

Date: August 30, 2018
To: School District Administrators and Building Principals
From: Sharon Wendt, Director, Career and Technical Education Team
Subject: Wisconsin Career and Technical Education (CTE) Incentive Grants

Application information regarding the CTE Incentive Grant funding for 2018 graduates is now available using a new electronic application. This grant awards funds of up to \$1,000 per student to school districts for class of 2018 high school graduates that have also earned industry-recognized certifications.

These applications are **due September 30, 2018**, along with any required class of 2018 student certification documentation. The ***Approved 2018 Certifications List*** and documentation requirements are available at: http://wisconsinfastforward.com/prosperity/pupil/2017_cte_certification_list.pdf.

You will find directions to access the electronic application at <http://dpi.wi.gov/cte/technical-incentive>. In preparation for the new electronic application, please watch the recorded 47 minute webinar conducted with the Department of Workforce Development, at: http://media.wisconsin.gov/det/ext/ya/ya_cte_incentive_grant.htm. This webinar provides information necessary to access, complete, and submit the Class of 2018 claim applications.

In order to use this electronic application, users must have a Web Access Management System (WAMS) ID. Individuals with a current WAMS ID may use the same one for this application. To create a new ID, follow the instructions on the Creating Your WAMS Account page at <https://dpi.wi.gov/cst/data-security/wams/create-account>. Once a WAMS account has been created, the same user name and password will be used to log in through DPI's Secure Home application.

If you have questions or concerns, please feel free to contact:

- Department of Public Instruction - Program and Application Information
 - robin.kroyer-kubicek@dpi.wi.gov or (608) 266-2022
- Department of Public Instruction - Application Access and Technical Issues
 - <https://dpi.wi.gov/wisedash/help/ticket>
 - Choose "ASM" or "Other" and write in 'CTE TIG' in description
- Department of Workforce Development - Certification Information and New Certification Applications
 - jamiet.bernthal@dwd.wi.gov (608) 267-7210