Sample Open Enrollment Application

January 2016

- Following are screen shots of the 2016-17 online DRAFT application.

- The final application may have changes in appearance or minor changes in content; however, no major changes are anticipated.

- This is intended for school district use to assist parents in the application process.

- Questions should be directed to:
  - DPI Open Enrollment Consultant
  - openenrollment@dpi.wi.gov
  - 888-245-2732, option 2

Open Enrollment Application for 2016-2017

Warning!

The Open Enrollment program cannot be used to enroll your child in your resident school district (including 4-year-old kindergarten and 5-year-old kindergarten). Contact your resident school district for enrollment information.

Monday, February 1, 2016   **Welcome! The Open Enrollment process is only open from ▇▇▇▇▇▇▇▇▇▇▇▇▇ to Friday, April 29, 2016 at 4:00 PM. Late applications will not be accepted for any reason.**

How to Apply

Before getting started, we recommend reading the information found in the FAQs especially if:

- you're planning to move before the beginning of the school year,
- if you're applying for early childhood or 4-year-old kindergarten,
- or if you're interested in the denial and appeals process.

If you wish to apply to a virtual charter school, click on Virtual Charter Schools to see a list of those schools and the school districts in which they are located.

Once your application has been submitted, you will be able to correct it via this web site, so please be sure to write down the ID and password that you use. Missing or inaccurate information can cause problems handling the application and may even cause an approved open enrollment to be voided at a later date.

If you currently have students that are open-enrolled and have questions about whether they need to reapply, click on Do I need to reapply?

If you have questions about the open enrollment program, please call Open Enrollment consultants at (888) 245-2732, or Contact Us.

Click Here to Enter the Open Enrollment System

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INSTRUCTION

Department of Public Instruction, 125 S. Webster Street,
P.O.Box 7841, Madison, WI 53707-7841 (800) 441-4563

Open Enrollment Application for 2016-2017

1. Sign In → 2. Parents → 3. Kids → 4. Schools → 5. Submit → 6. Print

Need Help?
Contact Us

Questions about this page?

Step 1: Sign In

DRAFT

Sign in to Open Enrollment

Email or ID: [   ]

Password: [   ]

Forgot your password?

[Sign In]

New to Open Enrollment?

If this is your first time at this web site since February 1, 2010, you will need to set up an ID and password of your choosing.

We **strongly encourage** using a **valid email address** as your ID in the system. If you do not have an email address, you may choose your own ID and password, but you will not receive email notifications about your application's status.

[Set Up New ID]

Privacy Policy: This information is collected solely for the use of this application and will include: sending reminders about the open enrollment due date, sending forgotten passwords, and sending a final confirmation email that your application has been successfully received. It will be shared only with the school districts involved in the open enrollment, but it will not be shared with any other application either inside or outside the Department of Public Instruction.

Open Enrollment Application for 2016-2017

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Set Up New ID

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Please enter at least one parent or guardian.

First Parent/Guardian		**Second Parent/Guardian (optional)**	
First name:	Brian	First name:	Diana
Middle Initial:		Middle Initial:	
Last Name:	Smith	Last Name:	Smith

We strongly encourage you to use your email address as your ID. This is the best and fastest way to retrieve a forgotten password and to receive confirmation that your application is complete, accurate, and being processed.

Will you be using your email address as your ID?

⦿ **Yes, I'm using an email address as my ID**. Please enter an email address where you regularly receive email. Confirmations, notification of incomplete applications, forgotten passwords, etc, will be sent to this address.

◯ **No, I am NOT using an email address as my ID**. If you choose this option, please be sure to follow the link you will see on the very last confirmation page and print a copy of the application data PDF. This will be the only confirmation available from DPI.

Email / ID: bdsmith@gmail.com
Retype Email / ID: bdsmith@gmail.com

Password: •••••••••••• (limit 20 characters)
Retype Password: ••••••••••••

Save and Continue

Forgot your password? ▪ Sign In

Open Enrollment Application for 2016-2017

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Registration Complete

Your email address of **bdsmith@gmail.com** has been registered, and you should find an email indicating this in your inbox.

You may now return to the Sign In page, sign in, and complete your application. If you are not able to sign in using the email and password you have registered, please email us at OpenEnrollment@dpi.wi.gov.

Please note: Once your application for your child(ren) is complete, you will receive a second email with a confirmation number indicating that you have successfully completed the open enrollment process.

Your application is not finished until you receive that confirmation from the Wisconsin Department of Public Instruction.

And once finished, please DO NOT also send a paper copy to the school districts - they automatically receive a copy at the same time you finish.

Sign In

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Questions about this page?

Step 1: Sign In

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Sign in to Open Enrollment

Email or ID: bdsmith@gmail.com

Password: ....

Forgot your password?

