

From: Roush, Margaret A. DPI
Sent: Friday, February 13, 2015 2:12 PM
To: Wisconsin ACT General Updates
Subject: [actwisconsin] ACT absent student clarification

It has come to the attention of DPI that some inaccurate ACT testing information is once again circulating around the state and we'd like to take this opportunity to clear up any confusion.

- If a student is testing with ACT standard time (no accommodations) and is absent on March 3rd but returns to school on March 4th, they will take WorkKeys on March 4th and take ACT Plus Writing on the make-up date of March 17th.
- If a student is testing with accommodations over multiple days, they have 2 weeks to test during the window between the actual initial test date and the corresponding make-up date. All tests in the ACT Plus Writing (English, Mathematics, Reading, Science and Writing) must be completed before any ACT WorkKeys tests are administered (Reading for Information, Applied Mathematics, Locating Information). Please see pages 1-3 in the ACT Administration Manual for Special Testing for helpful information about timing codes and testing over multiple days for students with accommodations:
http://www.act.org/aap/pdf/SADManual_Special14-15.pdf.
- Please refer to the ACT Checklist of Dates posted at:
<http://oea.dpi.wi.gov/sites/default/files/imce/oea/pdf/2014-15ACTChecklistofDatesWI.pdf>.

Schools are always encouraged to contact ACT or DPI directly with questions related to the administration of ACT and WorkKeys. We are doing our best to keep you informed and respond to your questions as quickly as possible. Thank you for the work you are doing and hopefully this information is helpful to you.

Regards,

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