

From: Duane.Dorn@dpi.wi.gov <actdac@lists.dpi.wi.gov>
Sent: Friday, January 10, 2020 1:48 PM
To: ACT list
Subject: [actdac] WI Statewide ACT Assessments Update - Jan. 10

Dear educators,

Please read below for important information about deadlines and updates related to statewide ACT and ACT Aspire testing.

ACT with Writing

DEADLINE NEXT FRIDAY, JAN 17 Submit ACT Accommodations and English Learner Supports in TAA

- Submit ACT accommodations through the Test Accessibility and Accommodations System (TAA) by Friday, January 17. This is a firm deadline.
- Log into TAA to view decisions on accommodations requests. If a request is not approved, you can submit again for reconsideration through January 31. If you are unsure about what documentation to submit for reconsideration, contact the ACT Accommodations team at 800-553-6244 x1788 or actstateaccoms@act.org.
- After reviewing decisions in TAA, if accommodations requests are not approved, please contact Duane Dorn with the DPI Office of Student Assessment (duane.dorn@dpi.wi.gov) as soon as possible.
- [Late consideration](#) of accommodations will be permitted through February 28 only for students who: (1) transfer to your school after January 17 (2) are newly classified as grade 11 after January 17, (3) have a sudden onset of a medical emergency after January 17, or (4) have been newly evaluated and diagnosed with a disability and started on new accommodations after January 17.

Verify Student Data in PearsonAccess^{Next} Jan 15-17

- On Tuesday Jan 14, DPI will load student names from WISEdata into PAnext.
- School staff will have from January 15-17 to verify that student information is correct.
- Barcode labels will be shipped only for students who are in PAnext at the end of the day on January 17. After January 17, schools can add new students, but they will not receive barcodes and schools will need to follow the instructions in the test administration manuals on how to prepare an answer document without a barcode.
- To verify student data in PAnext,
 - Go to Setup>Organizations>Test Administration>Edit Enrollment Counts and check to be sure numbers are accurate.
 - Note: ACT accommodated materials counts will change over the next couple of weeks as ACT applies TAA Pin numbers to PAnext for approved accommodations. For now, you want to be sure your total number is accurate and all student names are loaded.
- If there are inaccuracies or there are changes to enrollment after the data load, you can add students:
 - Follow the Enroll/Unenroll process found on p. 15 of the [PearsonAccessNext User Guide for the ACT](#).

Training Webinars

- A recorded version of [ACT Test Administration Webinar #1](#) is now available.
- Registration is open for Administration Webinar #2. Please note that the two Test Administration trainings cover different content, so test coordinators should attend both.
 - [Register](#) for the second webinar, ACT Test Administration #2: January 23, 10:30-11:30am
- All trainings will be recorded and posted to the [DPI ACT Trainings page](#).

ACT Aspire Early High School

ACT Aspire 2021 Test Window

The ACT Aspire test window for the Spring 2021 administration for grades 9 and 10 students has been set for April 5 - May 5, 2021.

Transition to PearsonAccess^{next} – New User Account

Over the last several months, you've received communications about changes for ACT Aspire testing. One being that PearsonAccess^{next} is the new administrative platform. As part of this transition, you won't experience a "portal rollover" this year. Instead, ACT is creating a new user account for you from this Production platform - <https://aspire.act.org>. *Note: This is a different platform from your grade 11 ACT statewide testing and displays the ACT Aspire logo, with a blue banner.*

To Do:

- Bookmark the PearsonAccess^{next} web page for easy access in the future. It will be helpful to name it with ACT Aspire to keep the platform separate from ACT.
- Review the [PearsonAccessNext System Overview](#) to understand its basic functionality (*Note: Wisconsin has specific customization that differs from the slideshow, including: home page, test dates, and User Role Matrix*).
- On January 13, look for an email from PearsonAccess^{next} (NoReplyAspire@act.org) with a subject line of **ACT Aspire Account Access: New Account**. This email may be in your spam or junk folders, if not in your inbox. Follow the instructions in the email to finish setting up your account. This will be an invite into the Production site.
- On January 15, you will also receive an invitation into the *Training* site - <https://training.aspire.act.org>, featuring a brown banner. The Training site can be used to run a mock administration or test your technical infrastructure.
- Bookmark the [Wisconsin ACT State testing web page](#) to refer to the many resources it offers. Review the [ACT Aspire Schedule of Events](#). It lists activities to complete, who completes the activity, and important deadlines.
- Review the [User Role Matrix](#), specific for Wisconsin schools, before inviting new users to determine who receives which role. Then you can invite new users following procedures in the [PearsonAccessNext User Guide for ACT Aspire](#).

Free ACT Aspire Test Preparation Resources

Links to exemplar items for ACT Aspire can be found at the [DPI ACT Practice Tests/Sample Items website](#).

Training Webinars

Registration is open for the two Wisconsin Aspire training webinars. Please note the two trainings cover different content, so test coordinators should attend both. Technology Coordinators should

attend the technology readiness webinar. All trainings will be recorded and posted to the [DPI ACT Trainings page](#).

- WI Aspire Technical Readiness Training: February 4, 10:30-11:30am, [registration link](#)
- WI Aspire Test Administration Training: February 6, 10:30-11:30am, [registration link](#)

----- Thank you for your contributions to a successful testing experience for all students.

ACT Help Desk

General: 800-553-6244, ext. 2800

Accommodations: 800-553-6244, ext. 1788; actaccoms@act.org

Aspire: 855-730-0400

<http://www.act.org/stateanddistrict/wisconsin>

General Information and Policies

Duane Dorn

608-267-1069

duane.dorn@dpi.wi.gov

<https://dpi.wi.gov/assessment/act>

Student Data

Phil Cranley

608-266-9798

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Wisconsin high school principals, district assessment coordinators, and ACT test coordinators received this email.