[Sign In]

New to Open Enrollment?

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[Set Up New ID]

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Questions about this page?

Review Parent Sign-In Data

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Please review your sign-in data. If all is correct, click on Continue to enter the application.

Email or ID:	**bdsmith@gmail.com**	▪ Change Email or ID
First Parent Name:	**Smith, Brian**	▪ Change Parent Names
Second Parent Name:	**Smith, Diana**	▪ Change Password
(optional)		

Continue

Exit

You are NOT finished with the application yet. If you EXIT,
you must return and finish BEFORE 4:00 PM on Friday, April 29, 2016.

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Open Enrollment Application for 2016-2017

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Questions about this page?

Enter Parent / Guardian Contact Information

Include area code. At least one phone is required.

Home Phone: 608-888-5151
Work phone:
Cell phone: 608-858-8585

Mailing Address: 1405 Great Lakes Dr
City: Madison
State: WI
Zip: 53718

☑ Street address is the same as mailing address
Street Address: 1405 Great Lakes Dr
City: Madison
State: WI
Zip: 53718

Back **Continue**

Exit

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Review Parent/Guardian Data

When your open-enrollment applications are approved or denied by the schools, they will send the official letters to the mailing address.

Parent/Guardian	Phone / Email	Mailing Address	Street Address
Brian Smith Diana Smith	(608) 888-5151 (home) (608) 858-8585 (cell) bdsmith@gmail.com	1405 Great Lakes Dr Madison,WI 53718	1405 Great Lakes Dr Madison,WI 53718

Click the Back button below to correct data ~ otherwise, click Continue to proceed to the next step.

Back **Continue**

Exit
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Questions about this page?

Select Your "Resident School District"

Your resident school district is where you will be **LIVING** on **September 16, 2016**.

DRAFT

Indicate your **Resident** School District: [Madison Metropolitan ▼]

- Getting this step correct is critical. Your "resident school district" will pay for your open enrollment and is required to be notified that you have applied to one or more different school districts for your children.

- BE AWARE that school district boundaries **are not the same as town, village, city or county** boundaries. If you are unsure of the school district in which your home is or will be located, contact the municipal clerk (e.g. city hall), then confirm with a phone call to the school district.

- CAUTION: Be sure you select the correct resident district from the drop-down list. Many school districts have similar names and this has been a cause of many errors.

- If you do not know the school district in which your home is located, please contact your municipal clerk. If you own your home, the name of the school district is on your property tax bill.

- If **you are not sure** where you will be living on **September 16, 2016**, please read Important Information If You Are Planning to Move before continuing.

[**Back**] [**Continue**]

[**Exit**]

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Review School District of Residence

Please review the school district that you chose as your "resident district" - the school district where you will be living.

Madison Metropolitan School District
545 W Dayton St
Madison, WI 53703

(608) 663-4942
(608) 663-4942 fax

Again, this should be the school district where you expect to be **living** on **September 16, 2016**.

- If you move to a different address, but it is still in the same resident district above, your application will not be affected.

- If you have questions, please Contact Us.

Click the Back button below to correct it ~ otherwise, click Continue to proceed to the next step.

Back   **Continue**

Exit

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Questions about this page?

4 Year-Old Kindergarten? Virtual Schools?

Will you be applying for any children that will be in 4 year-old Kindergarten?

○ Yes
◉ No

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Will one or more of your children be applying to a virtual charter school?

◉ Yes
○ No

Back   **Continue**

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Eligible for Reimbursement for Transporting Your Children?

You are responsible for transporting your children to and from school in the nonresident school district.

However, Wisconsin sets aside some money every year to reimburse transportation expenses for qualifying families. If you qualify for free or reduced price meals, you may qualify to have a portion of your expenses reimbursed. The income guidelines for the Federal school lunch program in the **2015-2016** school year are listed to assist you in determining whether you may be eligible for transportation reimbursement.

Maximum Income for Reimbursement Eligibility

Household Size	Gross Monthly Income
1	$1,815
2	$2,456
3	$3,098
4	$3,739
5	$4,380
6	$5,022
7	$5,663
8	$6,304

For each additional household member over 8, add $642

Do you anticipate submitting a claim for transportation reimbursement?

● Yes (in a future step, you will receive an estimate of how much you might receive)
○ No (you can still change your mind later)

Back   **Continue**

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How Many and How Far?

Please enter how many children you will be transporting, and the number of miles in one round trip from your home to the school:

Number of students transported (estimated): `2`
Number of miles in one roundtrip (estimated): `40`

Example: you have a round trip from your home to the schools your 3 children are attending of 20 miles. You would enter 3 for number of students transported, and 20 for the number of miles. The estimation formula will assume you make this trip 2 times a day, so just enter the number of miles for one round trip.

