**SCHOOL FINANCIAL SERVICES TEAM – DEPARTMENT OF PUBLIC INSTRUCTION – SCHOOL FINANCE BULLETIN #773, JULY 1, 2019**

**JULY 1 ESTIMATE OF GENERAL SCHOOL AIDS:** The statutorily required July 1, 2019 estimate of general school aids by district for 2019-20 is now available. The estimate is determined from the most accurate information available, using the $4.74 billion appropriated for general school aids in the 2019-2021 state biennial budget bill, as adopted by both houses of the Legislature and enrolled for submission to the Governor last week. This amount is $83.2 million (1.8 percent) more than was appropriated for 2018-19.

General school aids in this estimate include Equalization, Special Adjustment, and Integration Transfer (“Chapter 220”) Aids. Estimates are based upon current 2018-19 budget and membership data submitted by districts, the most recent equalized property value data provided to DPI by the Department of Revenue, and any adjustments in 2018-19 general aids between the October 15, 2018 certification and final determinations at year end. Estimates do not include group and foster home membership, which was unavailable but will be included in the October 15, 2019 certification of general school aids.

More information on the July 1, 2019 estimate of general school aids is available through the following links:

* General Aid Worksheets: <https://dpi.wi.gov/sfs/aid/general/equalization/worksheets-general-aid>
* Property Values: <https://dpi.wi.gov/sfs/finances/property-valuation>
* DPI News Room – Latest News Releases: <https://dpi.wi.gov/news>

Questions: Derek Sliter, [derek.sliter@dpi.wi.gov](mailto:derek.sliter@dpi.wi.gov), 608-266-3464.

Media inquiries: [media.inquiries@dpi.wi.gov](mailto:media.inquiries@dpi.wi.gov), 608-266-3559.

**CHARTER SCHOOL AUTHORIZER REPORT:** Each year, charter school authorizers must submit a report to the State Superintendent and Legislature that includes all of the following:

1. An identification of each charter school operating under contract with the authorizer, each charter school that had previously operated but closed or whose contract was revoked or not renewed, and each charter school under contract that has not yet begun to operate.
2. The academic and financial performance of each charter school operated under contract with the authorizer.
3. The operating costs the authorizer incurred while fulfilling its statutory duties, detailed in an audited financial statement prepared in accordance with generally accepted accounting principles.
4. The services the authorizer provided to the charter schools under contract with the authorizer and an itemized accounting of the cost of the services.

The report for charter school authorizers in 2018-19 is due on December 1, 2019. An updated technical assistance document and a report template that authorizers may use are available under “Submit Annual Report to State Superintendent and Legislature” at:

<https://dpi.wi.gov/sms/charter-schools/information-authorizers>

Questions: Kendra Neuman, [kendra.glander@dpi.wi.gov](mailto:kendra.glander@dpi.wi.gov), 608-266-2819.

**UPCOMING DUE DATES AND OTHER EVENTS:**

[**July 1:** 2018-19 Estimate of General School Aids Available]

[**July 8:** PI-1547 2018-19 Transportation Report Due]

[**July 8:** PI-1804/1805 Summer and Interim Session 2019-20 Membership Report Open]

[**July 15:** PI-1505, -AC, and -SE 2018-19 Annual Reports Open]

[**July 15:** PI-1506-AC and -FB 2018-19 Auditor Reports Open]

[**July 29:** PI-1547-SS 2019 Summer School Transportation Report Open]

[**July 26:** PI-1505-Calendar 2018-19 School Calendar Report Due]

[**August 1:** ESSA School Level 2018-19 Actual Expenditures Report Open]

[**August 9:** PI-1505-Census 2018-19 Census Report Due]

**UPCOMING WASBO** [<https://www.wasbo.com>] **and WASDA** [<http://www.wasda.org>] **WORKSHOPS AND CONFERENCES:**

**WASBO Custodial & Maintenance Conferences**

* July 17 – New Berlin
* July 24 – Westby
* July 31 – Appleton

**New School Administrators and Support Staff Conference**

* August 7-8 – Holiday Inn, Stevens Point

**WASBO School Business Office Professionals Conferences (previously Bookkeeper and Payroll Professionals Conference)**

* August 15 – CESA 3, Fennimore, WI
* October 17 – CESA 4, West Salem, WI
* November 20 – CESA 6, 7 and 8, Fox Valley Technical College, Appleton

**Fall 2019 Certified School Risk Managers Program (CSRM)** To learn more visit: <https://wasbo.com/riskmanagement>

* Fundamentals of Risk Management – September 18 – Madison
* Handling School Risks – September 19 – Madison
* Measuring School Risks – October 16 – Madison
* Funding School Risks – October 17 – Madison
* Administering School Risk – November 13 – Madison
* Crisis Prevention – November 14 – Madison

**WASBO Fall Conference**

* October 2 – Golf Fundraiser, Quit Qui Oc
* October 3-4 – The Osthoff Resort, Elkhart Lake

**SCHOOL FINANCE CONTACTS:**

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**PREVIOUS MESSAGE:**

**SCHOOL FINANCIAL SERVICES TEAM – DEPARTMENT OF PUBLIC INSTRUCTION – SCHOOL FINANCE BULLETIN #772, JUNE 27, 2019**

**REMINDER – AUDITOR UPDATES:** If you haven’t already, now is a great time to let us know if your district/LEA has changed auditors, or if your auditor has changed firms (e.g. Schenck to CliftonLarsonAllen, Stotz & Co. to Two Rivers Accounting). An email to [dpifin@dpi.wi.gov](mailto:dpifin@dpi.wi.gov) with the district/LEA and contact information for the **partner or firm responsible for the audit engagement**—not the audit manager or fieldwork contact—is all that’s needed to check this off your list and head off potential reporting delays in August!

**JULY 1 AID ESTIMATE ON MONDAY:** DPI will announce the statutorily required estimate of 2019-20 general school aids by district on Monday, July 1, at 10 a.m. Estimates will be based upon the biennial budget adopted by both houses of the Legislature this week, as well as our most current budget, membership, and equalized value data.

**ANNUAL AUDITOR LETTER TOMORROW:** The annual “Information for School District Audits” letter to independent auditors will be available on Friday, June 28 at:

<https://dpi.wi.gov/sfs/finances/auditors/listserve/overview>

The letter describes changes in law and updates to the DPI audit programs for review of the 2018-19 fiscal year. An announcement will go out to the SFS auditor listserv when the letter is posted.

**SUMMER 2019 PI-1804 SUMMER AND INTERIM SESSION PUPIL COUNT:** The PI-1804 report opens on Monday, July 8, 2019 for school districts to report summer and interim session instructional minutes. Districts are strongly encouraged to review summer school fees and verify expenditures for every course before submitting the report. A workbook for compiling and documenting enrollment and fees data, which includes instructions and is updated annually, is available at:

<https://dpi.wi.gov/sfs/children/summer-school>

Once the workbook is complete, you can fill in and submit the PI-1804 summer report through the SAFR reporting portal at:

<http://dpi.wi.gov/sfs/reporting/safr/overview>

The report is listed on the Non-Financial Data Home page as “Pupil Count – Summer (PI-1804).”

Milwaukee-area districts participating in the Integration Transfer Program (ITP or “Chapter 220”) can submit instructional minutes for students attending summer school under that program. Use the “PI-1804 and PI-1805 Downloadable Excel Worksheet,” available on the same page as the standard workbook, to compile the additional data needed. ITP districts report these minutes using an additional “Step 4: ITP Only” screen in the online PI-1804 report.

Please note that Summer 2019 pupil counts begin the 2019-20 school year for membership purposes.

Questions: Roger Kordus, [roger.kordus@dpi.wi.gov](mailto:roger.kordus@dpi.wi.gov), 608-267-3752.

**​EDUCATION FOUNDATIONS ASSOCIATED WITH WISCONSIN SCHOOL DISTRICTS:** DPI has a webpage listing educational foundations to help citizens connect with their local foundations and to support education in Wisconsin communities. Please review the list for your district’s information at:

[https:/dpi.wi.gov/sfs/communications/education-foundations](https://dpi.wi.gov/sfs/communications/education-foundations)

If you have any updates, email them to Scott Huelsman, [scott.huelsman@dpi.wi.gov](mailto:scott.huelsman@dpi.wi.gov).

**FUND 73 CONTRIBUTIONS FOR 2018-19 “DUE” JULY 30, 2019:** As a reminder, districts with Fund 73 Employee Benefit Trusts must make their annual trust contributions by **Tuesday, July 30, 2019** in order to be recorded as expenditures for the 2018-19 fiscal year. The actual deposit or transfer must be recorded by the bank in the trust account no later than July 30.

Contributions deposited in a Fund 73 trust account afterJuly 30, 2019, including contributions deposited on July 31, are considered 2019-20 expenditures and recorded as such.