



# ESSER III LEA Plan Report

Birchwood School District

Wisconsin Department of Public Instruction  
Jill K. Underly, PhD, State Superintendent  
Madison, Wisconsin

## General Information

**LEA Name:** Birchwood School District  
**Address:** 300 S Wilson St Birchwood WI 54817  
**Superintendent/District Administrator:** Gayle Luebke  
**Grades Served:** K4 - 12  
**Number of Schools:** 5  
**LEA Website:** www.birchwood.k12.wi.us

## Student Demographics

Data Source: 2021-2022 WISEdash

**Total Student Enrollment:** 287

Detailed student demographic data and trends can be viewed in the [WISEdash Public Portal](#)

## ESSER III Funding

**ESSER III Allocation:** \$440,734.00

**Amount Budgeted for Evidence-based Improvement Strategies:** \$217,302.09

**Amount Budgeted for all other ESSER Activities:** \$223,431.91

**Total Amount Budgeted in Approved Application:** \$440,734.00

**Remaining Amount to Budget:** \$0.00

## Plan for ESSER III

**a) How will the funds be used to implement prevention and mitigation strategies that are, to the greatest extent practicable, consistent with the most recent CDC guidelines on reopening schools, in order to continuously and safely open and operate schools for in person learning?**

Object	Purchase Item or Position/Area	Purchase Item Detail or Position Activity	Function	Amount Budgeted
362 - Software as a Service	Software as a Service	COVID-19 Response	253000 - Operation	\$1,200.00
411 - General Supplies	Supplies	Sanitation and Prevention	253000 - Operation	\$5,000.00
411 - General Supplies	Supplies	Instruction	110000 - Undifferentiated Curriculum	\$4,712.38

**b) How will the LEA use their required 20% to address the academic impact of unfinished learning through the implementation of evidence-based improvement strategies, such as summer learning or summer enrichment, extended day, comprehensive after school programs, or extended school year programs?**

Object Number-Object Label	Purchase Item or Position/Area	Purchase Item Detail or Position Activity	Function Number-Function Label	EBIS	Amount Budgeted
100/200 - Employee Salaries/Benefits	Short Term Substitute Teacher / No Description Beyond Position	Professional Development	221300 - Instructional Staff Training	Standards-Aligned Instructional Materials and Professional Learning	\$4,977.56
310 - Personal Services	Private Vendor Contract	Outreach and Mental Health Services	219000 - Other Pupil Services	Evidence-Based Strategies for Social and Emotional Learning and Mental Health	\$55,000.00
310 - Personal Services	Private Vendor Contract	Professional Development	221300 - Instructional Staff Training	Standards-Aligned Instructional Materials and Professional Learning	\$33,000.00
386 - Payment to CESA	CESA Contract	Professional Development	221300 - Instructional Staff Training	Standards-Aligned Instructional Materials and Professional Learning	\$5,600.00

Object Number-Object Label	Purchase Item or Position/Area	Purchase Item Detail or Position Activity	Function Number-Function Label	EBIS	Amount Budgeted
371 - Instructional Payments to Private Vendors	Private Vendor Contract	Addressing Educational Delivery	431000 - General Contracted Instruction or Base Cost Tuition—Non-Open Enrollment	Standards-Aligned Instructional Materials and Professional Learning	\$8,500.00
430 - Instructional Media	Instructional Media	Outreach and Mental Health Services	120000 - Regular Curriculum	Evidence-Based Strategies for Social and Emotional Learning and Mental Health	\$3,700.00
470 - Textbooks & Workbooks	Textbooks / Workbooks	Addressing Educational Delivery	120000 - Regular Curriculum	Standards-Aligned Instructional Materials and Professional Learning	\$10,869.00
470 - Textbooks & Workbooks	Textbooks / Workbooks	Addressing Educational Delivery	120000 - Regular Curriculum	Standards-Aligned Instructional Materials and Professional Learning	\$52,190.53
470 - Textbooks & Workbooks	Textbooks / Workbooks	Addressing Educational Delivery	120000 - Regular Curriculum	Standards-Aligned Instructional Materials and Professional Learning	\$39,575.00
362 - Software as a Service	Software as a Service	Addressing Educational Delivery	120000 - Regular Curriculum	Administering and Using High-Quality Assessments	\$3,890.00