Tip: To come up with an accurate number when it's time to file the claims, it may be helpful to indicate on a calendar each day you drove, as this total number of days driven will be asked for on the claim form.

You will need to submit a claim form for actual expenses **at the end of the school year**. Forms will be available in mid to late May at http://dpi.wi.gov/oe. Please note the due date on those forms; once claims are due, 100% of the money available will be disbursed by DPI - i.e. there will be no money remaining to pay claims that are received after the due date.

[**Back**] [**Continue**]

[**Exit**]
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Estimate of Transportation Reimbursement

This estimate assumes the following:

- Estimated maximum reimbursement per student = $1,241.34

- Estimated proration factor = 20%
  (to be finalized in August 2017 when final claims are calculated and paid)

- Assumes 2 round trips per day for 180 days and that all students are transported at the same time

Estimate of your reimbursement:

- A. Calculation of maximum reimbursement for the 2016-2017 school year:
  2 students x $1,241.34 = $2,482.68

- B. Calculation of mileage cost:
  40 miles per round trip x 2 round trips per day x 180 days x 0.352 per mile = **$5,068.80**

- Calculation of estimated reimbursement:
  Lesser of A or B, above: **$2,482.68**
  multiplied by the 20% proration factor: **$2,482.68** x 0.20 = **$496.54**

For transporting 2 student(s)
with a round trip of 40 miles,
assuming 2 round trips per day,
the estimated amount for reimbursement is **$496.54**.

This estimate is provided to meet the requirements of Wis. Stats. s.118.51(14)(b).

It is recommended to **print and keep this page**.

Final payment will be based on actual miles and the final proration factor necessary to distribute the amount of money appropriated.

This is not a claim form. A separate claim form must be filed at the end of the school year to request transportation reimbursement.

[**Back**] [**Continue**]

[**Exit**]
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Open Enrollment Application for 2016-2017

Need Help?
Contact Us

Questions about this page?

All Children Applying for Open Enrollment This Year

DRAFT

Please enter all children that are applying for open enrollment. Click on the "Add" button to add to the list.

If you have previously submitted this information, please do not delete the child unless you also want to delete the application.

Note: all names should be the **legal name** of the child - **no nicknames**, please.

[Add First Student]

[Back]

[Exit]

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Student Information

Please enter the **legal name** of the student below - **no nicknames** please.

First Name: Brianna
Last Name: Smith
Date of Birth: 06/01/2011 mm/dd/yyyy *Must include the slash '/' when entering the date
Gender: ○ Male ● Female

Middle Initial: D
Suffix: ▼

Ethnicity (optional)

Check One:
○ Hispanic or Latino
● Not Hispanic or Latino

Race (optional)

Check all that apply:
☐ American Indian or Alaskan Native
☐ Asian
☐ Black or African American
☐ Native Hawaiian or other Pacific Islander
☑ White

Grade

Grade in **2015-16**: Pre-K / 4-year-old K ▼

Grade in **2016-17**: Kindergarten ▼ Resident District chosen earlier was **Madison Metropolitan**

Cancel **Continue**

Exit
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Open Enrollment Application for 2016-2017

Need Help?
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Questions about this page?

Special Situations

Please provide information about whether your child needs special education. For information about how this data may be used in approving or denying your application, please see Reasons for Denial.

Definition: IEP stands for "individualized education program". When an IEP team finds that a child has a disability, the IEP team will develop a written plan that tells what special education and related services the school will give.

Yes/No	
● Yes ○ No	Does **Brianna** have an individualized education program (IEP)?
● Yes ○ No	Does **Brianna** currently receive special education services?
○ Yes ● No	Has **Brianna** been referred for a special education evaluation that has not yet been completed?

Comments on **Brianna**'s Special Education: (optional)

Brianna receives some speech and language services.

(25 words or less)

[Cancel] [Continue]

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[Exit]

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Current Attendance

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Where is **Brianna** attending school right now?

- ⦿ Public school in the **Madison Metropolitan** school district, School: [4K PK Off Site ▾]
- ○ Public school in another Wisconsin school district: School:
- ○ Home-based education (i.e. home-schooled)
- ○ Private school, enter name: [ ]
- ○ Other, describe: [ ]
- ○ None of the above

[**Cancel**] [**Continue**]

[**Exit**]

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Questions about this page?

All Children Applying for Open Enrollment This Year

DRAFT

Please enter all children that are applying for open enrollment. Click on the "Add" button to add to the list.

If you have previously submitted this information, please do not delete the child unless you also want to delete the application.

Note: all names should be the **legal name** of the child - **no nicknames**, please.

		Name	Date of Birth	Grade This Year	Grade Next Year
Delete	Edit	Brianna D Smith	06/01/2011	PK	KG

If any of the information above is incorrect:

- Click on the **Edit** link to change the name, date of birth, grade, gender, race, special education, or current attendance information about the child.
- Click on the **Delete** link to completely remove the child's application for open enrollment.

