

Hello Everyone,

We are almost to the month of February and many of you may be trying to organize vision and hearing screenings or are trying to get into classrooms to teach kids about staying healthy and reducing the spread of germs—wash those hands!! There are lots of exciting things going on and I want to make sure that you are aware of them—(not just measles!!)

Silverlight webcasts replaced with HTML versions (same video):

First off, the Department of Public Instruction has been converting all of our Silverlight videos into an HTML format for easier use. So, if you have downloaded any of our medication videos into your own district's intranet system, or have documents that have the links on them, please make sure that they are still working before requesting your staff to review them. The videos are now only available in HTML—which is an easier to use format, but you may have to re-link any intranet systems that you have in place, so please refer back to our medication page if there are problems: http://sspw.dpi.wi.gov/sspw_medtraining

We are continuing work on replacing many of the webcasts with newer versions that we hope will be available by fall—we are working on Insulin by Pen, Insulin by Syringe, Glucagon, and Diastat.



Data collection tool open:

The school nurse [data entry site](https://forms.dpi.wi.gov/se.ashx?s=56301B2D3E0B65C3) (<https://forms.dpi.wi.gov/se.ashx?s=56301B2D3E0B65C3>) is now open for the 2014-2015 Wisconsin School Health Services Report. The reporting deadline is June 19th this year—so start working on how you will best pull the data that you have, and how you will enter it into the needed tool. A template of the actual data entry pages as they will look in the program is attached and can be used as you prepare your report. Both of these items will be available online at: http://sspw.dpi.wi.gov/sspw_sndata within the next week--so be watching for them. In some areas of the state, groups of school nurses are getting together to share their expertise in their student information systems. Learning the capabilities of your system takes discussion with your district technology manager—some school nurses are finding out that they have had access to all sorts of reporting tools, but have not been shown how to use them. Network with your other area school nurses to help each other out.

Student or project outcomes:

Many school nurses across the state have been asked to come up with goals for student outcomes by their administrators. The Wisconsin Department of Public Instruction wants to remind school nurses that they are not under the Educator Effectiveness mandate that teachers and administrators are; however, many districts are going ahead and requiring this of their pupil service staff. Although this is an area that needs much more research, school nurses who have this requirement have been trying to develop possible student or project outcomes. The Wisconsin Association of School Nurses (WASN) has also been working on developing some sample student/project outcomes and would like your help. If you are currently developing student/project outcomes as part of your evaluation, we would like to have you submit your ideas, so that they can be shared with others. Again, this is an area of research, so there is not

a right or wrong answer to this. Your outcomes can remain anonymous, if you would like, or we can give others your contact information so that they can learn from you. Please contact either Bette Carr, bette.carr@dpi.wi.gov or Rachel Gallagher, rgallagher@madison.k12.wi.us , President of WASN.



PROFESSIONAL DEVELOPMENT



Using the IHP Effectively for Student Chronic Condition Management---WASN District 6

You are invited to an exciting and free evening program for school nurses. The program will be in Madison on **February 11, 2015** and repeated in Milwaukee on **March 12, 2015**.

Using the IHP Effectively for Student Chronic Condition Management is sponsored by the Wisconsin Association of School Nurses (WASN) District 6 and the Wisconsin Department of Public Instruction Wellness Improves Learning for Youth (WILY) project. The featured speaker is Dr. Teresa DuChateau, School Nurse Resource Coordinator for the Wisconsin Public Health Association.

Please consider attending the event. You will be able to

- ❖ Learn more about developing and using meaningful IHPs for students with chronic conditions
- ❖ Network with other school nurses in your area
- ❖ Learn more about the benefits of WASN membership
- ❖ Enjoy a healthy meal

See the attached flyer for complete information and click on the link in the invitation to RSVP. These meetings are being offered by WASN District 6 (CESA's 1, 2). Please check with Lynne Svetnicka, Madison lsvetnicka@madison.k12.wi.us or Susan Wollmer, Milwaukee, wollmesm@milwaukee.k12.wi.us for more information about attending.

Wisconsin Association of School Nurses Spring Conference Save the Date: April 22-24th , Madison

Plan now to attend the WASN conference—don't be isolated in your practice! All school nurses are invited to attend.

<http://pulse.wisconsinnurses.org/wna/education/conferences/wasn>

Working Together Toward Wellness: Wisconsin School Wellness Summit

Team Nutrition is hosting Working Together Toward Wellness: Wisconsin School Wellness Summit on **March 12, 2015** (in Madison)

The focus will be on improving the whole school environment. There will be sessions about nutrition education, active classrooms, Active Schools: Core 4+, and healthy fundraising. Some of these sessions may be of interest to school nurses. The summit agenda and registration information is available at <http://ne.dpi.wi.gov/>.

Contact Alicia Dill with any questions.



Alicia Dill, RDN, CD, CDE
Nutrition Education Consultant
School Nutrition Team
WI Department of Public Instruction
Phone: 608-266-2741
Fax: 608-267-0363
Email: alicia.dill@dpi.wi.gov

Stay Connected! Follow the [DPI School Nutrition Team](#) here:   

Sponsored by the Wisconsin Safe and Healthy Schools Center

Helping Students Through Trauma and Loss

Two-Day Summer Course—June 17 & 18, 2015

8:30 Registration; 9:00 am-3:30 pm Workshop (both days)
CESA #6 Conference Center, 2300 State Road 44, Oshkosh, WI
One Graduate Credit Available (Viterbo University \$200)

Spend two days with Julie Petersen learning how to become a "witness" to a child's traumatic experience to best appreciate the intensity of the experience and the needs of the child. Experience the child's perspective and learn how to support success in school. Julie will demonstrate how TLC's evidence-based, structured sensory intervention process brings children and adolescents relief from the terror of their traumatic experiences. This structured process is used in schools and agencies across the country and has been proven, via research, to reduce trauma-specific reactions across all three major sub-categories of PTSD, while increasing school performance and decreasing school absences and office discipline referrals. These strategies could be considered Tier 2 and/or Tier 3 interventions for students dealing with trauma and loss.

Day Two information to be announced.

About the Trainer: Julie Petersen is a TLC Certified Trainer, TLC Level 2 Trauma Consultant and a School Counselor at the Chippewa Falls Middle School. She has attended workshops at the TLC Institute for the past four summers and is currently working on her Level 3 Trauma Supervisor, as well as Trauma Assessment Consultant certification. Through the use of Sensory Integrated Techniques for Children and Adolescents, students on her caseload have increased school performance, and decreased PTSD symptoms, school absences and office discipline referrals. Julie will share the concepts behind this technique and interventions that can be used in classrooms, groups and individually with children of trauma. This training will allow participants hands-on experiences to bring back to deal with children of trauma in your school.

Audience: Designed for School Counselors, School Nurses, Principals, Teachers and any other school staff dealing with Children of Trauma.

ONLINE REGISTRATION: www.myquickreg.com/agency/event/event.cfm?eventid=11461

Workshop Questions: Tracy Herlitzke
(608) 786-4838 or (800) 514-3075
therlitzke@cesa4.k12.wi.us

Registration Questions: Mary Devine
(608) 786-4800 or (800) 514-3075
mdevine@cesa4.k12.wi.us



Nurse Leadership Academy

The Wisconsin Organization of Nurse Executives (W-ONE), Wisconsin Nurses Association (WNA) and Wisconsin Center for Nursing (WCN) proudly present the Spring 2015 *Nurse Leadership Academy* for the nursing leaders of tomorrow.

The Spring *Academy* will be held at Aurora Medical Center in Manitowoc County, 5000 Memorial Drive, Two Rivers, WI

See attached document for complete information & registration. Please contact Megan at the WNA office (608-221-0383 ext. 203) or megan@wisconsinnurses.org with any questions.

