



Date: March 2023

To: District Administrators

From: Paul Manriquez, Assistant State Superintendent
Division for Learning Support

A handwritten signature in black ink, appearing to read 'P. Manriquez', positioned above the 'From:' line.

Subject: School District Self-Evaluation of the Status of Pupil Nondiscrimination and Equality of Educational Opportunities

Response due December 31, 2023

PI 9.06, Wis. Admin. Code, requires school boards to evaluate the status of nondiscrimination and equality of educational opportunity in the school district at least once every five years and report the results to the Department of Public Instruction.

To meet the five-year evaluation and reporting requirements, districts must evaluate the status of nondiscrimination and equality of educational opportunity in the following eight areas:

- School board policies and administrative procedures.
- Enrollment trends in classes and programs.
- Methods, practices, curriculum, and materials used in instruction, counseling, and pupil assessment and testing.
- Trends and patterns of disciplinary actions, including suspensions, expulsions, and handling of pupil harassment.
- Participation trends, patterns, and school district support of athletic, extracurricular, and recreational activities.
- Trends and patterns in awarding scholarships and other forms of recognition and achievement provided or administered by the district.
- School district efforts to achieve equality of educational opportunity and nondiscrimination.
- School district technology, including electronic communications by school district staff.

During the district self-evaluation, the district must provide an opportunity for participation by pupils, teachers, administrators, parents, and residents of the school district. In addition, the district must prepare a written report of the evaluation, which shall be available for examination by residents of the school district.

The self-evaluation process must be completed by **December 31, 2023**. Districts will be required to assure the department the district's self-evaluation explored the eight required areas, provided an opportunity for participation in the process by pupils, teachers, administrators, parents, and residents of the school district, and resulted in a written report available for examination by residents of the school district.

Instructions for the self-evaluation are available on the department's website:
<https://dpi.wi.gov/sped/pupil-nondiscrimination/self-evaluation>

We welcome comments regarding our process for collecting this required data. If you have comments, questions, or concerns about this cycle of the pupil nondiscrimination self-evaluation, please contact Paul Sherman, Consultant, Pupil Nondiscrimination Program, at (608) 267-9157 or paul.sherman@dpi.wi.gov. Thank you for your efforts in completing this evaluation.