

From: Somasundaram, Visalakshi DPI
Sent: Tuesday, December 01, 2015 1:30 PM
To: Wisconsin ACT General Updates
Subject: ACT High School Assessment Updates

Dear educators:

Here are the biweekly updates for the ACT High School Assessments:

- **Online Accommodations Requests**
 - The deadline for schools to submit ACT accommodations requests in the Test Accessibility & Accommodations System (TAA) is this **Friday, December 4**.
 - Specific information regarding the online accommodations process is available in the TAA User Guide and the video modules in the [ACT Accommodations webpage](#).
 - Contact the ACT customer service at [1-800-553-6244 ext 1788](tel:1-800-553-6244) or email ACTStateAccoms@act.org for specific questions regarding accommodations.

- **Test Administration Training**
 - The test Administration online Q&A Training Session for the ACT and ACT WorkKeys is rescheduled to **December 15, 2015**, as a result of the extension of the ACT-approved accommodations request window, and to allow adequate time for test coordinators to complete the accommodation requests. Registration information will be emailed by ACT in a couple of days.

- **Request for off-site testing**
 - The deadline for test coordinators to submit off-site proposals for the ACT and ACT WorkKeys is **Jan 15, 2016**.
 - The information on how to apply for off-site testing was sent by ACT, via an email on Friday 11/20.
 - ACT handles the requests for off-site via an online process. The web address, login, and password information for accessing the online portal were sent to the ACT test coordinators. A copy of the general information has been sent to all DACs.

- **ACT Essay view**

- ACT allows high schools to view their students' ACT essays on line. Interested high schools may request access to view essays online. A single permission is given per school.
- More information about the essay view and information on how to request access are available at <http://www.act.org/essayview/highschool.html>.

Important Reminder: ACT assessment related updates and emails from ACT are sent from statetesting@act.org. This e-mail address should be white listed to ensure that users receive timely information.

Reminders	
December 2015	
Deadline to submit requests for ACT-approved accommodations in the Test Accessibility and Accommodations System (TAA) System	December 4, 2015
Test Administration Q&A Webinar for the ACT and ACT WorkKeys	December 15, 2015 (More information will become available later)
ACT ASPIRE Manuals will become available online	December
January 2016	
Window for test coordinator to verify testing enrollment online and to order ACT WorkKeys standard time and accommodations test materials online.	January 5 - 13, 2016
Deadline for test coordinator to submit off-site proposal, if applicable, for the ACT and ACT WorkKeys.	January 15, 2016
ACT ASPIRE webinars	Sign up for webinars on the ACT Aspire Landing Page

Thanks,
Viji

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