**c) How will the LEA spend its remaining ARP ESSER funds consistent with allowed activities defined in the ARP Act?**

Subbudget	Program Type	Object Number-Object Label	Purchase Item or Position/Area	Purchase Item Detail or Position Activity	Function Number-Function Label	Amount Budgeted
General Education	Addressing Long-term School Closure	100/200 - Employee Salaries/Benefits	Short Term Substitute Teacher / No Description Beyond Position	Addressing Educational Delivery	110000 - Undifferentiated Curriculum	\$46,322.44
General Education	Addressing Long-term School Closure	310 - Personal Services	Private Vendor Contract	Professional Development	221300 - Instructional Staff Training	\$3,545.00
General Education	Addressing Long-term School Closure	310 - Personal Services	Private Vendor Contract	Grant Coordination	223900 - Other Instructional Staff Supervision and Coordination	\$16,500.00
General Education	Addressing Long-term School Closure	342 - Employee Travel	Travel (Mileage; Lodging; Meals)	Professional Development	264400 - Noninstructional Staff Training	\$3,290.00
General Education	Addressing Long-term School Closure	386 - Payment to CESA	CESA Contract	COVID-19 Consultation	221900 - Other Improvement of Instruction	\$4,400.00
General Education	Educational Technology	411 - General Supplies	Supplies	Addressing Educational Delivery	221500 - Instruction Related Technology	\$2,445.28
General Education	Addressing Long-term School Closure	470 - Textbooks & Workbooks	Textbooks / Workbooks	Addressing Educational Delivery	120000 - Regular Curriculum	\$6,300.00
General Education	Educational Technology	482 - Technology Equipment	Non-Capital Equipment	Addressing Educational Delivery	120000 - Regular Curriculum	\$27,600.00
General Education	Addressing Long-term School Closure	550 - Capital Equipment	Capital Equipment	Addressing Educational Delivery	120000 - Regular Curriculum	\$11,485.99
General Education	Addressing Long-term School Closure	362 - Software as a Service	Software as a Service	Addressing Educational Delivery	120000 - Regular Curriculum	\$38,883.11
General Education	Addressing Long-term School Closure	362 - Software as a Service	Software as a Service	Addressing Educational Delivery	110000 - Undifferentiated Curriculum	\$30,000.00
General Education	Addressing Long-term School Closure	100/200 - Employee Salaries/Benefits	Short Term Substitute Teacher / No Description Beyond Position	Addressing Educational Delivery	221900 - Other Improvement of Instruction	\$13,220.62
General Education	Addressing Long-term School Closure	411 - General Supplies	Supplies	Addressing Educational Delivery	222000 - Library Media	\$392.03
General Education	Addressing Long-term School Closure	362 - Software as a Service	Software as a Service	Instruction	132000 - Business Education	\$500.00

Subbudget	Program Type	Object Number-Object Label	Purchase Item or Position/Area	Purchase Item Detail or Position Activity	Function Number-Function Label	Amount Budgeted
General Education	Addressing Long-term School Closure	310 - Personal Services	Private Vendor Contract	Curriculum Development	221200 - Curriculum Development	\$325.00
General Education	Addressing Long-term School Closure	411 - General Supplies	Supplies	Instruction	136000 - Technology Education	\$225.41
General Education	Addressing Long-term School Closure	440 - Non-Capital Equipment	Non-Capital Equipment	Non-Capital Equipment	135000 - Family and Consumer Education	\$658.99
General Education	Addressing Long-term School Closure	440 - Non-Capital Equipment	Non-Capital Equipment	Non-Capital Equipment	135000 - Family and Consumer Education	\$2,823.20
General Education	Addressing Long-term School Closure	430 - Instructional Media	Instructional Media	Addressing Educational Delivery	132000 - Business Education	\$3,602.46

**d) How will the LEA ensure that the improvement strategies it implements, including but not limited to the improvement strategies under the 20% reservation of the ARP Act to address the academic impact of unfinished learning, will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students disproportionately impacted by the COVID-19 pandemic, including students from low-income families, students of color, English Learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students?**

**Educator Practices**

Through Plan Do Study Act (PDSA) cycles, the LEA intermittently reviews educator practices monitoring evidence/data sources used to document implementation (e.g., evidence from walkthroughs and observations, coaching cycles, data collected as part of the EE process, evidence of application of professional learning).

LEA uses educator practice data to identify unintended consequences to equity (if any).

LEA either revises plan(s) and next steps or prepares for scale-up, in response to the PDSA cycles.

**Student Outcomes**

Intermittently, the LEA reviews evidence of student outcomes (e.g., benchmark reading assessment, formative assessments, common summative assessments based on standards, attendance, behavior, course-enrollment and on-track for graduation).

Outcome data is used to identify unintended consequences to equity (if any).

LEA either revises plan(s) and next steps or prepares for scale-up.

**Stakeholder Engagement for Plan Development**

LEAs must provide opportunities for stakeholders to meaningfully and substantively contribute to their ESSER III Plan. Consultation must occur prior to submitting a plan in WISEgrants. All LEAs must consult with the following groups:

- Students
- Families
- School and district administrators (including pupil services/special education administrators)
- Teachers, principals, school leaders, other educators, school staff, and their unions

To the extent present in or served by the LEA, LEAs must also consult with the following groups:

- American Indian Nations
  - [Wisconsin Tribal Head Officials](#)
  - [Wisconsin Tribal Education Directors](#)
- Civil rights organizations (including disability rights organizations)
- Stakeholders representing the interests of
  - Children with disabilities,
  - English learners,
  - Children experiencing homelessness,

- Children in foster care,
- Migratory students,
- Children who are incarcerated, and other underserved students

**Describe your LEA's level of engaging stakeholders:**

LEA engaged stakeholders in part, but not all, of the planning process.

*Example: Stakeholders were given opportunities to influence the plan development, but were not involved in identifying the needs.*

**Safe Return to In-Person Instruction and Continuity of Services Plan**

The United States Department of Education (USDE) requires all LEAs to post their Safe Return to In-Person Instruction and Continuity of Services Plan to their website and identify the extent to which they have adopted Centers for Disease Control and Prevention (CDC) recommendations for the safe return to schools. The extent to which LEAs adopted the CDC recommendations did not impact the amount of ESSER funds it received.

**Birchwood Sch Dist has their Safe Return to In-Person Instruction and Continuity of Services Plan posted to this website: <http://www.birchwood.k12.wi.us/>**

On 6/16/2023, Birchwood Sch Dist stated they took the following steps to ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

WDPI strongly encourages LEAs to follow the CDC and the Wisconsin Department of Health Services (DHS) recommendations. The following resources will help LEAs prepare for, prevent, and respond to COVID-19 so that students, staff, and families can safely return to in-person instruction:

- [CDC Guidance for COVID-19 Prevention in K-12 Schools and ECE Programs](#)
- [Guidelines for the Prevention, Investigation, and Control of COVID-19 Outbreaks in K-12 Schools](#)
- [WI DPI COVID-19 Information for School Health Services](#)

**Continuity of Services**

**Describe how the LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.**

**Check all that apply (the LEA is required to select at least one):**

- LEA has created a plan for continuity of learning that includes a plan for providing remote learning if disruptions to in-person instruction should occur.
- LEA has created a plan for continuity of learning that includes services for specific student groups (e.g. ELs, students with IEPs, gifted and talented, students experiencing homelessness) if disruptions to in-person instruction should occur.
- LEA has created a plan for providing nutritional services, student health services, and other student support services if disruptions to in-person instruction should occur.
- LEA will implement evidence-based programs and practices that address student social and emotional wellness during the school day and in out-of-school time programs (e.g., summer, before and after school programs).
- LEA will implement evidence-based programs and practices that address staff social and emotional wellness.
- LEA will implement an equitable multi-level system of support (with a focus on core instruction for each student, with intensified services based on student need) to address students' academic and social emotional needs.
- LEA plan for continuity of services was influenced by stakeholder feedback.

Other, please describe: