

From: Braconier, Nicole L. DPI
Sent: Friday, November 3, 2023 10:56 AM
To: ACT listserv
Subject: WI ACT Statewide Assessment Update – November 3, 2023

Dear Educators,

Welcome to the start of the 2024 spring ACT assessment! Please review the following information pertaining to this year's ACT testing and forward this email on to all applicable staff.

ACT Testing Dates

Testing dates for the spring 2024 ACT administration are posted on the [DPI ACT Calendar Webpage](#) and on the [Wisconsin ACT Website](#).

ACT Schedule of Events

The [Spring 2024 ACT Schedule of Events](#) (SOE) has now been released and posted to the Wisconsin ACT Website. **The SOE contains important tasks and deadlines for administering the ACT and should be reviewed often by all testing staff.**

ACT PearsonAccess^{next}

[PearsonAccess^{Next}](#) (PAnext) is the ACT administration portal used to select your testing dates, verify your student roster, order materials, and set up and run online testing.

PAnext opens for 2024 testing on Monday, November 6. DACs will immediately have access to the ACT Spring 2024 testing portal with access at both the district and school level under their existing PAnext user account. New DACs will receive a direct email from ACT/PearsonAccess^{next} with instructions on how to set up their account. ***DACs are responsible for making sure appropriate testing staff have access to this website.***

Once PAnext opens, the following tasks should be completed:

- Update user accounts, grant access to new testing staff and deactivate old staff
- Manage contact information
- Verify shipping address – **Deadline: December 8**
- Select 2024 testing and shipping date/windows – **Deadline: December 8**

Note: It is important that all user roles and contact information are reviewed and updated each assessment year. This ensures ACT and DPI have correct contact information on file for your organization.

Resource:

- [PersonAccess^{next} User Guide for the ACT](#)
 - Managing Contact and User Information
 - Test Date and Material Receipt Selection

ACT Accommodations and Supports

TAA is now open, and schools should begin entering accommodations and EL supports. All ACT accommodation request must be entered and submitted to ACT by **January 19**,

2024. Accommodation and support resources can be found on the [Wisconsin ACT Website, Step 3](#).

2024 ACT Testing Resources

Throughout the month of November and December, ACT will be updating and posting 2024 testing resources on the [Wisconsin ACT Website](#). Familiarize yourself with the website and where to access these resources. Key resources available now include:

- 2024 Schedule of Events (Important Dates)
- What's New (Step 1)
- PearsonAccess^{Next} User Guide (Step 1/2)
- Accommodations and EL Supports (Step 3)
- 2024 ACT Test Administration Manuals and Forms (Step 5)
- Test Coordinator Information Manual (Step 5)

2024 Technical Readiness Resources

The following ACT online testing technical resources have now been posted to the [Wisconsin ACT Website, Step 2](#).

- Technical Coordinator Site Readiness Checklist
- ACT Online Testing Site Readiness Plan
- Technical Requirements for Taking the ACT, including ACT Technical Guide

Training Opportunities:

ACT is offering four Q&A webinar-based trainings and four Wisconsin Office Hours this year. Visit the [DPI ACT Trainings webpage](#) to register for the below trainings and to access the meeting link to the 2024 Office Hours. Q&A trainings are recorded.

Training	Date and Time
Accommodations	October 25 -recorded
Test Administration 1	November 8, 10:00-11:30am
Online Site Readiness	January 10, 11:00-12:00pm
*Test Administration 2	February 14, 10:00-11:30am

*Test Administration 2 training is **not** a duplicate training to Test Administration 1. DACs and TCs are encouraged to register for both trainings.

Office Hours	Date and Time
Accommodations	December 6, 10:00am
Verify Student Enrollment	January 17, 11:00am
Testing Virtual Students & General Q&A	February 21, 11:00am
Trusted Agent and Online Reporting	April 10, 10:00am

Thank you for your contributions to a successful testing experience for all students.

Please contact the Office of Educational Accountability with any questions you might have: (608) 266-1075

ACT Help Desk

General: 319-337-1590

Accommodations: 800-553-6244, ext. 1788; actaccoms@act.org

<http://www.act.org/stateanddistrict/wisconsin>

General Information and Policies

Nikki Braconier

608-266-1075

nicole.braconier@dpi.wi.gov

<https://dpi.wi.gov/assessment/act>

Choice Program and Test Security

Duane Dorn

608-267-1069

duane.dorn@dpi.wi.gov

Student Data

Phil Cranley

608-266-9798

philip.cranley@dpi.wi.gov