**ASSURANCES FOR TECHNOLOGY PURCHASED THROUGH**

**THE 21st CENTURY COMMUNITY LEARNING CENTER (CLC) GRANT**

**Instructions:**

Step 1—Complete the General Information section

Step 2—Read each assurance that follows in the Assurances section

Step 3—Initial each assurance that follows

Step 4—Complete the narrative prompts in the Rationale section

Step 5—Sign and date the form

Step 6—Send the form electronically to your CLC liaison

|  |
| --- |
| **I. GENERAL INFORMATION** |
| Applicant Agency | Site Location |
|       |       |

|  |
| --- |
| **II. ASSURANCES** |

The CLC site understands and agrees that in order to purchase technology with CLC funds, the site is responsible for compliance with the following assurances.

|  |  |
| --- | --- |
| **Initials** | **Assurances** |
|       | Purchase of technology is not being made in the final year of a grant cycle. |
|       | At least a 1:15 teacher to student ratio exists during use of the technology with students.We have [Enter #] total daily staff members available to serve [Enter #] total daily students. |
|       | The CLC program has an inventory system, which exclusively allows use of purchased technology to the CLC program. |
|       | All staff members utilizing the technology are trained to do so. |

|  |
| --- |
| **III. RATIONALE** |
| 1. **What technology is being purchased?** Provide the item name, quantity, and cost per item.
* Item description(s) (e.g., computers, laptops, tablets, digital cameras, etc.):
* Quantity:
* Cost per item:
 |
| 1. **How will this technology assist the CLC in reaching *at least one* objective/goal approved in the most recent application?**
* Objective 1, required (*cite the objective/goal from most recent grant*):
	+ How will the technology assist the CLC in reaching this objective?
* Objective 2, optional (*cite the objective/goal from most recent grant*):
	+ How will the technology assist the CLC in reaching this objective?
* Objective 3, optional (*cite the objective/goal from most recent grant*):
	+ How will the technology assist the CLC in reaching this objective?
 |

|  |
| --- |
| **IV. SIGNATURE & DATE** |

**Assurer’s electronic signature:**

**Date: [Click here to enter a date]**