*Sample cover letter for Individual Student Report (ISR)   
from school principals to accompany each student’s ISR*

(Date to reflect the dissemination of ISR 2019)

Dear Parents and Guardians:

Enclosed is your child’s Individual Student Report (ISR). The ISR shows your child’s performance on the spring 2019 ACT Aspire assessment. The ACT Aspire is a standardized test designed to evaluate and report on student learning and college and career readiness. The ACT Aspire Early High School assessment measures what students have learned in the areas of English, Reading, Math, Science, and Writing. The scores from this assessment predict how a student will perform on both The ACT and ACT WorkKeys when they reach grade 11. Students who need academic interventions or challenges can be identified earlier in their high school careers.

The ISR includes subject and composite test scores, ACT Readiness Level, Score Range, National Percentile Rank, and Predicted ACT Score. It also includes Supplemental Scores including English Language Arts (ELA) and STEM (Science and Math), Progress with Text Complexity, and Progress Toward Career Readiness. More information and explanation regarding these terms and details in the reports are available at: <https://dpi.wi.gov/assessment/act/aspire/data>.

Two documents at this site, “[Understanding Your ACT Aspire Results](https://success.act.org/servlet/fileField?entityId=kaZ1B00000000ESUAY&field=File__Body__s&_ga=2.143392310.2055330472.1566229637-477439692.1550695250)” and the “[Interpretive Guide for Aspire Summative Reports](https://success.act.org/servlet/fileField?entityId=kaZ1B00000000EhUAI&field=File__Body__s&_ga=2.143392310.2055330472.1566229637-477439692.1550695250)” provide helpful information to more fully understand the assessment results.

Remember that the ISR is just one of many indicators of your child’s academic performance. In order to obtain a more complete picture of your child’s areas of strength and growth, it is important to consider information from a variety of sources.

Please feel free to contact your child’s teacher or me with any questions.

Sincerely,

(Name and Contact Information for Principal)