

Division for Libraries and Technology

Statewide Projects 2015

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LSTA



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Preliminary Budget 2015

The grant categories and the dollar amounts may be revised on the basis of the total dollars available, applications submitted, and other factors before final awards are made. New categories are noted by an asterisk (*). The amount of LSTA funds estimated to be available for LSTA projects January through December 2015 is:

FY 2015 Estimate

Appropriation	\$ 2,698,162
Carryover	\$ 450,000
Total	\$ 3,148,162

Preliminary Amounts

A. Technology

Broadband	\$ 100,000
Delivery Projects	\$ 90,000
Digital Creation Technology	\$ 150,000
Digitization of Library Historical Material	\$ 40,000
Learning Express Computer Module & License	\$ 232,000
Library Improvement - Technology	\$ 110,000
Library System Technology	\$ 360,000
Merging ILS of Public Library Systems	\$ 75,000
Resources for Libraries & Lifelong Learning	\$ 713,200
WISCAT	\$ 456,700
Subtotal	\$ 2,326,900

B. Special Services Populations

Accessibility Projects	\$ 75,000
Early Literacy Projects	\$ 100,000
Early Literacy Initiative* (Year 2)	\$ 25,000
Literacy Projects	\$ 50,000
Subtotal	\$ 250,000

C. Library Improvement

Communications & Planning	\$ 20,000
Independent Author Recognition	\$ 15,000
Library System Study Follow-up	\$ 10,000
Merging Public Library Systems	\$ 10,000
Statewide Library Improvement	\$ 263,225
School Library Project	\$ 10,000
Youth and Special Services Consultant	\$ 119,700
Youth Services Development Institute	\$ 15,000
Subtotal	\$ 447,925

D. LSTA Administration

LSTA Administration	\$ 107,900
Subtotal	\$ 107,900
TOTAL	\$ 3,147,725

Division for Libraries and Technology (DLT) Statewide Projects

Broadband

Estimated Total Expenditures:

\$ 100,000

Eligible applicants

Public library systems for their member libraries

Purpose

To provide financial assistance for member libraries obtaining fiber for high speed Internet access through the state's federal broadband grant. This assistance will provide for and extra wiring and possibly pay for other expenses incurred as part of the fiber broadband connection.

Learning Express License

Estimated Total Expenditures: \$200,000

Purpose

DLT plans to use LSTA funds to contract for a statewide license for Learning Express Library from June 30, 2014 through July 1, 2015 pending necessary approvals. Learning Express Library is designed to help people succeed on the tests they must pass to gain citizenship, improve their testing skills or to further their education or career. Over 300 online academic and licensing practice tests including SAT, ACT, GRE, LSAT, Advanced Placement, civil service, military, real estate, law enforcement, citizenship, TOEFL, ESL and basic skills for elementary, middle and high school skills improvement and much more. Test preparation materials span ages from elementary through adult. This testing resource also provides instant scoring and customized feedback.

Learning Express – Computer Module

Estimated Total Expenditures: \$32,000

Purpose

DLT plans to use LSTA funds to contract for a statewide license for the Learning Express Library Computer Skills from June 30, 2014 - July 1, 2015 pending necessary approvals. Learning Express Library has offered to sell Wisconsin libraries statewide access to the Computer Skills Tutorials modules for \$30,000 per year, pricing which is dependent on our continuing statewide access to the Learning Express Learning Centers that are currently a part of the BadgerLink set of databases.

These tutorials are being purchased by numerous Wisconsin libraries. According to Learning Express, the same resources, if purchased by individual Wisconsin libraries, would cost \$543,636. Centralized purchasing of the resource would reduce the cost by \$513,636.

The package would include two separate components: “Computer and Internet Basics” and “Popular Software Tutorials”. The “Computer Internet and Basics” package includes 18 beginner-level tutorials covering all the basic computer and Internet fundamentals, from PC essentials to social networking, and including email. “Popular Software Tutorials” provides self-paced computer software application tutorials, from basic to advanced levels, for the most commonly used applications and operating systems, including Microsoft, Windows, Adobe and Corel.

Resources for Libraries and Lifelong Learning would assume responsibility for adding the computer skills training modules to BadgerLink and for training and support of the resource. LSTA would require a report on the use of the databases and on payments made to Learning Express. To see the computer skills tutorials please go to:

<http://www.learnatest.com/LEL/index.cfm/general/moreInfo/computerSkills><http://www.learnatest.com/LEL/index.cfm/general/moreInfo/computerSkills>

Library Technology Consultant

Estimated Total Expenditures:

\$ 110,000

Purpose

Funds in this category are used to support the Public Library Technology Consultant position. This amount includes funding of a statewide meeting of public library system technology liaisons, and continuing education opportunities for the consultant. This position provides statewide leadership for the implementation of technology in public libraries, provides support for LSTA library technology grant applications and projects, and serves as the liaison to the federal e-rate telecommunications program and the TEACH Wisconsin program for Wisconsin public libraries. It also coordinates the implementation of the Bill and Melinda Gates Foundation public library grant program in Wisconsin.

Resources for Libraries & Lifelong Learning - Statewide Technology

Estimated Total Expenditures:

\$ 713,200

Purpose

This category funds staff that manage and support services including BadgerLink, interlibrary loan referral, the Wisconsin Document Depository Program/Wisconsin Digital Archives, BadgerLearn, BadgerLearn Pro and Found in Wisconsin that benefit all Wisconsin residents and libraries. It funds staff that updates and maintains web pages in support of these services. Three factors increased this year's funding request. There will be increases in salary, overhead and benefits largely mandated by the Department of Administration. The cost of the OCLC contract increased by \$3,017 and the budget for conferences and outreach activities was increased by \$4,154, the same amount removed from the WISCAT budget for conferences and outreach.

Interlibrary loan services

LSTA funds a 1.00 Interlibrary Loan Coordinator and 2.55 FTE Library Service Assistants.

Staff responsibilities

- Manage/provide technical support on interlibrary loan processes and use of the WISCAT and OCLC systems.
- Help libraries resolve inter and intra-library and system resource sharing issues
- Provide interlibrary loan services using WISCAT, OCLC, MnLINK and email.
- Collect and post interlibrary loan statistics on the web
- Develop and disseminate the best resource sharing practices and revise statewide resource sharing guidelines

Recent Projects

- Wisconsin was chosen as a beta site for AutoGraphics new SHARE-IT ILL management system.
- Added OWLS and Nicolet Federated Library System to SHARE-IT and set up network handling for them.
- Scheduled 25 training sessions for 20 separate user groups on the new software
- WISCAT Community now includes: 15 library systems including 351 libraries, 43 Academic, Technical College and Special libraries, 154 K-12 libraries and 21 Correctional Institution libraries
 - Wrote documentation and training materials for the rollout and updated related information on RL&LL website.
 - Planned annual ILL meeting held March 12, 2014
 - Outreach activities included training sessions, Facebook (began Nov. 2013 - 127 likes and 496 talking about WISCAT) and Listserv messages for training topics (archived in Google groups)
 - The WI DPI Resource Sharing Google+ Community was launched March 12, 2014

BadgerLink

LSTA funds 2.25 FTE to support BadgerLink.

Staff Responsibilities

- The BadgerLink Coordinator works with over 1,000 libraries and 200 Internet service providers to identify and resolve problems and implement new services, works with vendors to resolve issues and load/update content and interfaces and manages authentication of users, the .5 FTE Content Management Librarian assists the BadgerLink Coordinator, the .5 FTE BadgerLink Training and Outreach Librarian provides training
 - Management of the BadgerLink listserv
 - Creation and maintenance of the BadgerLink web site
 - Development of Wisconsin related specialty databases
 - Training librarians and patrons on selection and use of BadgerLink resources

- Provision of BadgerLink usage statistics

Recent Projects

- Implementing content upgrades and links to new content including LearningExpress Library 3.0, (with links to the Computer Skills Learning Center) and Encyclopedia Britannica Atlases
- Including TeachingBooks in the federated search
- Increased social media presence: BadgerLink’s Facebook page had 409 Likes as of March 2014, and the BadgerLink Twitter account had 1,019 Followers
- Working to align BadgerLink resources with the Common Core State Standards to enhance their usability by Youth Services Librarians and educators
- Creating searches of BadgerLink multimedia resources
- Implementing AutoGraphics new federated search function.

