



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Kathy Blumenfeld, Secretary-designee
Brian Pahnke, Administrator

CORRESPONDENCE/Memorandum

Date: April 20, 2022
To: Wisconsin School Districts
From: Brian Pahnke, Administrator
Division of Executive Budget and Finance
Subject: Annual Health Insurance Program Report

Wisconsin Statutes [s. 120.12(24)(b)] require each school district in the state to provide the Department of Administration with the following information related to health insurance for school district employees on an annual basis:

1. Health care plan design.
2. Premium contributions.
3. Self-insurance contributions.
4. Deductibles, copayments, coinsurance and other methods by which employees may contribute to health care costs.

The Department of Administration then is required to compile and report this information to both houses of the Legislature and the Legislature's Joint Committee on Finance.

To comply with these requirements, please fill out the linked survey, and note:

- If your school district offers multiple plans, please use the plan in which the greatest share of district employees is enrolled to answer the questions.
- The information you provide should be related to the health plan or plans that your school district offered for the 2021-22 school year.
- If the plan has a premium differential, please respond to the requests for premium amounts by using the premiums for employees that did not receive the differential.
- If your district pays premiums on a nine-month basis, please fill out the survey as if monthly premiums are paid on a 12-month basis.
- The last required question on the survey is intended for you to add any information not otherwise covered in the survey that you feel is relevant to the report (such as whether your school district offers an on-site clinic, whether a high deductible plan is offered, if there are differential deductibles, etc.).

The survey is provided as a link to Select Survey, and the requested format for each response is noted in the survey. When completing the survey, you may also electronically include other documents to provide information about your health plan, such as a health plan benefits summary provided by your insurer.

We would greatly appreciate your response by May 20, 2022. Survey responses this year automatically submit to the State Budget Office when you select "done" on the survey. If you have any difficulty accessing or completing the survey, please contact kyle.kretschmann@wisconsin.gov or sara.hynek@wisconsin.gov. If you have any further questions, please contact Mr. Kretschmann, who may also be reached at (608) 266-8593.

Thank you in advance for your time and cooperation.

The link for the survey can be found below:

<http://43.selectsurvey.net/doa/TakeSurvey.aspx?SurveyID=88M247m6>



QR Code of 2021-22 Survey