Add Another Child

Have you entered all children that are applying for open enrollment? If so, click the YES button below.

Back   **Yes, the list is complete**

Exit

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Possible Virtual Charter Schools / Online Schools

If you will be applying to a virtual charter school, you'll need to know **EXACTLY** which school district is administering the virtual charter school program that you want your child to attend. Please take a minute and note the school district you need to apply to (far right column). If you are **not** applying to a virtual charter school, click "Continue" at the bottom of this page.

BE CAREFUL! As you can see, some of the names are **very similar**. It is critical that you know exactly what school district to apply to.

Click on the Continue button at the bottom of this page after making a note of the associated school district in the 3rd column.

School Name	Grades	School District to Apply To
21st Century eSchool	K-12	Middleton-Cross Plains
Advanced Learning Academy of Wisconsin	K-12	Barron Area
Appleton eSchool	7-12	Appleton Area
Arise Virtual Academy	K-12	Janesville
Bridges Virtual Academy	PK-12	Merrill Area
Cameron Academy of Virtual Education (CAVE)	K-12	Cameron
Central Wisconsin Virtual School	4-12	Tomorrow River
CrE8 Charter School	PK-5	Gillett
eAchieve Academy	4-12	Waukesha
eAchieve Elementary	K-5	Waukesha
George D Warriner High School	9-12	Sheboygan Area
George D Warriner Middle School	6-8	Sheboygan Area
GOAL - Gillett's Occupation and Leadership Academy	6-12	Gillett
HACIL - Hayward Ctr for Individualized Learning	K4-12	Hayward Community
iForward	6-12	Grantsburg
Island City Virtual Academy	PK-12	Cumberland
JEDI Virtual Charter School	K-12	Whitewater
Kenosha eSchool	K-12	Kenosha
Kiel eSchool	7-12	Kiel
KM Global School for Global Leadership and Innovation (KM Global)	9-12	Kettle Moraine
Link2Learn Virtual Charter School	PK-12	Chetek-Weyerhaeuser
Mighty River Charter School	K-12	Prairie du Chien
Montello Virtual Charter School	K-12	Montello
Portage Virtual School	6-12	Portage Community
Richland Online Academy	6-12	Richland
River Falls eSchool	6-12	River Falls

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School Name	Grades	School District to Apply To
21st Century eSchool	K-12	Middleton-Cross Plains
Advanced Learning Academy of Wisconsin	K-12	Barron Area
Appleton eSchool	7-12	Appleton Area
Arise Virtual Academy	K-12	Janesville
Bridges Virtual Academy	PK-12	Merrill Area
Cameron Academy of Virtual Education (CAVE)	K-12	Cameron
Central Wisconsin Virtual School	4-12	Tomorrow River
CrE8 Charter School	PK-5	Gillett
eAchieve Academy	4-12	Waukesha
eAchieve Elementary	K-5	Waukesha
George D Warriner High School	9-12	Sheboygan Area
George D Warriner Middle School	6-8	Sheboygan Area
GOAL - Gillett's Occupation and Leadership Academy	6-12	Gillett
HACIL - Hayward Ctr for Individualized Learning	K4-12	Hayward Community
iForward	6-12	Grantsburg
Island City Virtual Academy	PK-12	Cumberland
JEDI Virtual Charter School	K-12	Whitewater
Kenosha eSchool	K-12	Kenosha
Kiel eSchool	7-12	Kiel
KM Global School for Global Leadership and Innovation (KM Global)	9-12	Kettle Moraine
Link2Learn Virtual Charter School	PK-12	Chetek-Weyerhaeuser
Mighty River Charter School	K-12	Prairie du Chien
Montello Virtual Charter School	K-12	Montello
Portage Virtual School	6-12	Portage Community
Richland Online Academy	6-12	Richland
River Falls eSchool	6-12	River Falls
Rural Virtual Academy	PK-10	Medford Area
Saint Croix Academy of Virtual Education	K-12	Saint Croix Central
Spooner Area Virtual Education Academy (SAVE Academy)	K4-12	Spooner
Wauwatosa Virtual Academy	6-12	Wauwatosa
Wisconsin Connections Academy (WCA)	K-12	Appleton Area
Wisconsin Virtual Academy High School (WIVA High School)	9-12	McFarland
Wisconsin Virtual Academy K-8 (WIVA K-8)	K-8	McFarland
Wisconsin Virtual Learning (WVL)	PK-12	Northern Ozaukee

Click on Continue after you have made a note of the school districts you need to apply to for the virtual charter school(s) that you want.

Back   **Continue**

Exit
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Need Help?
Contact Us

Questions about this page?