PREPaRE training:

WORKSHOP 2 March 11-12, 2015 CESA #8, 223 W. Park Street Gillett, WI 54124

Contact: Christine Kleiman (CESA #7) (920) 617-5645 ckleiman@cesa7.org **GRADUATE CREDIT AVAILABLE**

Crisis Prevention and Preparedness: Comprehensive School Safety Planning

Schools play a critical role in meeting the needs of students, staff, families and often the local community during times of crisis. PREPaRE is the **only** comprehensive curriculum developed by school-based professionals with firsthand experience and formal training. The curriculum builds on existing personnel, resources, and programs; provides for sustainability; and can be adapted to individual school needs and size. The PREPaRE curriculum has been developed by the National Association of School Psychologists (NASP). For more information:

<http://www.nasponline.org/prepare/index.aspx>

RESOURCES

NEW WASN SPONSORED \$1000 SCHOLARSHIP AVAILABLE FOR SCHOOL NURSES

As part of the Wisconsin Association of School Nurses' commitment to advancing the education of school nurses, WASN is pleased to announce the availability of the NEW Educational Advancement Awards. There will be **two \$1000 scholarships** awarded starting with the WASN Annual Conference in 2015. To view applicant requirements and responsibilities as well as the application, judging criteria, deadlines and essay rubric, visit <http://wischoolnurses.org/> and click Continuing Education > Other Education Opportunities. Deadline is February 28, 2015. Don't miss out on this wonderful opportunity!!

If you have questions, please email Cindy Vandenberg: cvandenberg@kimberly.k12.wi.us , Kathy Verstegan: kverstegen@kimberly.k12.wi.us , or Barb Maley: bmaley@sdwd.k12.wi.us

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Measles information:

<http://www.cdc.gov/measles/cases-outbreaks.html>

<https://www.dhs.wisconsin.gov/immunization/measles.htm>

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Kidsmartz Contest—win \$10,000 for your elementary school!! Entry due **March 16th**

<http://kidsmartz.votigo.com/kidsmartz>

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Alcohol and Other Drug Prevention Grants Available:

Alcohol and other drug (AOD) prevention grants will be available through the Department of Public Instruction (DPI) for the next two school years. Competitive grant awards are based on district size and range from \$15,000 to \$25,000. Wisconsin school districts, individually or as part of a consortium, may apply. Applications are due **April 17.**

Grant webinars will be held on March 12th. The Wisconsin Safe and Healthy Schools Center will provide grant-writing workshops in each CESA from January 27th through March 3rd. More information on the grants can be found at: http://ssp.wi.gov/ssp_wodaprog under the 2015-2016 documents. Please direct questions to Randy Thiel at (608) 266-9677 and Randall.thiel@dpi.wi.gov or Brenda Jennings at (608) 266-7051 and brenda.jennings@dpi.wi.gov.

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Celebrate National Children's Dental Health Month

Each February, the American Dental Association (ADA) sponsors National Children's Dental Health Month (NCDHM) to raise awareness about the importance of oral health. NCDHM messages and materials have reached millions of people in communities across the country. The ADA has [free online resources](http://www.ada.org/en/public-programs/national-childrens-dental-health-month/) (<http://www.ada.org/en/public-programs/national-childrens-dental-health-month/>) to celebrate NCDHM, including oral health presentations, ideas for the classroom and activity sheets that can be used as handouts.

JOB AND RECOGNITION OPPORTUNITIES

Advancing Wellness and Resiliency Education Initiative Position:

The Wisconsin Department of Public Instructions announces a job opportunity for a new position to provide statewide leadership in children’s emotional wellbeing, mental health and school climate issues. This position will coordinate the new initiative Advancing Wellness and Resiliency Education. The application due date is **February 9th**. For more information see [Education Consultant – Wellness and Resiliency](http://wisc.jobs/public/job_view.asp?annoid=80817&jobid=80331&org=255&class=59480&index=true). (http://wisc.jobs/public/job_view.asp?annoid=80817&jobid=80331&org=255&class=59480&index=true)

Program Evaluation Position:

The Wisconsin Department of Public Instruction announces opening of a new position, a program evaluation consultant for student services/prevention and wellness programs. This position will provide leadership in developing and implementing high quality evaluations of statewide and targeted initiatives in school safety, violence prevention, children’s mental and behavioral health, and related areas. The application deadline is February 9, 2015. For more information see [Education Consultant – Program Evaluation \(PROJECT\)](#)

School Nurse Leadership Award through the Healthy Schools Campaign will soon be open—Nominate someone!!

