

**From:** Braconier, Nicole L. DPI <Nicole.Braconier@dpi.wi.gov>  
**Sent:** Thursday, February 11, 2021 10:02 AM  
**Subject:** WI Statewide ACT Assessment Update - February 11, 2021

Dear Educators,

Now that preparations for both the ACT and ACT Aspire assessments are underway, we wanted to provide you with few reminders and help clarify the different platforms and websites used by each assessment.

**General Websites:**

[Wisconsin ACT Website](#) – is the primary website for testing staff to get all of the resources, manuals, training and the Schedule of Events for both the ACT and ACT Aspire. This website is split into two separate webpages, one for each assessment.

[DPI Assessment Website](#) – provide information on all statewide DPI administered assessments.

**ACT Assessment Websites:**

[ACT PearsonAccess<sup>next</sup> \(PAnext\)](#) – is the primary site where you will manage the ACT. You will use this site to manage participation, student roster, order materials and set up and run online testing.

[Success.ACT](#) - houses ACT data and the Test Accessibility and Accommodations (TAA) system. Testing staff who needs to access data or enter accommodations for a student will need access to this site.

[ACT PearsonAccess<sup>next</sup> Training Website](#) – is ACT’s training website/sandbox. You can differentiate this website from the actual live PAnext website by its brown banner.

**Aspire Assessment Websites:**

[Aspire PearsonAccess<sup>next</sup> \(PAnext\)](#) - is the primary site where you will manage the Aspire assessment. You will use this site to manage student roster, enter student accommodations or EL supports and set up and run online testing.

[Aspire PearsonAccess<sup>next</sup> Training Website](#) – is the ACT Aspire training website/sandbox. You can differentiate this website from the actual live PAnext website by its brown banner.

**ACT Testing Administration Reminders:**

**Test Materials**

Materials for the initial test window ship to schools February 8-19. Instructions for materials check and preparation are available in the [Test Coordinator Information Manual](#). Remember to distribute one copy of the document, [Taking the ACT Test](#) and one **individualized** [Non-Test Instructions for Student](#) (included with testing materials) for students to register for MyACT.

After receiving materials, run an Accommodations and Supports Roster for a list of students with approved accommodations and required materials. If schools need more ACT materials, place an additional order. See [PAnext User Guide](#) for instructions on these steps.

Be sure to use the correct testing materials and ACT-approved accommodated materials that correspond to the specific testing date. The use of inappropriate materials may result in

invalidation due to misadministration. District and school staff, including athletic coaches, who have relatives testing on state test days, should not have any access to secure materials prior to test day.

### **Online Testing**

Districts should have completed site readiness for online testing. If you have not yet completed the site readiness activities or a mock administration, you should do so immediately. Districts may create and assign students to online test sessions February 1 – March 18. **The last day to switch from online to paper testing and to order materials is February 26 for the March 9 administration.**

### **ACT Late Consideration Request Window**

The late consideration request window for accommodations and supports will end March 5. Requests for reasons other than those listed in the [Late Consideration Request Form](#) will not be reviewed. If you have a new student whose former school submitted an accommodation request and it was approved, ACT will transfer the accommodations materials to your school's test materials order once you add the student to PAnext.

### **Testing Staff Training Session**

Remember to hold a training session with all testing staff (new and old) before test day. This is required and separate than briefing session on test day)

Resources:

- Page 20: [Test Coordinator Information Manual](#)
- Page 13: [ACT Test Administration Manual](#) (Standard Paper)
- Page 19: [ACT Test Administration Manual](#) (Paper Accommodations)
- Page 24: [ACT Test Administration Manual](#) (Online/Online Accommodations)
- Additional training tutorials can be found on the [Wisconsin ACT Website](#)

### **ACT Office Hours and Webinar Trainings**

- All previous trainings are recorded and posted to the [DPI ACT Training webpage](#).
- Wisconsin 2021 ACT Office Hours are held every Thursday at 9:00 am. Use this [Microsoft Teams Meeting](#) link to join each week.

### **Aspire Testing Administration Reminders:**

#### **Preparing for Testing**

The Aspire PAnext portal opened January 25 and student rosters are now available. If you are having trouble locating your students, make sure are logged in at the high school level and the top of your screen reads:

Wisconsin Aspire > 2020 - 2021 > Summative Spring 2021 ▾

All manuals, supplements and the Schedule of Events have been posted to the Wisconsin ACT Website.

**Aspire Trainings and Chat with Expert**

- All previous webinar trainings are recorded and posted to the [DPI Aspire Training page](#).
- [Register here for Chat with Expert #1](#), February 16, 2021 2:30-3:30 pm.

-----  
Thank you for your contributions to a successful testing experience for all students.

**ACT Help Desk**

General: 800-553-6244, ext. 2800

Accommodations: 800-553-6244, ext. 1788; [actaccoms@act.org](mailto:actaccoms@act.org)

Aspire: 855-730-0400

<http://www.act.org/stateanddistrict/wisconsin>

**General Information and Policies**

Nikki Braconier

608-266-1075

[nicole.braconier@dpi.wi.gov](mailto:nicole.braconier@dpi.wi.gov)

<https://dpi.wi.gov/assessment/act>

**Choice Program and Test Security**

Duane Dorn

608-267-1069

[duane.dorn@dpi.wi.gov](mailto:duane.dorn@dpi.wi.gov)

**Student Data**

Phil Cranley

608-266-9798

[philip.cranley@dpi.wi.gov](mailto:philip.cranley@dpi.wi.gov)