Select Open Enrollment Districts

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Please enter all school districts that you are applying to. You must have at least one and may have up to 3 districts per child.

- Click on the "Add Another School District" button to add to the list.
- Once a school district has been added below, click on the "Add or Remove Kids" link to change which children are applying to attend there.

If you have previously submitted this information, please do not delete a district unless you also want to delete the application to it.

Add a School District

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Contact Us | **Questions about this page?** |

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Select School District

Choose School District to Attend: [Verona Area ▼]

Do you currently have children attending public school in this school district?
- ◉ No
- ◯ Yes, enter names [_____]

Please check the box before each child that you would like to attend this school district:

☑ Brianna D Smith, applying for grade KG

[Cancel]   [Save]

[Exit]
You are NOT finished with the application yet. If you EXIT,
you must return and finish BEFORE 4:00 PM on Friday, April 29, 2016.

Click *Virtual School Lookup* if you need to find the school district for a virtual/online school program

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Open Enrollment Application for 2016-2017

Need Help?
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Questions about this page?

Select Open Enrollment Districts

DRAFT

Please enter all school districts that you are applying to. You must have at least one and may have up to 3 districts per child.

- Click on the "Add Another School District" button to add to the list.
- Once a school district has been added below, click on the "Add or Remove Kids" link to change which children are applying to attend there.

If you have previously submitted this information, please do not delete a district unless you also want to delete the application to it.

	School District	Type		Names of Kids Applying
Delete District	Verona Area	K-12	Add or Remove Kids	Brianna

Add Another School District

Have you entered all possible school districts that you are applying to? If so, click the YES button below.

Back   **Yes, the list is complete**

Exit

You are NOT finished with the application yet. If you EXIT,
you must return and finish BEFORE 4:00 PM on Friday, April 29, 2016.

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Open Enrollment Application for 2016-2017

1. Sign In	2. Parents	3. Kids	**4. Schools**	5. Submit	6. Print

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Questions about this page?

Select Open Enrollment Districts

DRAFT

Please enter all school districts that you are applying to. You must have at least one and may have up to 3 districts per child.

- Click on the "Add Another School District" button to add to the list.
- Once a school district has been added below, click on the "Add or Remove Kids" link to change which children are applying to attend there.

If you have previously submitted this information, please do not delete a district unless you also want to delete the application to it.

	School District	Type		Names of Kids Applying
Delete District	McFarland	K-12	Add or Remove Kids	Brianna
Delete District	Middleton-Cross Plains Area	K-12	Add or Remove Kids	Brianna
Delete District	Verona Area	K-12	Add or Remove Kids	Brianna

Back   **Yes, the list is complete**

Exit

You are NOT finished with the application yet. If you EXIT,
you must return and finish BEFORE 4:00 PM on Friday, April 29, 2016.

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Open Enrollment Application for 2016-2017

1. Sign In > 2. Parents > 3. Kids > **4. Schools** > 5. Submit > 6. Print

Need Help?
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Questions about this page?

Checking School Districts for Errors

You are almost complete.
Next, tell us if you have preferences for specific schools within the districts you picked.

Back   **Continue**

Exit
You are NOT finished with the application yet. If you EXIT,
you must return and finish BEFORE 4:00 PM on Friday, April 29, 2016.

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Open Enrollment Application for 2016-2017

| 1. Sign In | 2. Parents | 3. Kids | **4. Schools** | 5. Submit |
| 6. Print |

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Preferred Programs and Schools?

- **If you are applying to a virtual charter school, you MUST select it from the drop-down lists below under the "Preferred School" - DO NOT type the name into the comments box.** Click on Virtual Charter Schools to see a list of those schools.

- **If you are not applying to a virtual charter school**, this page is **optional** - in other words, you do not need to enter anything. **However**, if you have a preference for schools or programs you may enter them below. You are not guaranteed a spot in the places you list, but they may be taken into consideration when the school district assigns the schools.

- If you wish to request more than one school or program, enter the additional ones in the freeform space below. You may also use this space to indicate a second or third choice.

What schools and/or programs would they prefer to attend in each school district? *(if no schools are shown, only one school exists for that grade)*

School District	Student	Applying to Grade	Preferred School	To enter additional choices or if your preferred school is not on the dropdown list to the left (e.g. 4K program at a daycare), enter the school name below.	Limit To?
McFarland	Brianna D Smith	KG	Wisconsin Virtual Academy K-8 (WIVA) ▼		☑
Middleton-Cross Plains Area	Brianna D Smith	KG	Sauk Trail Elementary ▼		☐
Verona Area	Brianna D Smith	KG	Core Knowledge Charter School ▼		☐

If you are **ONLY interested in the school or program** on each line, you may check the "Limit To" box on the same line, and the school district will only consider that school or program. However, leaving it blank will keep your options open, as your child, once in the school district, may be able to transfer into the schools or programs that you prefer.