<http://www.healthyschoolscampaign.org/programs/school-nurse-leadership/award/>



School Health Report 2014-15 - District Level Reporting

PII-00047-F (New 01-15)
Due Date: June 19, 2015

New Data Collection Tool

Step Up Be Counted! The new Wisconsin School Health Services Report is designed to collect annual school nursing and health services data from each school district in order to develop a cumulative statewide picture of school health services. **This is a voluntary report; however, we are hoping that all district school nurses will want to participate! Only one person from each district should total the 2014-15 data for individual schools in the district and report it as an aggregated total to the Wisconsin Department of Public Instruction by June 19, 2015.** Private or charter schools are welcome to participate if their data is not part of an aggregated district.

This year, the data collection will be shorter, quicker, and more manageable for school nurses to report, as Wisconsin will be following the national direction in data collection. The report this year is based on the National Association of School Nurses and the National Association of State School Nurse Consultants data collection tool project and will allow Wisconsin's aggregated data to be collectively combined to the national data. Wisconsin will have a different timeline than that of other states—we will collect the data one time only—at the end of the school year. You will submit the data **by June 19, 2015, by going to the DPI data collection site, just like you have in the past.** You can visit the DPI data information webpage at http://ssp.wi.gov/ssp_wndata to see additional information. You can also visit the NASN Step Up Be Counted website at <http://www.nasn.org/Research/StepUpBeCounted>.

Collecting data as part of this national initiative is important—we are starting with a minimum data set that will help to show the effectiveness of school nurses on student health and education. The Wisconsin Association of School Nurses is supporting this initiative, and many of the WASN members have been involved with the development of the tool, both nationally and here in Wisconsin.

The report is divided into three sections: health personnel, chronic conditions, and health office visit dispositions by the Registered Nurse (RN). The sections may be expanded in future years; however, this year is focused on the RN and the dispositions of the RN.

Read each question carefully, as well as its definition, as these questions are different from previous year's data reports. Also note that the administering of medications, (daily, prn, and nursing procedures) face to face with a student, by the RN, is a visit, and therefore should have a disposition (which would normally be to return to the classroom).

It is very exciting to be part of this initiative. It is hoped that with this new reporting tool, more school nurses and districts will participate and Wisconsin will be able to be a leader in data collection.

For Further Information Contact

Wisconsin Department of Public Instruction
Bette Carr, School Nursing and Health Services Consultant
(608) 266-8857
bette.carr@dpi.wi.gov



School Health Report 2014-15 - District Level Reporting

District Name

Contact Information

Contact Person Name

Email Address

Phone Number Area Code/No.

Date Report Submitted

 

Contact Information

Name of District or Public, Private, or Charter: Include name of district; or name of the private, charter, or parochial school. This contact information is for the state level collector and will NOT be passed on to the national level.

Contact person: Include contact information in case there are questions regarding report. This contact information is for the state level collector and will NOT be passed on to the national level.

Date: Date report was submitted.

Choose district/school type

- Public
- Private
- 2rCharter
- Parochial



School Health Report 2014-15 - District Level Reporting

District Level Data

To be completed at the district level for school health staffing in the district, at the end of the school year. Ideally this would be a designated lead nurse. If a lead nurse does not exist, work with district to identify appropriate person. The data will be shared with the districts who participate.

*DO NOT double count any nurse.

*Mark any data points you do not collect as DNC (Do not collect), then report the data you do collect.

School Health Staffing: Direct Services

The purpose of this section is to identify the number of school health staff providing DIRECT SERVICES in the school as well as determine an RN caseload.

A. Number of enrolled students in district

B. Total number of RN FTEs with an assigned caseload providing direct services (FTE = % of teacher FTE)

C. Total number of LPN FTEs providing direct services (FTE = % of teacher FTE)

D. Total number of non-RN, non-LPN health aides FTEs that provide regular health services (e.g. give medication, staff health office, perform specific health procedures) (FTE = % of teacher FTE)

Direct Services

A. Use the district's official count (third Friday count).

B. RN=Registered Nurse. The FTE is based on a teacher FTE in the district, e.g., a teacher may work 7 hours a day (or 35 hours a week). This would be considered 1 FTE. If an RN works the same hours the RN FTE is 1 FTE. If an RN works 5 hours a day (or 25 hours a week), the FTE would be calculated as 5/7 or .71 FTE. Each state/district may vary in the number of hours a full time teacher works, so it is important to follow your district definition. If school nurses work more hours per day than a teacher, the FTE still equals 1. The number should reflect every RN providing direct services. For example, if the district has 3 RNs and each works .75 FTE, it would be reported as 2.25.

