



ACT Wisconsin Newsletter

Week of August 18, 2014

Volume 1, Number 5

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Quick Links

<http://oea.dpi.wi.gov/assessment/ACT>
Wisconsin DPI ACT Web page

<http://oea.dpi.wi.gov/assessment>
Wisconsin DPI Assessment Web page

<http://www.act.org/aap/wisconsin/index.html>
ACT Wisconsin State Testing

<http://actaspire.avocet.pearson.com/actaspire/Home>
Avocet: ACT Aspire's online informational resource

<https://actaspire.tms.pearson.com>
ACT Aspire's online Training Management System

Revised Aspire Checklist of Dates for Fall 2014 Administration

There was some confusion around the previous Aspire Checklist of Dates for the fall 2014 administration, specifically around which Personal Needs Profiles (PNPs) are required by September 5th. **Only PNPs for students who require accommodations through Braille, Large Print or American Sign Language and will be taking Aspire through a paper and pencil format, need to be completed by September 5th.** All other PNPs are due by September 18th. Follow the link below to a revised Checklist of Dates that will hopefully be simpler and clearer. [Revised Fall 2014 Aspire Checklists of Dates](#)

Please Accept Our Invitation

If you are a DAC or High School Principal, you should have received an invitation to join the ACT Aspire portal where you will manage your school's administrative tasks. In addition, many of you have been extended invitations to the portal by other members of your school's organization if you are going to serve as a Test Coordinator, Technology Coordinator or Room Supervisor. Please accept these invitations and invite others into the portal by following the instructions on the Avocet site: [Accepting Portal Invites](#) and [Inviting New Users to the ACT Aspire Portal](#). **If you need any assistance with this process please contact the ACT Aspire Customer Support** number which you can find in the blue ribbon area to the left under the "Contact Us" section (888-802-7502)

Come Play in the Sandbox: Invitation to Infrastructure Trial

This is an invitation to register for access to the ACT Aspire Infrastructure Trial portal. An Infrastructure Trial Tenant is a separate Tenant within the ACT Aspire Portal that works as a sandbox environment. This Trial environment is separate from the live production tenant that you will use to complete your test administration tasks. Signing up for this sandbox tenant provides you with the opportunity to test your local infrastructure, work with simulated student data, set-up practice test sessions, print authorization tickets, etc. By completing the form below (click on the hyperlink), ACT Aspire will process your request and within 5-7 business days you will be invited to join the Infrastructure Trial Tenant. Please watch for an email invitation sent from Admin@ACTAspire. The Infrastructure Trial Tenant provides you the opportunity, prior to

<https://www.actaspire.org/> **New!**

ACT Aspire Portal is where you will perform your administrative tasks.

join-actwisconsin@lists.dpi.wi.gov

To subscribe to actwisconsin listserv: Send a blank email message without subject line. Confirm your subscription by clicking on a link embedded in the reply.

Contact Us

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ACT/WorkKeys Customer Service

800.553.6244 x2800 – standard time questions

800.553.6244 x1788 – accommodations questions

<http://www.act.org/aap/state/contact.html>

ACT Aspire Customer Support

888-802-7502

ACTAspire_Implementation@ACTAspire.org

live testing, to perform a walk-through in a simulated live testing environment.

Infrastructure Trial Request Form: [Sandbox Access Request Form](#)

ACT Summary of Requirements Document Released

Ready for information about the requirements your school will need to implement to become a certified site for ACT state testing? This **ACT Summary of Requirements** document will be posted to the ACT Wisconsin and DPI ACT websites in the next few days. It is a very useful document which includes lots of information for school staff to help prepare for testing. It lists the Test Coordinator requirements, roles & responsibilities, facility requirements and test day requirements. [Summary of Requirements](#)

ACT Implementation Kick-off Save the Date

September 16, 2014 Superintendent and Principal Implementation Webinar. This event will be jointly hosted by ACT and Wisconsin DPI. This will be an opportunity for superintendents and principals to learn more about the ACT and ACT WorkKeys state adoption and what this means for your school and district. More information to come!

Chromebook FAQ!

Just posted to the Aspire Avocet website. Download this helpful document if you plan on testing with Chromebooks this fall. [Chromebook FAQ](#)

What's New

- **SAVE The DATE:** February 10, 2015. ACT Annual Statewide Conference to be held at the Madison Marriott. Over 700 individuals attended last year. Registration information will be coming in the fall.
 - October 7-8, 2015. St. Louis, MO. ACT has announced the 2nd annual **ACT Work Ready Communities Best Practices Symposium**. Participants will learn more about how successful states and counties are using the WorkKeys System and National Career Readiness Certificates (NCRC) to build an economic development strategy. <http://tinyurl.com/owpmg2h>
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Did you Know?

This section will give you information and links to items that are frequently asked about or things you may not know are available as a resource. Do you have tips you want to share? Suggestions welcome!



- **Idea! Bookmark the Quick Links on the left so you can quickly navigate the pages you frequently will use for the ACT high school assessments.**
- **Missed some previous ACT Wisconsin newsletters? They are now being archived on the DPI OSA webpage. [Archived ACT Wisconsin Newsletters](#)**
- **When searching the Avocet website, always download the entire document when given the opportunity by clicking the green download tab on the top left hand corner of the document.**



- **ACT Aspire Technology Readiness Training Webcast is posted. Missed the online training in May and June? Find it under the Aspire “Training” tab on the ACT Wisconsin website:**
[ACT Aspire Technology Readiness Training Webcast](#)
- **ACT Aspire Room Supervisor checklist. Wondering what your responsibilities as a room supervisor for the ACT Aspire in your school will be? You’ll find this checklist very useful.**
[ACT Aspire Room Supervisor checklist](#)