

Date: March 4, 2016

To: Software Vendors of School Food Authorities (SFAs) Participating in the U.S.
Department of Agriculture (USDA) Child Nutrition Programs

From: Jessica Sharkus, RDN, CD
Director-School Nutrition Team

Subject: Compliance Request: New Functionality Being Deployed by the Wisconsin
Department of Public Instruction's (DPI) School Nutrition Team for Student Data
Exports from Student Information and Food Service Systems

The DPI School Nutrition Team will be deploying new functionality for schools participating in the USDA Child Nutrition Programs for use in the 2016-17 school year. This new system, called SNACS (School Nutrition Accountability Software), is designed to automate many of the administrative tasks required of schools that participate in the programs. This will help to streamline the USDA Administrative Review process and assist schools with program compliance.

SNACS is capable of interfacing with third party software systems to upload student, eligibility, and meal participation data. In order for schools to complete this data transfer, the user will need to be able to extract data from your system using a specific file layout structure. How you want to enhance your system to accomplish this and be compliant with SNACS, whether through user interface edits or by adding new reporting capabilities, will be left to your discretion. We encourage schools to upload their data into SNACS using the TSV format, although CSV and TXT are also compatible. File layouts for each type of data upload can be found at: <http://dpi.wi.gov/school-nutrition/snacs>.

Schools that will be utilizing SNACS for the 2016-17 school year will need these updates implemented prior to July 1, 2016. Please plan to have the changes executed and tested by May 31, 2016, to ensure schools have the necessary tools available to them to comply with DPI's SNACS requirements for the upcoming school year.

If you have any questions, please email DPISNACSSupport@dpi.wi.gov.

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