Direct services means responsible for the care of defined group of students in addressing their acute and chronic health conditions. It includes health screenings, health promotion and case management. Direct services also include care provided in a health care team including LPNs or aides.

Inclusion/Exclusion

- Include long term substitute (but not the substitute RN list for short term needs)
- Exclude nurses working with medically fragile students (1:1, 1:2, 1:3, 1:4, 1:5)
- Exclude % of administrative assignment

C. See B. regarding % teacher FTE.

D. See B. regarding % teacher FTE. This number should reflect only those whose main assignment is health related. Exclude secretaries, teachers or principals who only address health issues at times. You may include FTE of secretary IF it is included as a specific part of their responsibility (i.e. cover health office regularly).

E. See B. regarding % teacher FTE. Include permanently hired/contracted RNs who provide direct nursing services or specific procedures. Do not include RNs with 1:1, 1:2, 1:3, 1:4, 1:5 assignments. This count is supplemental to the RNs identified in B. and F.

F. See B. regarding % teacher FTE. Include nurses working with a limited caseload providing direct services such as medically fragile students (1:1, 1:2, 1:3, 1:4, 1:5), or child find/EPSSDT.

E. Total number of supplemental/float RN FTEs (FTE = % of teacher FTE)

F. Total number of RN with special assignment FTEs (FTE = % of teacher FTE)

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School Health Report 2014-2015 - District Level Reporting

DATA POINTS

G. Number of schools in district:

H. Number of schools reporting data:

I. Number of RN FTEs in district:

J. Number of RN FTEs reporting data:

K.1. Did you collect data for the entire school year?

- Yes
- No

K.2. If you answered "no" to the previous question, please state dates of collection: (month/day/year to month/day/year)

CHRONIC CONDITIONS

L. Number of students enrolled in reporting schools

M. Number of students with an asthma diagnosis

N. Number of students with Type 1 Diabetes diagnosis

O. Number of students with Type 2 Diabetes diagnosis

P. Number students with a seizure disorder diagnosis

Q. Number students with life threatening allergy (anaphylactic reaction) diagnosis

Data Points

G. Number of schools in district: This number should reflect all schools, even if they did not all participate in the data collection.

H. Number of schools reporting data: This number should reflect only those schools that data is collected from, or whose students are included in the data point counts listed on this page.

I. Number of RN FTEs in district: This number should reflect the total number of RN FTEs working in your district.

J. Number of RN FTEs reporting data: This number should be the number of RN FTEs that reported chronic conditions/dispositions.

K.1-2 Did you collect data for the entire school year: Yes ____ No ____, if no, state dates of collection: month/day/year to month/day/year

Chronic Conditions

L. Please use official third Friday count, totaled, for all those schools that are reporting. (If all schools in your district are reporting, this number would be the same as A.)

M. Include only those with a diagnosis of asthma from a health care provider.

N. Include only those with a diagnosis of Type 1 Diabetes from a health care provider.

O. Include only those with a diagnosis of Type 2 Diabetes from a health care provider.

P. Include only those with a diagnosis of seizure disorder from a health care provider.

Q. Include only those with a diagnosis of a life threatening allergy from a health care provider.

HEALTH OFFICE VISITS-DISPOSITIONS

All students seen by RN should have a disposition, even those who are seen face to face by the RN for medication administration—daily, pm, nursing procedures, etc.

R. Number of student encounters/health office visits to RN resulting in the student returning to class or staying in school during the 2014-15 school year

S. Number of student encounters/health office visits to the RN resulting in 911 being called or regionally appropriate equivalent during the 2014-15 school year

T. Number of student encounters/health office visits to the RN resulting in the student being sent home during the 2014-15 school year

Health Office Visits-Disposition

R. Include only students who are seen (face to face) by RN (not other health office staff).

S. Include only students who are seen (face to face) by RN (not other health office staff).

T. Include only students who are seen (face to face) by RN (not other health office staff). Includes students sent home with the recommendation/directive to see a health care provider.

