000	$0	$31,249	$302,484
Subtotal	$856,089	$46,000	$0	$4,219,636	$5,121,725

Other System Programs

Program					
1. Resource Library Contract	$30,000	$0	$0	$0	$30,000
2. Innovation Grants	$79,500	$0	$0	0	$79,500
Program Total	$109,500	$0	$0	$0	$109,500
Grand Totals	$1,621,971	$159,076	$7,500	$5,021,926	$6,810,473

* These programs may be divided into subprograms at the discretion of the system. If choosing not to use subprograms, enter amounts on line 1.
Line 5 is reserved for the amounts budgeted for electronic resources (see program budget guidelines).