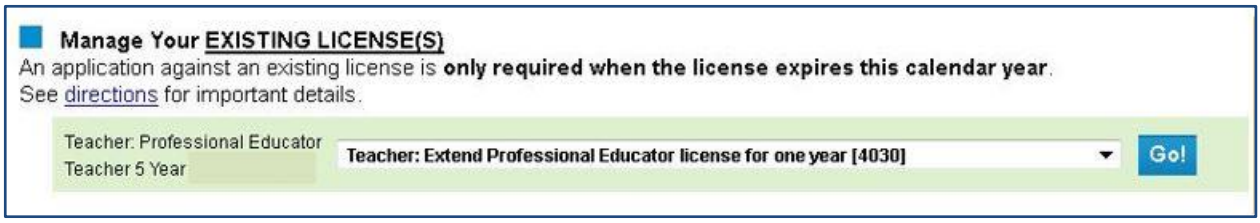
Professional Educator One-Year Nonrenewable Extension Application Checklist

☐ If required, have you submitted your fingerprints through Fieldprint?

☐ If required, have you scanned any documentation to upload into the Conduct and Competency questionnaire?

☐ Have you created a WAMS ID through the WAMS Self-Registration?

☐ Have you Onboarded and found your licenses?

☐ Do you have a credit card or pre-paid credit card?

WHEN YOU CAN CHECK OFF EVERY BOX, YOU ARE READY TO SUBMIT YOUR APPLICATION. YOU WILL RECEIVE AN EMAIL NOTIFICATION ONCE THE PROCESSING IS COMPLETED, AT WHICH TIME YOU MAY LOG BACK IN TO PRINT A COPY OF YOUR LICENSE. DPI NO LONGER MAILS OUT LICENSE CERTIFICATES.