*Mark any data points you do not collect as DNC (Do not collect). Please then report the data you do collect.

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Are you interested in developing and using meaningful individual health plans for students with chronic conditions?

Please join

School Nurses from the WASN District 6 area to learn more about IHPs and measuring outcomes



Using the IHP Effectively For Student Chronic Condition Management

Wednesday, February 11, 2015
4:30 – 7:00 PM

Auditorium (Room 1121), Signe Skott Cooper Hall, UW-Madison
School of Nursing, 701 Highland Ave



4:30 - 5:00 PM **Reception**
Enjoy a light meal and networking

5:00 - 7:00 PM **Program**
Featured Speaker
Teresa DuChateau, DNP, RN, CPNP
School Nurse Resource Coordinator
Wisconsin Public Health Association

This event is open to WASN District 6 members and other school nurses in the WASN District 6 area. School nurses in districts participating in the DPI WILY grant are invited to attend. Participation is free. Please register with lsvetnicka@madison.k12.wi.us with your name, organization, and email address by **Friday, February 6, 2015**.

Signe Skott Cooper Hall is located on the corner of Observatory Drive and Highland Avenue. Hourly **fee** parking is available in the UW Hospital ramp or in the University Bay Drive Ramp (Lot 76). Free parking may be available after 4:30 pm in some university lots. Use this map for lot locations <http://www.map.wisc.edu/>



Are you interested in developing and using meaningful individual health plans for students with chronic conditions?

Please join

School Nurses from the WASN District 6 area to learn more about IHPs and measuring outcomes



Using the IHP Effectively For Student Chronic Condition Management

Thursday, March 12, 2015
4:30-7:00 pm

Milwaukee Public Schools Central Office
5225 West Vliet Street, Room 210-11



4:30 - 5:00 PM **Reception**
Enjoy a light meal and networking

5:00 - 7:00 PM **Program**
Featured Speaker
Teresa DuChateau, DNP, RN, CPNP
School Nurse Resource Coordinator
Wisconsin Public Health Association

This event is open to WASN District 6 members and other school nurses in the WASN District 6 area. School nurses in districts participating in the DPI WILY grant are invited to attend. Participation is free. Please register with at wollmesm@milwaukee.k12.wi.us with name, organization, and email address by **Friday, March 6, 2015**. Parking is available in the parking lot behind the building.





**SPRING
2015**

NURSING LEADERSHIP ACADEMY



Enhancing Leadership Competency and Abilities for Aspiring Nurse Leaders

The Wisconsin Organization of Nurse Executives (W-ONE), Wisconsin Nurses Association (WNA) and Wisconsin Center for Nursing (WCN) have proudly collaborated in creating the Nursing Leadership Academy for our nursing leaders of tomorrow. We believe this collaborative effort will build a strong foundation for nursing leadership excellence that will influence the future of health care.

Now accepting nominations for our next Academy!

The *Nursing Leadership Academy* is designed to bring together staff nurses and new managers from diverse practice environments to participate in interactive sessions to build leadership competencies and skills. The program consists of 2 consecutive conference days followed by 1 additional conference day two months later. Classroom time will be augmented with pre-work, assignments, and application expectations within the participant’s workplace setting.

1st Session: **Thursday, May 7th** 9:30 am to 4:45 pm (*registration before*)
Friday, May 8th 8:00 am to 3:00 pm

2nd Session: **Friday, June 19th** 9:00 am to 3:30 pm

Participants will explore and apply concepts of:

- ◆ Enhancing Leadership / Self as Leader
- ◆ Principles of Communication
- ◆ High Reliability Organizations: Quality, Safety and Evidence Based Leadership
- ◆ Generational Gifts / Diversity
- ◆ Creating a Healthy Practice Environment
- ◆ Strategic Planning / Systems Thinking for Nursing Leaders
- ◆ Leading Teams through Change
- ◆ Applications to Practice / Individual Leadership Plan
- ◆ Development of Personal Leadership Plan

Program Location: Two Rivers, WI

The NLA classes will be held at **Aurora Medical Center in Manitowoc County**, 5000 Memorial Drive, Two Rivers. A block of overnight rooms is reserved under “Nursing Leadership Academy” until **April 6th** at these locations: **Holiday Inn** (920-682-6000, King room \$100 or double \$95, near highway/shopping, 12 minutes from hospital) and **Lighthouse Inn** (920-793-4524, rates \$67-\$89, on Lake Michigan, near hospital). Directions to both facilities will be provided after registration is completed.

