MILWAUKEE PUBLIC SCHOOLS

2015-2016

Milwaukee Public Schools Academic and Career Plan (ACP) Completion Standards

Criteria	Grade Level							Timeline
Career and Education Exploration	6	7	8	9	10	11	12	
Career Matchmaker	√	M	√	M	√	M	√	December-March
My Skills	√	M	√	M	√	M	√	April-June
Ability Profiler*						S	S	April-June
Learning Styles Inventory	√	M	√	M	√	M	√	September-November
Careers of Interest	√	M	√	M	√	M	√	December-March
Minimum number of careers	3	3	4	4	4	4	4	
Schools of Interest			√	M	√	M	√	**Seniors:** September-November **Grades 7-11:** December-March
Minimum number of schools						2	3	
School Selector						S	S	
Financial Aid Selector						S	√	December-March
Career Planning	6	7	8	9	10	11	12	
Career Cluster / Pathway Selection	√	M	√	M	√	M	√	December-March
Career Planning Activities (on p.2)	S	S	S	S	√	√	√	December-March
Minimum number of activities	1	1	1	1	2	7	8	
Post-Secondary Plan	√	√	√	√	√	√	√	December-March
Career and Life Goals	√	√	√	√	√	√	√	December-March
Activities and Abilities	6	7	8	9	10	11	12	
Hobbies & Interests	S	S	S	S	S	S	S	
Extracurricular Activities	S	S	S	S	S	S	S	
Awards and Certificates	S	S	S	√	√	√	√	Ongoing
Work Experience	S	S	S	S	S	√	√	Ongoing
Volunteer Experience	S	S	S	S	S	S	√	Ongoing
Annual Portfolio Review**	√	√	√	√	√	√	√	

√ = Required S = Suggested M= Makeup

*Advisors must participate in a web-based training session before Ability Profiler is activated for a school.
**The Annual Portfolio Review is completed by the advisor or counselor, not by the student
All new students should have their portfolios reviewed to ensure completion standards are met.

CareerCruising
The Complete Guidance System

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Career Planning Activities

Students must record the following activities in their Portfolios.

Criteria	Grade Level						
Career Planning Activities	6	7	8	9	10	11	12
Attend a career/job fair					√	√	√
Attend a college/training fair					S	√	√
Attend camp (music, sports, arts)	S	S	S	S	S	S	S
Complete interest or ability testing				S	S	S	S
Complete or update interviewing skills					S	√	√
Complete or update resume					S	√	√
Discuss career options with a career advisor						√	√
Go on a field trip to a college			S	S	S	√	√
Practice or take the SAT/ACT					S	√	√
Take part in community service	S	S	S	S	S	S	S
Work as a volunteer	S	S	S	S	S	S	√
Work in the summer					S	S	S

√ = Required **S = Suggested**

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