If you check the "Limit To" box at the end of a line, you are agreeing/telling that particular school district the following:

"I wish my child to be considered **only** for the specific school or programs indicated. I understand that if space is not available in this school or program, my application may be denied even if there is space in other schools in this school district."

Back   **Continue**

Exit
You are NOT finished with the application yet. If you EXIT,
you must return and finish BEFORE 4:00 PM on Friday, April 29, 2016.

Open Enrollment Application for 2016-2017

1. Sign In	2. Parents	3. Kids	4. Schools	5. Submit	6. Print

Need Help?
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Final Review

Just one final review, and then you'll be ready to submit your applications. Please take a look at the data below. To make any corrections, just click on the Back button found at the bottom of the page.

These links will jump down farther on the page to the student data:

- Applications for Smith, Brianna D

> **If everything is correct, you must click the "Yes, all information is correct" button to move on to the final step.**

Click the Back button if you need to return to correct any data.

[Back]   [Yes, all information is correct]

[Exit]
You are NOT finished with the application yet. If you EXIT,
you must return and finish BEFORE 4:00 PM on Friday, April 29, 2016.

Applications for Smith, Brianna D

Student Name:	Smith, Brianna D	Parent/Guardian:	Smith, Brian Smith, Diana
DOB / Gender:	06/01/2011, Female		
Age on 9/1/2016:	5 years old	Mailing Address:	1405 Great Lakes Dr Madison, WI 53718
Grade in 2015-2016:	Pre-K / 4-year-old K		
Grade for 2016-2017:	Kindergarten	Street Address:	1405 Great Lakes Dr Madison, WI 53718
Special Needs:	Yes, receiving special education services Yes, has an IEP No, not referred for an evaluation that's not been completed	Phone:	(608) 888-5151 (home) (608) 858-8585 (cell)
Special Ed Comments:	Brianna receives some speech and language services.	Email:	bdsmith@gmail.com
		Reimbursement for Transportation:	Yes, planning on applying estimating 2 students at 40 miles round-trip daily

---

Resident School District: Madison Metropolitan

Applications for Smith, Brianna D

Student Name:	Smith, Brianna D	Parent/Guardian:	Smith, Brian Smith, Diana
DOB / Gender:	06/01/2011, Female		
Age on 9/1/2016:	5 years old	Mailing Address:	1405 Great Lakes Dr Madison, WI 53718
Grade in 2015-2016:	Pre-K / 4-year-old K		
Grade for 2016-2017:	Kindergarten	Street Address:	1405 Great Lakes Dr Madison, WI 53718
Special Needs:	Yes, receiving special education services Yes, has an IEP No, not referred for an evaluation that's not been completed	Phone:	(608) 888-5151 (home) (608) 858-8585 (cell)
		Email:	bdsmith@gmail.com
Special Ed Comments:	Brianna receives some speech and language services.	Reimbursement for Transportation:	Yes, planning on applying estimating 2 students at 40 miles round-trip daily

Resident School District: Madison Metropolitan
Currently attending: Madison Metropolitan school district, at 4K PK Off Site
Virtual / Online Schools: Is not attending a virtual charter school / online school, and has no siblings attending either

	School District Applied To
Applying to:	Verona Area
Preferred School:	Core Knowledge Charter School
Virtual School:	No, is not applying to a known virtual school / online school
Specific Program:	No specific program requested
Limitation:	No limitation, you can consider Brianna for any school or program
Current Attendance:	No, Brianna is not currently attending public school in this district
Siblings Attending:	No, no siblings are currently attending public school in this district
	School District Applied To
Applying to:	McFarland
Preferred School:	Wisconsin Virtual Academy K-8 (WIVA)
Virtual School:	Yes, is applying to Wisconsin Virtual Academy K-8 (WIVA)
Specific Program:	No specific program requested other than the virtual school
Limitation:	Yes, consider Brianna **only** for the specific school or program above
Current Attendance:	No, Brianna is not currently attending public school in this district
Siblings Attending:	No, no siblings are currently attending public school in this district
	School District Applied To
Applying to:	Middleton-Cross Plains Area
Preferred School:	Sauk Trail Elementary
Virtual School:	No, is not applying to a known virtual school / online school
Specific Program:	No specific program requested
Limitation:	No limitation, you can consider Brianna for any school or program
Current Attendance:	No, Brianna is not currently attending public school in this district
Siblings Attending:	No, no siblings are currently attending public school in this district

Go to Top

Open Enrollment Application for 2016-2017

1. Sign In > 2. Parents > 3. Kids > 4. Schools > **5. Submit** > 6. Print

Need Help?
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Submit All Applications

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One last step and you will have completed the Open Enrollment Application process.