BadgerLink Statistics

From July 2012 through June 2013, Wisconsin residents conducted 103,703,515 searches in the BadgerLink databases, an average of over 18 searches per Wisconsin resident.

BadgerLearnPro & BadgerLearn

These are proprietary indexes to web-based professional development content for librarians and members of the public, respectively. Resources for Libraries and Lifelong Learning, working with collaborators from the library community developed BadgerLearn in 2010. It indexes professional development resources for librarians, most of which are created by Wisconsin librarians. In October 2013, DPI rebranded the existing BadgerLearn as BadgerLearnPro, and simultaneously re-launched BadgerLearn as a resource for the public. BadgerLearn indexes materials any member of the public can use to enhance their basic computer training skills and to learn effective use of the growing array of personal digital devices including smart phones, Ebook readers, tablets and other devices as they are brought to the market.

BadgerLearn Pro is supported by the BadgerLink Training and Reference Librarian and partners from WiLS, and Wisconsin Public Library Consortium (South Central Library System, Winnefox Library System, Indianhead Federated Library system) and UW Madison SLIS. BadgerLearn is supported by a .50 FTE.

Recent BadgerLearnPro Projects

- In October, 2013, BadgerLearn was rebranded as BadgerLearn Pro
- New collaborators including the DPI Continuing Education Coordinator and UW Madison SLIS joined the monthly BadgerLearn Pro meetings
- New workflow for releasing records and outreach developed and implemented
- Placing a link to BadgerLearn Pro on the BadgerLink website
- Recruitment is under way for an intern to work on the project

Recent BadgerLearn Projects

- Collection development guidelines are being developed
- The Department of Workforce Development (DWD) has been given basic information on BadgerLearn
- Plans are underway to work with DWD to build awareness in state job centers

BadgerLearnPro Statistics

BadgerLearnPro was visited 2,761 times between July 2013 and December 2013 and there were more than 12,500 page views.

BadgerLearn Statistics

There have been a total of 437 visits to the site since it was launched in October 2013. There has been no outreach or social media support for the site yet.

Development of proprietary content in BadgerLink

Found in Wisconsin is an index to digitized collections hosted by Wisconsin libraries, historical societies and museums. Staff has included the Content Management Librarian, who has been project manager and metadata administrator and a .5 FTE library services assistant who handled content discovery, data entry and social media support. Together they have added over 630 new records to the collection between July 2012 and June 2013; bringing the current total to over 1320 searchable resources. They launched the Find of the Month digital newsletter.

Linking content to learning standards has been another area of effort for the Content Management Librarian and the Training and Reference Librarian. They have been working with the DPI team developing the WISE Learn Portal and have partnered with the Achieve OER Institute and other states to incorporate the Learning Resource Metadata Initiative (LRMI) into tools that will be developed as part of WISE Learn.

Wisconsin Document Depository Program

According to 35.83 Wisconsin Statutes as amended by 1991 Wisconsin Act 285, Wisconsin state agencies must provide copies of their publications, regardless of format, to Resources for Libraries & Lifelong Learning for distribution to libraries through the Wisconsin Document Depository Program. The Wisconsin Digital Archives program provides staffing to capture and catalog electronic documents and information on state government websites and make them available through OCLC and WISCAT. LSTA funding is allocated for the OCLC Digital Archive software and hosting service.

.90 FTE position manages the Wisconsin Document Depository Program and Wisconsin Digital Archive.

Staff responsibilities

Staff collects and distributes state government publications to Wisconsin depository libraries in both print and electronic formats.

Recent projects

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- Webpage redesign for the Wisconsin Digital Archives in 2013
- Implementation of controlled vocabulary and metadata, faceted searching, audience specific canned searches (Resources for Teachers), format type searches (Wisconsin Statistics, Biennial Reports, Annual Reports)
- Outreach/marketing campaigns including:
 - Documents in the News, Channel Weekly Document of the Week, BadgerLink Follows WI Government tweets and Resources for Teachers search feature to target documents useful for the classroom and Teaching with Documents presentation to highlight how to incorporate state documents into K-12 curriculum
 - 2013 collection development: Over 6,000 items now reside in the collection
 - 66% of the total document distribution was electronic documents. Staff made 11 deliveries to designated depository libraries totaling 489 print documents. The other 965 documents were distributed electronically and made available for access through the Wisconsin Digital Archives. During this time 13,147 people visited the Wisconsin Digital Archives and viewed 29,865 documents.

