

## License Based on Reciprocity Pathway

This pathway allows teachers and administrators who hold a valid license in good standing from another state, have at least one year of experience under the license in that state, and an offer of employment from a school in Wisconsin to apply for a Wisconsin license.

### Requirements for Wisconsin School Districts

- Verify that the educator holds a valid license in good standing from another state
- Verify that the educator has at least one year of experience under the license in that state
- Complete the [PI-1622-LICOOS District Request for License Based on Reciprocity](#) form with the educator

### Requirements for Educator

- Hold a valid teacher or administrator license in good standing from another state
- Have at least one year of experience as a teacher or administrator under the license in that state
- Receive an offer of employment from a school in Wisconsin
- Complete the [PI-1622-LICOOS District Request for License Based on Reciprocity](#) form with the Wisconsin school district

**TO APPLY** for a license in this Pathway, a **License Based on Reciprocity applicant** must:

1. **APPLY** for the license using the Educator Licensing Online (ELO) application system by following the directions at <http://tepd.dpi.wi.gov/licensing/elo-reciprocity>.
2. **SUBMIT** a copy of the educator's valid license from another state
3. **SUBMIT** documentation of at least one year of professional experience with a [PI-1613 Employment Verification](#) form (download at <http://tepd.dpi.wi.gov/licensing/supplementary-forms>)
4. **SUBMIT** a completed, signed [PI-1622-LICOOS District Request for License Based on Reciprocity](#) form (download at <http://tepd.dpi.wi.gov/licensing/supplementary-forms>)

For more information, please contact:

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