



# The DAC Digest

Assessment & Accountability Updates

January 25, 2023

## ACCESS for ELLs

### Reminders:

#### Test Window Closing

The ACCESS for ELLs test window closes January 27. The WIDA AMS portal will remain open for another week to allow you to update demographics and order additional UPS shipping labels under the Additional Materials tab.

All materials should be on their way to DRC by February 3. In the WIDA AMS under Report Delivery > Test Results you may choose the Report option called 'Secure Materials Tracking Reports' to see what DRC has received from your district and what is still outstanding.

If you need additional yellow District/School labels for students who did not get a Pre-ID label, email [Jesse Roberts](mailto:jesse.roberts@wisconsin.gov) with the district and school names and numbers, along with the number of labels needed.

#### Alternate ACCESS for ELLs Field Test

DRC will ship Alternate ACCESS field test materials for grades 2-12 based on students who took the test last year. These materials will arrive on February 7. On this date, WIDA will also open a Google form for additional materials orders. Please order materials for eligible students in grades K-1, as well as any eligible students who have enrolled in your district in the past year. More information can be found in our [informational flier](#), as well as on the [WIDA website](#).

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## ACT

### New:

#### Accommodations Reconsideration Deadline - February 3

The reconsideration deadline for accommodations and English learner supports is February 3. This deadline applies to **reconsideration requests only**. If you have an initial request where ACT has issued a decision notification that requires further review, please submit the request for reconsideration no later than February 3. For assistance, please see [Requesting Reconsideration \(TAA User Guide\)](#).

#### Newly Enrolled Students

ACT will automatically send testing materials and barcode labels for all students listed on your roster by January 25. To enroll students after January 25, follow the steps outlined under the **Add or Remove**



**Student** section of the [PearsonAccess<sup>next</sup> User Guide](#). Newly enrolled students will not automatically receive testing materials. You must manually place an order for test materials within the PearsonAccess<sup>next</sup> site. Instructions for ordering additional test materials are outlined in the PearsonAccess<sup>next</sup> User Guide, within the **Requirements for Additional Materials Order** section.

### Upcoming ACT Trainings

Visit the [DPI ACT Training webpage](#) to register for these upcoming ACT trainings:

- Test Administration #2 webinar - February 10, 10:30 am -11:30 am.
- Office Hours - Testing Virtual Students - February 16, 11:00 am -12:00 pm.

### Reminder:

#### Verify Student Rosters in PearsonAccess<sup>next</sup> - Due January 25

Schools have until January 25 to verify ACT student rosters. Instructions and resources can also be found under [Step 2, Configuration: Verify Enrollment Counts on the Wisconsin ACT webpage](#).

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## PreACT Secure

### New:

#### PreACT Secure Blueprint

The **PreACT Secure Technical Memo** has now been posted to the [Wisconsin PreACT Secure webpage](#) (step 1). Test blueprints, scores, and high-level content descriptions are outlined within this document.

### Reminders:

#### PearsonAccess<sup>next</sup> Opened January 23

The PreACT Secure portal is now open within [PearsonAccess<sup>next</sup>](#) (PAnext). DACs will need to create accounts and grant user access to the PreACT Secure portal for all testing staff. Instructions on how to create accounts and/or update existing accounts can be found in the [PearsonAccess<sup>next</sup> User Guide for the PreACT Secure](#).

#### Student Roster- Uploaded

Schools can begin verifying rosters and assigning accommodations for students. Instructions and resources can be found in the [PersonAccess<sup>next</sup> User Guide for the PreACT Secure](#).

### Upcoming PreACT Secure Trainings

Visit the [DPI PreACT Secure Training webpage](#) to register for these upcoming PreACT Secure trainings:

- Test Administration #1 webinar - February 1, 10:00 am - 11:00 am.
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## DLM

### New:

#### Test Preparation Steps to be Completed by February 25

In order to prepare for the spring administration of the DLM, districts should complete the following four critical tasks by February 25.

- Create teacher user accounts and ensure security agreements have been accepted
- Complete teachers training
- Roster students
- Complete First Contact Surveys and Personal Needs and Preference Profiles

Contact [Mike Peacy](#) with any questions related to the DLM and preparation for the 2023 administration.

### Reminders:

#### Rosters

Rostering students in Educator Portal is an important step to prepare for the opening of the DLM test window. In order for teachers to view student reports after testing, students must also be rostered to specific educators in the portal at this time. Questions about rosters may be directed to [Mike Peacy](#).

#### Spring District Administrator Training Available

[2022-23 DLM Spring District and Building Administrator Training](#) opened on January 13. This training is a helpful tool for district and building administrators implementing the DLM alternate assessment. Once the training has been viewed there is a registration form that may be completed to enroll in an optional online Q&A chat session. Chat sessions are available January 27 and again on February 23. Questions may be directed to [Mike Peacy](#).