Electronic Signature and Permission for Release of Records for:

- Brianna D Smith

☑ By checking this box, I agree that all information is complete and correct. I am the parent or legal guardian of the children listed above or I am the student age 18 or older. I acknowledge that under s.118.51(3)(a)1m. Wis. Stats the school district my child attends will send information about whether my child has been referred for special education and information about my child's special education program, including a copy of the individualized education program (IEP). I further acknowledge that under s.118.51(8) Wis. Stats the nonresident school districts may request from the resident school district any information about my child relating to expulsion or expulsion proceedings. This consent is effective until **Friday, June 10, 2016**.

Back   **Submit Applications**

Exit

**You are NOT finished with the application yet. If you EXIT,
you must return and finish BEFORE 4:00 PM on Friday, April 29, 2016.**

Open Enrollment Application for 2016-2017

1. Sign In > 2. Parents > 3. Kids > 4. Schools > 5. Submit > **6. Print**

Need Help?
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Congratulations!

> **Your applications have been successfully received!**

What To Do Next

1. Print this page.

2. Please follow the links below to print the data you've entered and save them for future reference:

   > ○ Confirmation #17-0123928 (batch #1009)   Print PDF   **Brianna D Smith**
   >
   > Please DO NOT send any printed applications to the school districts. They have just received a copy.

3. If you need to make a change:

   ○ use your email address and password to return to this application process.

   ○ You **MUST** go through all pages and resubmit your application for the school districts to get an updated copy of your data.

   ○ Any corrections must be completed and submitted before 4:00 PM on Friday, April 29, 2016.

4. We suggest you then **close this browser window** for security purposes.

[**Back**]   [**Close this Window**]

Application Timeline

May 1, 2016	First day that the school districts may begin acting on your applications. Both the "resident district" and the school district your child wants to attend must both approve each application, and both will send you a letter indicating their decisions.
May, June, and July 2016	Nonresident districts must mail notices of approval or denial to parents no later than Friday, June 10, 2016. Resident districts are only required to notify parents if an application is denied. If your application is denied by either district, your child may not open enroll. You may file an appeal with DPI within 30 days of the date the notice of denial is mailed.
Friday, June 10, 2016	By this date, nonresident school districts are required to notify parents whether the application is approved and, if approved, of the specific school or program to which the student will be assigned.
Friday, June 17, 2016	By this date, resident school districts are required to notify parents if their application is denied.
Friday, June 24, 2016	This is the date by which parents are required to notify all school districts that approved the application whether the student will attend that school district in the fall. **Failure to make this notification may result in the student being unable to attend that school.**

WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION

Wisconsin Department of Public Instruction
FULL-TIME PUBLIC SCHOOL OPEN ENROLLMENT
Application Form - 2016-2017 School Year
PI-9410-OPAL (Rev. 12-09)
Collection of this data is a requirement of s.118.51 Wis. Stats.

To the Parent: Your open enrollment application has been successfully submitted online. Your confirmation number is 17-0123928 (batch #1009). Do not also send in a paper form. See bottom of page for instructions on how to correct errors.

Student Name:	**Brianna D Smith**
DOB / Gender:	06/01/2011, Female
Age on 9/1/2016:	5 years old
Grade in 2015-2016:	PK
Grade for 2016-2017:	**KG**

Parent/Guardian: Brian Smith
Diana Smith

Email: bdsmith@gmail.com
Phone: (608) 888-5151 (home)
(608) 858-8585 (cell)

Mailing Address:
1405 Great Lakes Dr
Madison, WI 53718

Street Address:
1405 Great Lakes Dr
Madison, WI 53718

Special Needs:

Yes	No	
☑	☐	Does the child currently receive special education services?
☑	☐	Does the child have an individualized education program (IEP)?
☐	☑	Has the child been referred for a special education evaluation that has not yet been completed?

Yes	No	
☑	☐	**Applying to a Virtual Charter School below?**

Special Ed Comments: Brianna receives some speech and language services.

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Current School District / Resident District Data

Resident School District: **Madison Metropolitan**
Currently Attending: Madison Metropolitan School District, at 4K PK Off Site School

Yes	No	
☐	☑	Is the student currently attending a virtual charter school?
☐	☑	Are siblings currently attending any virtual charter school?

1st School District Applied To / Nonresident School District

Applying to attend: **Verona Area**
Preferred School: Core Knowledge Charter School

Yes	No	
☐	☑	Student currently attending?
☐	☑	Siblings currently attending?

Yes	No	
☐	☑	Limit to specific school and/or program listed above?
☐	☑	Siblings currently applying?

2nd School District Applied To / Nonresident School District

Applying to attend: **McFarland**
Preferred School: Wisconsin Virtual Academy K-8 (WIVA)

Yes	No	
☐	☑	Student currently attending?
☐	☑	Siblings currently attending?