RL&LL support of automated systems

LSTA funds a .5 FTE information technology position that supports multiple tools and platforms used to deliver statewide programs managed by RL&LL.

Staff responsibilities:

- Manage the RL&LL local area network (LAN)
- Manage telecommunications connections to the state wide area network (WAN)
- Manage the RL&LL circulation system

- Manage the RL&LL website
- Develop various RL&LL statistics for posting to the website
- Develop and maintain Found in Wisconsin.

Partial funding for two positions that together total .8 FTE supports administration of statewide programs. These positions are responsible for project budgeting, development of specifications for automated systems, management of RFP and bid processes, procurement of automated systems, recruitment, hiring, and supervision of staff positions, development of presentations to statewide advisory committees and groups and other activities in relationship to the above services.

Resources for Libraries & Lifelong Learning - WISCAT

Estimated Total Expenditures:

\$ 456,700

Purpose

LSTA funds support the WISCAT program including vendor contract costs, staff, and other related costs. Revenue generated through the \$200 license fee has reduced the amount of LSTA funds required in prior years, but the Department of Administration lapsed those program revenue balances in the last fiscal year, and will do so again this fiscal year. Funds support staff that test, maintain and update the Autographics software and support the statewide combined union and virtual catalog. The funding increase requested for this year is a result of increases in salary, overhead and benefits mandated by the Department of Administration.

Background: The Department of Public Instruction has contracted with Auto-Graphics, Inc. since 2006 to provide a web-based hybrid union/virtual catalog and interlibrary loan management system developed to ISO standards and with NCIP functionality. For \$200 per year, per library, WISCAT offers cost-effective resource sharing services to multi-type libraries statewide. Auto-Graphics has made regular upgrades to enhance or add new functions requested by users and improve performance. Wisconsin is able to borrow and lend materials with other states and one Canadian province that use the Auto-Graphics software through a multi-state resource sharing program.

Staffing: LSTA funds part of an administrative position, a full-time librarian who manages the WISCAT software, establishes and manages library and patron accounts within WISCAT, trains library staff on use of the WISCAT software, test and implements upgrades and new interfaces, and coordinates RL&LL staff training on the software. One library services assistant position, which has been unfilled for almost a year is allocated to this budget.

Recent Projects

- Conduct final testing, implementation and creation of new training materials for the SHAREit user interface
- In house training for new OCLC platform – WorldShare ILL
- Expand use of the ISO protocol to OCLC out-of-state libraries
- Work with OCLC through a managed migration to their new Worldshare ILL resource sharing platform

Statistics

In calendar year 2012, borrowers made 175,719 requests, resulting in 375,058 lending requests. (Borrowing requests = total number of requests submitted, Lending requests = total number of lenders tried per request). The borrower/fill rate was 89.5%. The Lender fill rate is 89.5% (calculated by # requests supplied/# of unique requests filled). WISCAT managed 175,719 unique requests, 157,408 were filled by borrowers, and 157,408 were supplied by lenders. RL&LL staff referred 25,718 requests as the primary default lender for most WISCAT libraries.

Staffing

LSTA funds 2.5 staff including 1 FTE librarian responsible for support of libraries using WISCAT and interacting with the vendor to resolve issues and upgrades, a .5 FTE library administrator and a 1 FTE Library Services Assistant position that has been unfilled for most of the last year.

Serving Special Populations -- Early Literacy Statewide Initiative (Year 3)

Estimated Total Expenditures:

\$25,000

Purpose

The Growing Wisconsin Readers initiative aims to support Wisconsin caregivers of young children with information about early literacy so they can prepare children for learning at school and beyond. Rooted in public libraries, Growing Wisconsin Readers helps bridge early literacy experiences with public education. It serves as a statewide model while simultaneously supporting local library efforts.

