

**TRUANCY ABATEMENT & BURGLARY SUPPRESSION PROGRAM
TABS REFERRAL FORM**

Fax to Jon Van Stechelma n, MPS SSW
TABS South, 385-3112 or TABS North at 447-5340

Date of Referral _____

STUDENT INFORMATION

Student Name _____ Student ID _____

Current % of Attendance _____ School/Grade _____

Student Description- Height _____ Weight _____ Eye Color _____ Hair Color _____

***Please include student description if you are requesting a truancy citation to be issued to the student. The officers cannot write a citation w/o a physical descrip.**

GUARDIAN'S INFORMATION (please include if available)

Guardian's Name _____ Guardian's DOB _____

Guardian's Phone Number _____

Address _____

Guardian's _____ height _____ weight _____ eye color _____ hair color

REFERRAL SOURCE

SSW Name _____ Phone _____

SCHOOL INTERVENTIONS (CHECK ALL THAT APPLY)

- | | |
|---|---|
| <input type="checkbox"/> Letter sent to guardian – poor attendance
<input type="checkbox"/> Guardian responded | <input type="checkbox"/> Office interview with student
<input type="checkbox"/> Office interview with guardian/student |
| <input type="checkbox"/> Letter sent to guardian – requested excuses
<input type="checkbox"/> Guardian responded | <input type="checkbox"/> Conferred with guidance counselor
<input type="checkbox"/> Conferred with classroom teacher |
| <input type="checkbox"/> Attempted but unable to contact guardian | <input type="checkbox"/> Conferred with school psychologist
<input type="checkbox"/> Conferred with attendance personnel |
| <input type="checkbox"/> Spoke with guardian via phone | <input type="checkbox"/> IEP Conducted
<input type="checkbox"/> Guardian attended |
| <input type="checkbox"/> Home visit – met with guardian | <input type="checkbox"/> Referred family to community services
<input type="checkbox"/> Family responded |
| <input type="checkbox"/> Home visit – left contact card
<input type="checkbox"/> Guardian responded | |
| <input type="checkbox"/> Other _____ | |
| <input type="checkbox"/> Details of Above Interventions Listed in ESIS Notes/Encounter Tracker Notes | |

COMMENTS

Special Program - TABS

TABS

The Truancy Abatement and Burglary Suppression Program (TABS) began in Milwaukee on November 29, 1993. The mission of TABS is to intervene with students who are truant, deterring them from involvement in the criminal justice system. This is accomplished by promoting school attendance through a collaborative team approach, involving students, parents, schools, law enforcement and the Boys and Girls Clubs of Greater Milwaukee.

This mission is carried out by an enthusiastic staff of 13. The Milwaukee Police Department provides four officers who work in teams of two. They comb the streets during the day, identifying truants and conveying them to one of two centers. The Sheriff's Department provides two Deputies who provide on site security, one at each center. The Milwaukee Public Schools provide three school liaisons that complete an initial intake with the student and access current attendance information. They also notify parents of the students contact with TABS and instruct them to come to the centers to pick up the youth. TABS also have a School Social Worker who provides follow up activities with habitual truants and families.

Dear Parent/Guardian:

Your child was recently picked up by the Truancy Abatement Burglary Suppression (TABS) program; this means that your child was not in school at the scheduled time.

As the school social worker, I would like to offer you some support, and give you some information, as it is crucial that your child attend school regularly. If your child continues to have attendance issues the TABS program may issue a citation and the District Attorney may be notified resulting in financial and legal consequences.

The people listed below are here to help. When leaving a message for them, please be sure to speak slowly and include in your message: your name and how you are related to the child, your child's name and ID number, your phone number and the best time to reach you.

- **If your child is not attending due to transportation issues**, please call the Transportation Coordinator, Ms. Moniorcha at 327-9414. She can help your child identify methods and means to get to school. Please give her your current address when calling.
- **If your child is unable to come to school due to health and/or other issues**, we need to know about it! Student absences must be called into the attendance office. Students whose last names start with A-M should call Ms. Kmichik at 327-9363. Students with last names starting with N-Z should call Ms. Siverling at 327-9362. A written excuse may also be sent with your child to school. The attendance office can also let you know when your child has or has not been attending school.
- **If you are trying to get your child to attend school, and they are unwilling to come** the FISS (Family Intervention Support Service) program may be of assistance. They provide free, intensive in home/in school social work services to families and children for a minimum of three months. They can be contacted at 273-5322 for an assessment.
- **If your child would like to attend another school**, your neighborhood school and/or MPS Student Services (475-8488) can help you identify an appropriate school placement. You can also contact the school your child is interested in directly to see if they have openings. School listings can be obtained in a variety of ways. You can pick up information at Milwaukee Public Schools (MPS) Central Services located at 5225 West Vilet Street, you can go online to <http://www.milwaukee.k12.wi.us> or you can call Student Services at 475-8448.
- **If your child is attending another school**, they need to be dropped from Hamilton's attendance. Please call the Hamilton's data processing office at 327-9322 to have your child taken off our attendance list. The main office will need to know the name of the child's new school and the date they started there.
- **If there is a reason your child cannot attend Hamilton** or there are other issues, please contact Vicki Kachache, the School Social Worker at 327-9332.
- **If you have general questions about Hamilton or Milwaukee Public Schools** please call Hamilton's main office at 327-9000 or the MPS Central switchboard at 475-8393 and they will direct your call to the most appropriate person.

Thank you for your attention to your child's attendance issues! I hope you and your child have a productive and successful school year.

Vicki Kachache, MSW, LSCW
School Social Worker