Yes	No	
☑	☐	Limit to specific school and/or program listed above?
☐	☑	Siblings currently applying?

3rd School District Applied To / Nonresident School District

Applying to attend: **Middleton-Cross Plains Area**
Preferred School: Sauk Trail Elementary

Yes	No	
☐	☑	Student currently attending?
☐	☑	Siblings currently attending?

Yes	No	
☐	☑	Limit to specific school and/or program listed above?
☐	☑	Siblings currently applying?

Permission for Release of Records

I agree that all information is complete and correct. I am the child's parent or legal guardian or I am the student age 18 or older. I grant permission for the nonresident school districts to request from the school my child attends information about whether my child has been referred for special education and information about my child's special education program, including a copy of the individualized education program (IEP). I understand that under s.118.51(8) Wis. Stats. the nonresident school districts

Open Enrollment Application for 2016-2017

1. Sign In	2. Parents	3. Kids	4. Schools	5. Submit	6. Print

Need Help?
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Questions about this page?

Review Parent Sign-In Data

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Please review your sign-in data. If all is correct, click on Continue to enter the application.

Email or ID:	**bdsmith@gmail.com**	▪ Change Email or ID
First Parent Name:	**Smith, Brian**	▪ Change Parent Names
Second Parent Name:	**Smith, Diana**	▪ Change Password
(optional)		

Previously submitted applications:

- Confirmation #17-0123928 (batch #1009)   Print PDF   **Brianna D Smith**

If you need to add, change or correct an application, click on the Continue button.
If you want to withdraw ALL of the above applications, click Withdraw All Applications.
If you need to remove some applications, but not all, click How to Remove Some Applications for more information.

Continue

Exit

You sent your data to DPI on 1/22/2016 11:12:01 AM.
Unless you make changes, you do not need to do anything else.

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Open Enrollment Application for 2016-2017

1. Sign In | 2. Parents | 3. Kids | 4. Schools | **5. Submit** | 6. Print

Withdraw All Applications

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Please confirm that you wish to withdraw all open enrollment applications.

Confirm Withdrawal of all Open Enrollment Applications For:

- Brianna D Smith

☑ By checking this box, I agree that I wish to remove all applications for open enrollment for 2016-2017 for the above listed children.

[Cancel]   [Yes, Withdraw Applications]

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Open Enrollment Application Process

How to Delete Some Applications

Note: To delete all applications for all of your children, close this window and return to the previous page and click on "Withdraw All Applications".

Deleting a School District from a Child's Application

If you would like to remove a single school district from your child's application, but not remove all school districts for them:

1. Close this window, return to the previous page and click the "Continue" button until until you reach Page ID 10.0 (found in the upper-right corner), titled "All School Districts Possible".

2. Then click on the "Add or Remove Kids" link next to the school district you'd like to remove your child from applying to.

3. Remove the check-mark next to the name of your child and click the Save button.

4. Then click the "Yes, the list is complete" button, then continue on with the application until you reach Page ID 15.0

    ○ If there are no other no other children applying to the school district you removed your child from on Page ID 10.0, you will need to delete that school district from the list to continue past page 10.0. Click on the "Delete District" link next to that district to delete it. Note: if you have other children applying to that district, do not delete it.

5. Once on Page ID 15.0, you will need to re-read the permission for release and click on the "Send Updates to DPI" button. When that is complete, your child's application for that school district will be removed.

Deleting All Applications For One of Your Children

This section does not apply if you have open enrollment applications for only one child. In that case, you should close this window and return to the previous page and click on "Withdraw All Applications".

If you would like to delete all applications for a specific child (but still have other children applying):

1. Close this window, return to the previous page and click the "Continue" button until until you reach Page ID 8.0 (found in the upper-right corner), titled "All Children Applying for Open Enrollment This Year".

2. If only one child is listed in the grid, this section does not apply. Please close this window and return to the previous page and click "Withdraw All Applications".

3. If you have more than one child listed, click the word "Delete" next to the child whose applications are to be deleted.

4. You will be asked to confirm whether or not you would like to delete the child from the system. Click the "OK" button in the pop-up message to confirm the deletion.

5. Then click the "Yes, the list is complete" button, then continue on with the application until you reach Page ID 15.0

    ○ If you have no other children applying to a school district listed on Page ID 10.0, you will need to delete that school district from the list to continue past page 10.0. Click on the "Delete District" link next to that district to delete it. Note: if you have other children applying to that district, do not delete it.

6. Once on Page ID 15.0, you will need to re-read the permission for release and click on the "Send Updates to DPI" button. When that is complete, your child's applications for all school districts will be removed.

If you have any questions about this, please Contact Us.