



WISEdata Roster Collection

Setting up for Success in Your District

In 2018-19, some Roster data are now required.

As [previously communicated](#), the WISEdata Roster collection replaced the ISES CWCS collection in the 2017-18 school year. Public school districts submitted data for both 2016-17 and 2017-18 in the first year. Starting with the 2018-19 school year, the WISEdata Roster collection will be expanded to include [CTEERS](#) reporting (previously collected through manual spreadsheets) as well as college and career readiness data (some which satisfy CTEERS requirements, all which are [required by Wisconsin Act 59](#)).

The data submitted through Roster will be publicly reported in new and different ways.

Notably, Accountability Report Cards will include both [CTEERS](#) and the [CCR](#) data. These data are required for all districts with relevant grades.

Districts should take the following steps in preparation for the 2018-19 school year:

- 1. Identify a Roster Lead.** It is important to have a lead for your district's Roster work. This could be your WISEdata Primary or Secondary Contact, CTE Coordinator, School Counselor, or other appropriate staff. Confirm your Roster Contacts (which should include the Roster Lead) in the WISEdata Portal. As the district's Roster lead, this person should stay up-to-date on Roster developments; maintain close connection to DPI; and attend the yearly WISEdata conference.
- 2. Assemble a Roster Team.** We encourage districts to have a team of people who understand the programs, data, business rules, use of the data for state and federal reporting, and local policies to coordinate the reporting of college and career readiness data. Consider including staff from your student information system vendor. We highly recommend the following for the Roster Team:
 - a.** At a minimum, each team member should be granted access to and log into the WISEdata portal to learn about available data quality metrics and download files. Team members can request access to the WISEdata portal [Here](#).
 - b.** Meet at the start of each term and several times throughout the year to review the Roster data, tend to data quality, and address any technical issues like validation errors. *(We will provide information about additional resources for managing Roster data quality in preparation for the snapshot once a date is set.)*
- 3. Access training materials for Roster.** Your Roster Team should learn about Roster requirements as well as how your Student Information System(SIS) Roster reporting operates to ensure a smooth local implementation. Visit the [Roster landing page](#) to access and review a variety of resources and helpful information. This [Career Education](#) webpage for Roster is particularly relevant. Contact your SIS Account manager for training resources. You may also submit a [Help Ticket](#) at any time for any WISEdata questions.
- 4. Disseminate and educate.** Share this information with staff who work with college and career readiness programs and data. Even staff members - such as administrative staff, office support staff, and assessment coordinators - who do not enter CCR data for accuracy need to understand the new reporting requirements and the implications for CCR data. Ensure district staff understand the scope of Roster and eventual reporting, both Federal reporting and in the School and District Accountability Report Cards.



The Roster system will evolve over time. We will maintain steady communications with Roster Contacts throughout the year. In the meantime,

- Learn about how your Student Information System reports Roster data.
- For programmatic questions on CTEERS, CTE, or Carl Perkins data, contact Mai Choua Thao, (maichoua.thao@dpi.wi.gov) on the Career & Technical Education team.
- For accountability questions, contact Laura Pinsonneault (laura.pinsonneault@dpi.wi.gov), in the Office of Educational Accountability.
- For WISEdata questions....[Help Request](#).

As you know, preparing all of our students to be successful after high school is our ultimate goal. **Public reporting of local progress toward that goal is a high priority for the state.** This includes the WISEdash Public Portal and reporting via our state accountability report cards, and will include the following data:

- [College and Career Readiness data](#) in School and District Accountability Report Cards
- Required CTEERS reporting
- Required federal reporting for Title III Language Instructional Education Program (LIEP)
- Required state reporting for World Language

These reports can quickly become high-profile for schools, districts, and the state.

In addition to these reporting requirements, the **Roster Collection will also support:**

- More streamlined district reporting for the Civil Rights Data Collection: DPI will be able to include the data in a starter file so districts will only have to check and update those data.
- Local continuous improvement planning: Authorized local users will be able to view their data in WISEdash for Districts to inform local school improvement processes.
- Reducing tedious file uploads and downloads: By integrating data from Roster into other applications, DPI can enable a district to leverage already-submitted data for use in value-added tools like Career Cruising\Xello.

Steps to a Successful Roster Transition:

1. Identify a Roster Lead.
2. Assemble a Roster Team with access to the WISEdata Portal.
3. Access and review Student Information System and DPI Roster training and support materials.
4. Share this information: understand the importance of Roster and the eventual public reporting requirements for Roster data.
5. Submit a [Help Ticket](#) at any time.