CNE Credit: Continuing Nursing Education contact hours will be awarded to participants who attend the entire program and complete all required pre-work, post-work and program evaluations.

The Wisconsin Nurses Association is an approved provider of continuing nursing education by the Montana Nurses Association.

Program Faculty: Betsy Benz, Paula Hafeman, Judith Hansen, Laura Hieb, Doreen Kluth, Terry Kabitzke-Goth, Sue Rees, Kate Siegler

Registration Fee: \$400.00 for all three days of conference, materials, breaks and lunches. The fee is reduced to **\$200** if the nominating CNO/Nurse Leader is a member of W-ONE. No payment is required at the time of application. An invoice will be sent if your candidate is chosen to participate in the *Nursing Leadership Academy* and must be paid prior to the first day of the program.

Nomination/Registration Process: All candidates for the *Nursing Leadership Academy* must be nominated by the Chief Nursing Officer (or designee) of their employing organization. Considerations for nominating a candidate include:

- ◆ leadership potential
- ◆ ability to attend all 3 days of the conference
- ◆ willingness to commit to ongoing learning and completion of all assigned pre- and post-work
- ◆ support from the CNO/designee as the leader moves through the learning process

The CNO/designee and candidate must complete their respective parts of the *Nursing Leadership Academy* Application (see next page, or fillable Word document available). We will accept **one participant per facility**, but will consider a second candidate if the class has not filled by the application deadline. If nominating more than one candidate, please prioritize your candidates' ranking on their respective application forms.

Application Deadline: March 26th

Application Review: Members of the *Nursing Leadership Academy* planning committee will select participants based on:

- ◆ order in which application was received
- ◆ W-ONE membership of nominating CNO/designee/organization
- ◆ CNO and candidate commitment to the process of leadership development
- ◆ limit of 1 candidate accepted per facility (additional applications considered after April 3rd)
- ◆ **class size limited to 40 participants**

Candidates chosen for the *Spring 2015 Nursing Leadership Academy* and their nominating CNO/designee will be notified by April 3rd via email. Applications of eligible candidates who cannot be accommodated in the current program will be retained and prioritized for any future program.

Registration Payment Deadline: May 6th

An invoice for the registration fee will be sent by email to the nominating CNO/designee.

Questions?

Please contact Megan at the WNA office (608-221-0383 ext. 203) or megan@wisconsinnurses.org

We gratefully acknowledge support for the Spring 2015 NLA from:



APPLICATION

Due by March 26th, 2015

Directions: Type answers directly into the space provided or type an 'X' in the appropriate box to indicate your answer. Save the completed form to your computer. Email a copy of the saved form to megan@wisconsinnurses.org. Watch for a return email verifying that your application was received. For questions, contact Megan at the WNA office at 608-221-0383 ext. 203.

Sponsor Information

Organization/Facility: _____

Address: _____

Chief Nursing Officer/Designee: _____

Email: _____

Phone: _____

Chief Nursing Officer/Organization a member of W-ONE? YES NO

Candidate Ranking: 1st priority from our organization 2nd priority 3rd priority

Candidate Information

Name: _____

Current Position: _____ Number of Years as an RN: _____

Email: _____ Phone: _____

Highest Nursing Degree Achieved: _____

Nursing Certification: _____

Gender: _____ Ethnicity: _____

Are you willing to do pre-work, attend 2 days, do post-work, and return for the follow-up day of training? YES NO

Committees or Work Teams: *(describe your participation in the space below)*

Professional Goals: *(Provide a brief statement below outlining why you wish to participate in this Aspiring Nurse Leader program and what you hope to achieve in the next five years.)*

Share one example of an opportunity you have had to take a leadership role in nursing: