Wisconsin Department of Public Instruction – Charter School Sub-grant Application Technical Review (Rev. 12-2023)

Instructions: *DPI reviewer completes the checklist below to indicate if the application meets all required items and, if needed, provides comments in the indicated "Comments" field. Once the technical review is completed, DPI reviewer indicates whether or not the application is approved to continue through the review process.*

Applicant:_____ Grant Type_____ Planning _____

DPI Reviewer:_____ Date:_____

Criteria Reviewed Prior to Peer Review	Met/NA	Not Met
1. **Implementation Grants Only:** Applicant did not begin serving students prior to July 1, 2019	☐	☐
2. **Implementation Grants Only:** Applicant has never received a CSP grant from the USDE or DPI	☐	☐
3. **Expansion Grants Only:** Applicant is adding one or more grades or significantly increasing enrollment	☐	☐
4. Assurances and Certification Regarding Lobbying signed	☐	☐
5. Applicant provides charter contract, board resolution, minutes, or approval letter from authorizer approving the new, expanded, or replicated charter school	☐	☐
6. Narrative is within page-limit, uses acceptable font size/style, and application is complete	☐	☐
7. Letters of support contain names, signatures, dates, and contact information	☐	☐
8. Needs analysis includes community served.		
9. Applicant hasn't received a direct Charter Schools Program grant award from the U.S. Department of Education under ESSA	☐	☐
10. The individual who signed the application as the Authorizer/Chartering Authority Official is not the same person who signed the application as the Charter School Planning Committee	☐	☐
11. **Replication and Expansion Grants Only:** Applicant provided the following charter school data		
a. Evidence of three years of improved educational results, including evidence of improved graduation rates, if applicable, for all students and for each subgroup	☐	☐
b. Student assessment results for all students and each subgroup for last three years	☐	☐
c. Attendance, student retention data, suspension and expulsion data for three most recently completed school years for all students and each subgroup	☐	☐
12. **Replication and Expansion Grants Only:** If applicant previously received CSP funds, the applicant provided evidence of at least three years of improved educational results and has not requested funds for the same or for a substantially similar purpose.	☐	☐
Criteria Reviewed Prior to Award Determinations	**Met/NA**	**Not Met**
13. **Replication and Expansion Grants Only:** Applicant meets additional high-quality elements	☐	☐
a. Applicant has no significant student safety issues	☐	☐
b. Applicant has no significant financial and operational management issues	☐	☐
c. Applicant has no significant statutory or regulatory compliance issues	☐	☐
Comments:		