Carl Perkins - Strengthening Career and Technical Education (CTE) for the 21st Century Act

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WI Federal Funding Conference

WISCONSIN DEPARTMENT OF
Public Instruction
Jill K. Underly, PhD, State Superintendent

Objectives

- **Understand KEY themes of the law**

- **Wisconsin's Primary Focus**

- **Application Requirements**

- **Comprehensive Local Needs Assessment (CLNA) Connection to the Application**

- **Application Sections and Expectations**

Key Perkins V Themes

- Build on current successes
- Data-driven decision-making through comprehensive local needs assessment (CLNA)

- Increased stakeholder involvement

- Enhanced efforts to serve special populations
- Updated Performance Indicators (continuous improvement process)

3

3

Efforts to Serve Special Populations

Special Populations groups:

- Individuals with disabilities
- Individuals from economically disadvantaged families
- Individuals preparing for nontraditional occupational field
- English learners
- Homeless individuals
- Youth who are in, or have aged out of, foster care
- Single parents, including pregnant women
- Youth with a parent who is on active duty with the armed forces

4

4

Wisconsin

Wisconsin's Primary Focus:

- Establish regional career pathways (RCPs) including improvement and expansion of existing local pathways and the development and implementation of new RCPs;

- Increasing the rigor of work-based learning programs;

- Improving student performance for special populations through focused activities and support;

- Expansion of Nontraditional Occupations (NTO) career awareness and exploration with increased participation and completion of career pathways.

5

Wisconsin

State Allocation: $25,400,960

WTCS: $14,114,028

DPI: $11,286,932

- LEA Formula Allocation: $8,258,487

- RCP Collaborative Allocation: $1,457,380

6

Grant Requirements

Eligibility to Apply

1. $15,001 allocation
2. At least one career pathway the meets SSQ
3. Conducts a CLNA
4. Abide by State, federal and program assurances
5. Use funds as required in Sec 135
6. Licensed CTE Coordinator

Consortia

Perkins V - Part C Section 131

"LEAs receiving an allocation that is not sufficient to meet the requirements of the Act is encouraged to form a consortium or enter into a cooperative agreement with an educational service agency,and transfer funds to the agency, and operate programs that are of sufficient size, scope and quality to be effective. "

"Funds allocated to consortia must be used to meet the requirements of Section 135 (Local Uses of Funds) and must only be used only for the purposes and programs that are mutually beneficial to all members of the consortium. The funds cannot be reallocated to individual members of a consortium."

Education Department General Administrative Regulations (EDGAR)

Fiscal Agents of a consortium are responsible for ensuring all applicable state and federal requirements are observed.

Does not authorize a subgrantee to further subgrant funds to other entities

Consortia

DPI

The *consortium fiscal agency* (lead agency) is responsible for overseeing financial and other required aspects of the grant.
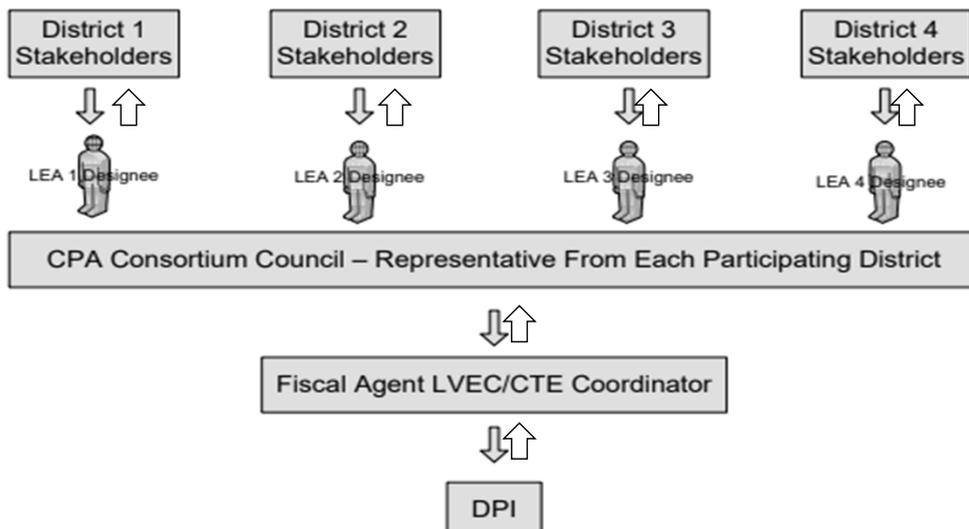
- The FA may be one of the member districts or a CESA
- FA is responsible for the application, CLNA
- Maintaining fiscal records, filing the required expenditure reports, and
- Ensures appropriate grant **assurances** are signed and for working with the members to submit data and year-end reports.