Continued support will allow for the following during the final year the initiative:

- Additional translation and printing of brochure, posters, and supplementary materials
- Collaborative efforts with initiative partners to provide training and resources regarding parent/caregiver engagement and empowerment
- Targeted support for early literacy needs of children in toxic stress environments
- Support to libraries based on Year 2 survey feedback

Communications & Planning Projects

Estimated Total Expenditures:

\$ 20,000

Purpose

This project's purpose is to enable the State Librarian to provide statewide and national leadership on behalf Wisconsin libraries by attending meetings about current and future library trends to share with groups like the Governor's Council on Network and Library Development (COLAND) meetings, at planning meetings for the lifelong learning portal, with K-12 libraries exploring e-content regional cooperatives, and the feasibility assessment of a statewide integrated library systems. Funds within this project area assist in developing library services like increased broadband that provides all users access to information through local, state, regional, national, and international electronic networks.

Independent Author Recognition and Inclusion

Estimated Total Expenditures: \$15,000

Invite proposals for collaboration between the Division, the public library community, and Wisconsin authors to review, recognize, and help provide exposure to independently published Wisconsin authors.

This project is inspired by Illinois' <http://soontobefamous.info/> project, which accepts nominations from librarians to consider independently-published authors from around the state to have their works considered for an award.

Information (FAQs) about the project can be found here: <http://soontobefamous.info/faqs/>

Press coverage from the Chicago Tribune: <http://goo.gl/2cemKh>

Additional info:

<http://www.infodocket.com/2013/01/16/marketing-pro-talks-public-libraries-in-new-forbes-blog-post/>

This project would go somewhat further, perhaps in cooperation with Illinois and other states who participate, to develop and provide a searchable system of librarian reviews of independent works. This would allow local libraries to decide whether to include print copies (if available) of those works in their collections, or for systems to purchase additional copies of titles of regional interest. This could later be developed as a national platform for independent e-book publishing.

Funding can be used to develop the project, encourage library participation, and develop the platform for nominating and reviewing the works. LSTA funds may not be used for a prize for winning books--the "prize" will be the recognition by the authors (private corporations may be encouraged by the library association to contribute for prizes).

School Library Inquiry Institute Project

Estimated Total Expenditures:

\$10,000

Purpose

The Inquiry Institute is needed to provide professional development on an instructional model that has been proven to have a positive impact on student achievement in a number of states. It is a model that often embeds makerspaces and technology integration into the research and learning process. This meets the needs of multiple types of libraries and school teams comprised of teacher librarians, educators and administrators.

Description

The planning process for a Wisconsin Inquiry Institute for teacher librarians, school teams and youth services librarians has already been discussed as collaboration between DPI and WEMTA. The Institute will be based on the Kuhlthau Guided Inquiry model that has been implemented in multiple districts including the Janesville School District. Leslie Maniotes (Denver Public Schools Literacy and Learning Consultant and author, Kathy Boguszewski and Nancy Anderson have created an outline and preliminary budget for the Institute. The summer Institute will provide teacher librarians with an opportunity to work as instructional leaders in a team environment. Leslie Maniotes will work with the teams as they learn about and understand how to implement the Inquiry model in their districts. This Institute supports Agenda 2017, provides instructional models that can improve student learning and prepare students to graduate college and career ready. The Institute will be scheduled for the summer of 2015 and preliminary discussions have included the possibility of hosting the event at the Wisconsin Institute for Discovery. Follow up will include documentation on implementing the Guided Inquiry model in participating districts by October 2015.

Statewide Library Improvement

Estimated Total Expenditures:

\$ 263,225

Purpose

The Public Library Development Team provides leadership, assistance, planning, coordination, and funding for the improvement of public libraries and public library systems in Wisconsin. Funds are used for the following positions:

- Director of the Public Library Development Team (partial support – 45%)
- Public library data collection position (100%)
- LSTA Program Coordinator (30%)

Limited term employment assistance for office assistant and finance. Funding provides support of statewide annual meetings of system staff, including the system directors, special services consultants; youth services consultants, and continuing education consultants. LSTA also provides funding for continuing education opportunities for public library development team staff.

Youth Services Development Institute

Estimated Total Expenditures:

\$15,000

Purpose:

The Wisconsin Youth Services Development Institute will provide professional development and networking for librarians who serve babies, children, and teens in small to medium public libraries. The Institute will target librarians who have no graduate level education in librarianship and/or work in rural library communities. For many librarians across the state, participation, collaboration, and networking with library peers can be a distanced and disadvantaged experience. Isolation can breed disconnect on both geographic and professional levels. Librarians in these situations may have access on online resources and communities, but the exchange is often one-sided. In-person professional development is often limited to local or regional activity. State and national networks can seem as intimidating or irrelevant. For this group, there is a need to improve skill and knowledge base, foster a supportive community (in person and online), and to develop stronger peer-to-peer and peer-community connections within the Wisconsin libraries infrastructure.

Institute participants will experience foundational training related to youth services, including programming, advocacy, and collection development. In addition, emphasis will be placed on developing technology and leadership skills. Training will be conducted by DPI staff and experienced librarians and educators from around the state. The Institute will be limited to 25 participants in order to facilitate an effective, intimate, and focused Institute experience. Face-to-face interaction in a small group setting is considered an important element of the Institute and the basis for future networking and professional participation, online and in-person. The Institute will take place biennially (every 2 years) in the fall at a retreat/conference center. Institute topics will incorporate feedback from previous participants as well as library research, practices, and trends.

Objectives

Wisconsin Youth Services Development Institute participants will return to their communities with more knowledge and skills for improving/implementing youth services at her/his public library. Participants will develop a new and immediate network of library peers (Institute cohort) as well as identify professionals and networks with whom to connect. The DPI Youth and Special Services Consultant will provide statewide leadership in promoting library services; serve as an expert on library service to youth and special needs; develop and conduct statewide training activities; distribute and facilitate the sharing of information through social media and other means; and develop statewide plans for library service including the LSTA Plan for Wisconsin.

Evaluation

Participants will be required to formally reflect on their Institute experiences and submit a report to their supervisor and to DPI. Part of this report will identify a specific goal focusing on leadership and networking (e.g. finding a mentor, shadowing a library leader, or collaborating with cohort members on a project). The DPI Youth and Special Services Consultant will assist individual participants with goal planning and attainment in the months following the Institute. Additionally, participants will document a minimum of one visible change in their practice stemming from the Institute experience and share this initiative with the youth services library community (e.g. post a video of a successful outreach program). These “spotlights” will be featured on the Wisconsin Youth Services Showcase website hosted by DPI.

Youth & Special Services Consultant

Estimated Total Expenditures:

\$119,700

Purpose:

The Youth and Special Services Librarian position is one (1.0) that provides statewide leadership in promoting public library services to youth (ages 0-18) and to special populations including those who are economically and educationally disadvantaged; those for whom English is a second language; those who are institutionalized, incarcerated, or homeless; and those who are cognitively, emotionally or physically disabled. This position consults with public librarians, public library administrators, public library system staff, library board members, school staff, and interested citizens on services to youth and to those populations requiring special services. In addition, this position develops and conducts statewide training activities; distributes information and facilitates the sharing of information on library services through social media and other appropriate means; and participates with other Public Library Development team members and library groups in the development of statewide plans for library services including the Library Services and Technology Act (LSTA) Plan for Wisconsin.

This person coordinates the annual statewide summer library program and works with other units within the Wisconsin Department of Public Instruction with a particular focus on literacy.

LSTA Administration

Estimated Total Expenditures: \$107,900

Funds for LSTA Administration are used for the following activities:

Salaries/Fringe Benefits

LSTA administration funds are used to pay for staff support in the DPI federal aids and audits office (the person who receives the financial reports from local libraries, authorizes payments, etc.) and expenses for data processing, rent, telephone, etc.

LSTA funds have been used for .1 FTE of the LSTA Coordinator's position.

LSTA funds have been used for .5 FTE of the Public Library Development team's office assistance.

Fixed Costs

Staff materials and services and data processing fixed costs.

Meetings/Conferences/Travel

Meeting expenses for the LSTA Advisory Committee, the LSTA grant reviewer training session, and travel expenses for the LSTA program coordinator.

Other M&S

Support costs other than fixed materials and supplies, including furnishings and equipment.

DPI indirect charge

Charges made against all federal programs administered by DPI, including the LSTA program. A percent charge is negotiated with the federal Department of Education annually. This charge must be included as a part of LSTA administration.