## Forward Exam

### New:

#### Read Aloud (Human Reader) Accommodation Prior Approval

The Read Aloud **accommodation** is different from the Read Aloud **designated support**. The accommodation is only available to a student with visual impairments who is receiving instruction in contracted braille but not yet proficient, and whose need is documented in an IEP or 504 plan. The student must meet all five criteria on the [Request for Read Aloud Accommodation Form for the Forward Exam](#). If a student requires the Read Aloud accommodation and meets the criteria stated on the form, the DAC must submit a *Request for Read Aloud Accommodation Form* to the Office of Educational Accountability. DPI will review the request, and if approved, activate the process. After receiving DPI approval, the DAC must assign the accommodation in the DRC INSIGHT Portal for the student prior to printing test tickets.

Students who do not meet all criteria but require Read Aloud (a human reader) should use the Read Aloud designated support. The vast majority of students who have Read Aloud specified in their IEP or 504 plan

should be assigned the Read Aloud (human reader) designated support or Text-To-Speech (TTS/computer read) designated support. Students who use the Read Aloud accommodation without prior DPI approval may have the ELA portion of their test invalidated due to the use of an inappropriate accommodation.

**Reminder:****February Forward Exam Q&A Webinar**

The second of three optional Forward Exam Q&A webinar sessions will take place on February 8, at 1:00 pm (see the [Forward Exam Calendar webpage](#) for the third Q&A webinar date). This webinar is an opportunity for District and School Assessment Coordinators (DACs/SACs) and District and School Technology Coordinators (DTCs/STCs) to ask DPI and DRC staff questions about Forward Exam test set-up, administration, or technology that may have come up after reviewing the training videos and other resources. Please share this information with your DTCs, SACs, and STCs. The webinar will be recorded and posted on the [Forward Exam Trainings webpage](#) for those who cannot attend the live session. To join the webinar on February 8, please use this [Forward Exam Q&A webinar Zoom link](#).

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## NAEP and International Assessments

**New:****12th Grade Participation Guides**

Schools participating in the 12th grade NAEP field tests will receive a hard copy mailing of the *Best Practices Guide for Supporting 12th Grade NAEP Participation* by next week. Angela Dugas will follow up with principals in those schools after they receive the guides.

**Reminder:**

See the [NAEP webpage](#) for grade levels and content areas assessed, dates, additional information, and resources; and contact [Angela Dugas](#) with any questions.

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## Reading Readiness

**Reminder:**

See the calendar dates, information, and resources for the [Assessment of Reading Readiness Overview](#).

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## DAC Contact Update

### Reminder:

Please update [District Assessment Coordinator \(DAC\) contact information](#) as contact information changes or staffing changes occur throughout the year (including over the summer months). The information provided is used to:

- Ensure DACs receive regular assessment and accountability updates, and
- Upload information into vendor portals to ensure DACs have annual permissions.

## New Resources

As new resources are posted to our website, we will include them here for your convenience for a few weeks. This is NOT an exhaustive list but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
<a href="#">PreACT Secure Technical Memo</a>	Test blueprints, scores, and high-level content descriptions are outlined within this document.	PreACT Secure
<a href="#">DRC INSIGHT Portal Guide</a>	Guide to help DRC INSIGHT Portal users manage user permissions, student information, and testing responsibilities.	Forward
<a href="#">Test Administration Manual</a>	Manual to ensure the Wisconsin Forward Exam is administered in a uniform manner.	Forward
<a href="#">Spanish Version of Test Administration Script</a>	Spanish translation of the test administration script read by proctors for use with the Spanish Stacked Translation support.	Forward
<a href="#">DAC/SAC Full Training Video</a>	Full training for new DACs/SACs and any other DACs/SACs who would like a detailed refresher of Forward Exam administration.	Forward
<a href="#">DAC/SAC Updates Training Video</a>	Provides updates for the Forward Exam administration and is intended for DACs/SACs who have previously viewed the full training and feel comfortable receiving only the updates.	Forward
<a href="#">Test Administrator Training Video</a>	Covers all information TAs need to prepare for and administer the Forward Exam. DACs should ensure all TAs view this required training.	Forward

## Important Dates to Remember

Be sure to refer to each specific assessment calendar for a complete list of key dates.

Date	Event	Program
January 23-25	Schools verify student rosters in PearsonAccess <sup>next</sup>	ACT
January 25	PreACT Secure Office Hours #1	PreACT Secure
January 27	ACCESS test window closes	ACCESS
February 1	PreACT Secure Test Administration #1 Webinar	PreACT Secure
February 3	Deadline to submit reconsiderations for ACT accommodations	ACT
February 3	All materials due back to DRC	ACCESS
February 6	NAEP Field Test schools receive list of sampled students on AMS	NAEP
February 7	Alt-ACCESS Field Test materials arrive	ACCESS
February 8	Second DAC, SAC, and DTC Q&A Webinar	Forward
February 10	Test Administration #2 Webinar	ACT
February 13-24	Optional Add Accessibility Features Window in DRC INSIGHT Portal	Forward
February 14	Alt-ACCESS Field Test window opens	ACCESS
February 15	ACCESS Data Validation window opens	ACCESS
February 16	Office Hours - Testing Virtual Students	ACT
February 23	ACCESS Data Validation window closes	ACCESS



This publication is available from:  
Division of Student and School Success  
Office of Educational Accountability  
(608) 267-1072

<https://dpi.wi.gov/assessment/correspondence>

January 2023 Wisconsin Department of Public Instruction

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