9

Consortia

Forming a Consortium

10

Consortium Agreements

Roles and Responsibilities of FA and Members

Member District Designee
- Liaison between district and FA

Administrator/Business Manager (FA and Members)

FA CTE Coordinator
- Communication, reporting and facilitate CLNA process
- Ensure requirements are followed, maintain records
- Submit application and budget
- Lead initiatives such as pathways development, PD, equity

11

Agreements with Member Districts

Timelines and expectations

- DPI Timelines vs. Consortium timelines

- Reports

- Data

- State and federal rules outlined in the Assurances.

Communication and Collaboration

12

Year 1 and Year 2 of CLNA/Application Cycle

FY July 2024 - June 25 (grant yr 1)	FY July 2025 - June 26 (grant yr 2)
Application available early March 2024 [CLNA results, application and budget]	Application available early March 2025 [Budget]
Application due April 10, 2024	Activity edits due April 10th 2025
Budget due June 10, 2024	Budget due June 10th 2025
CLNA process for 2026-27 application Takes place from May 2025-Feb 2026 in time for FY2026-27 application in March 2026)	

13

Data-Driven Decision-Making

Comprehensive Local Needs Assessment (CLNA) Focus Areas:
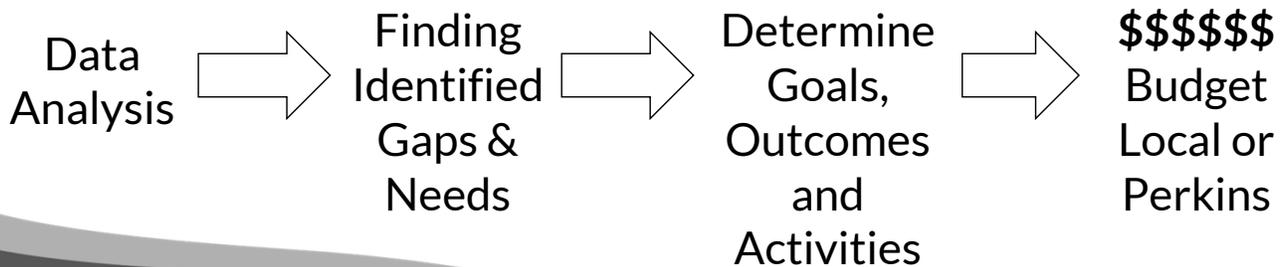
1. Student performance on accountability indicators
2. Educator recruitment, retention and training
3. Improving equity and access
4. Evaluation of progress towards implementation of career pathway(s)

14

Data-Driven Decision-Making

Comprehensive Local Needs Assessment (CLNA) Basics:

Data Analysis ➡️ Finding Identified Gaps & Needs ➡️ Determine Goals, Outcomes and Activities ➡️ **$$$$$$** Budget Local or Perkins

15

Data-Driven Decision-Making & Career Pathways Evaluation of Progress

LMI

Sequence of Courses

Two out of the following Quality Components
- A work-based learning experience,
- Attainment of an industry-recognized credential,
- A related dual-credit college course,
- Career and Technical Student Organization (**CTSO**) activities that align with pathway skills and standards.

Completing the Perkins Grant Application

WISEgrants

"Fund Management Selection"

- Manage own funds
- Select a consortium leader (fiscal agent)
- Relinquish funds to DPI

Signed Assurances and Verification

- Consortium Members (assurances and verification)
- Fiscal Agent (assurances)

17

Application

Pre-application tasks

1. Complete FA CTEC contact form **(CTEC)**
2. Perkins grant fund management selection **(LEA Authorizer)**
3. Complete Assurances and Verification **(LEA Authorizer)**
4. Review application fields **(CTEC)**
5. Participate in WISEgrants training and tech assist opportunities **(LEA Authorizer**
6. Budget planning aligned with CLNA results **(CTEC)**
7. Check DPI Carl Perkins Application page for updates **(CTEC)**

18

Application Sections

A. Stakeholders Engaged

B. CLNA results for Focus Areas

C. Career Pathways Evaluation of Progress

D. Narrative

E. Budget

19

Carl D. Perkins Act - Carl Perkins CTE

| Home ▾ | Admin Menu ▾ | Programs ▾ | Application ▾ | Authorizations ▾ | Reports ▾ | Message Board (5) |

Fund Management Selec TE - $3,874.00

Grant Contacts

Select Fund Management

Comprehensive Local Needs ▶ Assessment (CLNA)

- Stakeholder Reporting
- Focus Areas
- Perkins Pathways

Perkins Grant Narrative

Perkins CTE CLNA Material Submission & Review

al agent for a consortium and its allocat

Budget ▶

Submission History ▶

Enter Claims ▶

20

Application Sections

Focus Areas

Overview - Year 1 of the CLNA Cycle ▼

Perkins V requires that a CLNA be conducted every two years with the results included in the grant application [Sec 134]. FY 2024-2025 is Year 1 of the current cycle.

Text fields and dropdown functions are available in WISEgrants to input results for each of the required Focus Areas. Information that must be included includes the type of data reviewed (and source of data), findings, including a root cause analysis, goals with corresponding outcomes, and activities to achieve the goal. The document Instructions for Completing the Perkins V Grant Application should be referenced for additional detailed guidance on what should and should not be included in the responses.

Note: Any activity tied to a Perkins-funded budget line item cannot be removed when the application is in submitted status. Activities tied to an approved Perkins-funded budget line item cannot be removed until the corresponding budgeted line item(s) have been deleted and the application changes approved by DPI.

FOCUS AREA - Student Performance on Accountability Indicators ▲

FOCUS AREA - Equity and Access ▲

FOCUS AREA - Educator Recruitment, Retention, and Training ▲

Application Sections: CLNA Focus Areas

Student Performance on Accountability Indicators

Data: Indicate the data-sets used for analysis and where they were obtained from.

- The demographics data sets for the eight performance indicators.

Findings: Explain the data gaps (between groups of students) and the root cause of those data gaps and the needs based on stakeholder input.

Goals with measurable outcomes: Tied to correcting gaps by addressing the root cause(s)

Activities: Strategies, programs or activities that will accomplish the goal and ultimately close the data gap. Typically curriculum development or alignment activities.

Application Sections: CLNA Focus Areas

<u>Student Performance on Accountability Indicators</u>

1. **Four-year graduation rate**
2. **Extended-year graduation rate**
3. **Academic proficiency in reading/language arts (Jr. year ACT)**
4. **Academic proficiency in mathematics (Jr. year ACT)**
5. **Academic proficiency in science (Jr. year ACT)**
6. **Post-program placement** (postsecondary education, training, military, volunteer, employment.)
7. **Non-traditional program concentration**
8. **Program quality – Participation in work-based learning**

23

Application Sections: Career Pathways Evaluation of Progress

Add Pathway

Choose a Pathway

Select a Pathway from the dropdown field - once a Pathway and all of the related information has been saved, it will no longer appear in the list of choices (see table above). However, the Pathway choices of "Other" and "Regional" may be used multiple times.

Select a Pathway

Choose a Pathway from the dropdown menu

- Choose a Pathway from the dropdown menu
- Agriculture, Food, and Natural Resources
- Education and Training
- Finance
- Government and Public Administration
- Health Science
- Hospitality and Tourism
- Human Services
- Information Technology

Save

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24

Application Sections: Career Pathways Evaluation of Progress

Career Pathways Evaluation

- **Labor Market Information (LMI)**
- **Sufficient Size, Scope, and Quality (SSQ)**

⬑⟶Meets 3 out of the 5 quality components **(AppendixA)**

- **CLNA Results**
  - ❏ **Data**
  - ❏ **Findings**
  - ❏ **Goals/Measures**
  - ❏ **Activities**

25

Application Sections: Budget

Resources

Perkins Finance Webpage https://dpi.wi.gov/cte/carl-perkins/finance

- Uniform Grant Checklist

- Perkins Budgeting with Crosswalk

- Perkins Finance Webpage: Supplanting, equipment, consortia, etc.

WUFAR (Wisconsin Uniform Financial Accounting Requirements)

26

Budget Crosswalk - Student Performance on Accountability Indicators

FOCUS AREA ACTIVITIES and SPENDING

CROSSWALK

Activities to address gaps in the CLNA may be chosen from the drop-down options within the WISEgrants system application. Or, agencies may enter their own activity if they wish to be more specific. Activities should adequately represent/detail what is being done to meet goal and close data gaps. The grant reviewer should be able to see a clear correlation (through line) between the activity identified and addressing the root cause of the data gap(s) of the focus area. Likewise, budget purchases must align with the activity and ultimately have an impact in reducing the data gaps.

	Student Performance on Accountability Indicators	Examples of Aligned Purchases
A C T I V I T I E S	Integrate rigorous coursework (math, science, ELA, DL) into CTE courses and/or CTE into coursework to support students meeting Perkins accountability indicators and ESSA Standards	Staff time; curriculum writing or purchase; PD;
	Accurate data collection and reporting	Staff time; communication; outreach
	Program Improvement Plan implementation	Staff time; PD; communication; outreach
	Strategies close gaps in student achievement and performance in STEM related subjects for specific special population or underrepresented group or groups	Costs associated with integration of UDL, Equitable Multi-Level Systems of Supports; or other evidence-based strategy, including PD

27

Budget

#1: That the WUFAR coding is correct for the purchase.

#2: That the purchase clearly aligns with the results of your CLNA focus areas.

#3: That the purchase is allowable according to Uniform Grant Guidance and the Education Department General Administrative Regulations (EDGAR)

28

Application Sections: Budget

Type Code:

Administrative line items (direct or indirect)
- Applies to management of grant funds and reports
- Limited to 5% of grant

CTE program line items
- CTE program oversight, communication, training, instruction-related purchases

29

Application Sections: Budget

Personnel

Salary and Fringe:
- Admin or CTE program type
- Part-time/full-time salary or stipend
- Include: Title of person(s), purpose, duties, dollar amount, and percentage of time (FTE) allocated.
- Stipends may be paid to CTE-licensed teachers for approved career pathways activities beyond contracted time.

30

Application Sections: Budget

Purchased Services

- **Travel: Field trips** (tied to curriculum for pathway that meets SSQ)

- **Travel** for professional development that is sustained, intensive, collaborative, job-embedded, data-driven, tied to curriculum

- **Registration** for conferences (registration is not travel)

- **Contracted** consultants or trainers to advance initiatives, or professional development to improve teaching strategies, and course integration.

- **Software licenses** (if includes service)

31

Application Sections: Budget

Non-Capital Objects

Supplies: Instructional materials, textbooks
- Lifespan of a year
- Include the unit cost and number to be purchased (sufficiently detailed)

Equipment or appliances: Items that are permanent or enduring with lifespan of more than one year

Instructional software (that is not a service)

32

Application Sections: Budget

Capital Objects

Equipment:

- Has an acquisition cost of $5,000 or more per unit

- Useful life of more than one year.

https://dpi.wi.gov/sites/default/files/imce/cte/CPA/2
020_02_21_Equipment_Purchases_Perkins.pdf

33

Application Sections: Budget

Other Objects

- Membership to professional organizations

- Entrance fees for tours

34

Formula Grants

Application Planning

Wisconsin Guide for Conducting the Comprehensive Local Needs Assessment 🅿

Perkins Application Timeline, 2024-25 🆆

Carl Perkins Application

Grant Information and Application Instructions 🅿

- Activities to Reach Goals 🆆
- Appendix A: Size, Scope, and Quality 🅿

Narrative Section Guidance 🆆

CTEC Contact Form

Consortium District Designee Spreadsheet 🅇

Perkins V Formula Assurances 🅿

Application Resources

Perkins V Budgeting with Crosswalk 🅿

Local Uses of Funds Guidance 🅿

Common Strategies for Special Populations 🅿

CTE and Perkins Grant Terms 🅿

Reviewer Rubric 🆆

WISEgrants Technical Assistance

WISEgrants Technical Assistance

Logging in to WISEgrants video

Logging in to WISEgrants 🅿

Guide to accessing new and existing grants

Perkins in WISEgrants FAQ 🆆

35

Activity	Dates
Complete fund management selection and sign assurances (also consortium verification if applicable) in WISEgrants	March 5 - 20
Application sections available in WISEgrants	March 5
Application submission due date	April 10
Application review by DPI	April 1 – May 10
Budget submission due date	June 10
2023-2024 Final Budget Amendment for claims	June 30
Grant year begins	July 1 (or after application is approved)
Final Allocations for FY2024-25 posted	Sept 20 – Oct 5
2022-2023 Final Claim	September 30
FY2024-25 Final Allocation budget amendments due	November 1
FY2024-25 Final Allocation budget amendment review/approvals	October – November 20th

36

18

Questions ??

Contact:

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CTE Team

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37