

From: Braconier, Nicole L. DPI
Sent: Wednesday, March 29, 2023 3:26 PM
To: ACT and DAC listserv
Subject: WI ACT Statewide Assessment Update - March 29, 2023

Dear Educators,

Below are a few reminders for spring 2023 ACT testing. Please forward this email to all applicable staff.

Test Window 2 Concluding

Thank you for your continued dedication and support testing students this spring. ACT Test Window 2 administration is coming to a close. Online testing will conclude Thursday, March 30 and Paper Accommodated testing concludes Friday, March 31. Materials are scheduled to be picked up by ACT on April 3. Contact ACT directly if materials are not picked up by April 5 (319-337-1590).

Order Test Materials - Deadline

The last day to order test materials for the final test window (April 11) is **Friday, March 31**. Use of previously shipped testing materials will result in a misadministration.

Resources:

- Ordering Standard Materials/Online Return Kits – [PearsonAccessnext User Guide](#)
- Ordering Accommodated Materials – contact ACT directly: **800-553-6244 x 1788**

Final ACT Test Window – Make -Up Testing Options

April 11 is the start of the final ACT test window for 2023 (Test Window 3/Emergency Window). All testing must be complete by the end of this window. **Tuesday, April 11 is the final ACT paper standard time testing date** for the spring 2023 ACT administration. Please see the [2023 ACT Schedule of Events](#) for Test Window 3 accommodated and online testing dates.

Schools may use online testing in place of paper testing for make-ups. If testing online, please review the ACT and PreACT Secure Technology Tips guide and perform all online site readiness tasks outlined in Step 2 of the Wisconsin ACT webpage.

Resources:

- [Switching from Paper to Online Testing](#)
- [ACT and PreACT Secure Technology Tips](#)
- Online Testing Site Readiness Resources – [Step 2 of the Wisconsin ACT webpage](#)
- Creating Test Sessions
 - [Online Administration Manual](#) (p. 38)
 - [Create and Assign Test Sessions Tutorial](#)

Entering Not Test Codes

Students who do not take the ACT during any of the three testing windows will need to be marked as “not tested” in PearsonAccessnext. Please follow the instructions outlined in the [ACT Administration Supplement - Entering Not Tested Codes](#) to complete this process.

Thank you for your contributions to a successful testing experience for all students.

PreACT Secure Help Desk

877-789-2925

General Information and Policies

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