

## ACCOUNTABILITY UPDATES

### Local Messaging

Now that districts have had time to review their preliminary report card - and knowing the public release of 2018-19 report cards is two weeks away on November 12, we encourage both schools and districts to begin drafting their local messages now. Districts are encouraged to use the time between preliminary and final report card releases not only to shape local messaging, but also - and more importantly - to incorporate accountability data into your continuous improvement planning process.

We have posted some templates to the [report card resource page](#) that may be helpful as you craft your local messages:

- **Parent Letters:** templates for traditional School and District, Alternate Accountability, and Choice Student Report Cards.
- **Local Report Card:** a template for schools/districts to use when designing their local report card, intended to complement the Accountability Report Card. If you need help with messaging, with a school telling their story, explaining a report card result, or incorporating report card results into your continuous improvement process, please feel free to contact OEA staff Patrick Chambers ([patrick.chambers@dpi.wi.gov](mailto:patrick.chambers@dpi.wi.gov)) or Sam Bohrod ([samuel.bohrod@dpi.wi.gov](mailto:samuel.bohrod@dpi.wi.gov)).

### Closing Gaps Scores for Schools and Districts with 20-point Change

As mentioned in the [October 16 DAC Digest](#), OEA is updating report cards so that Closing Gaps scores will be shown for all schools - even those with at least a 20-point change from last year - on the Closing Gaps pages of the report card. As a reminder, the score will be displayed for informational purposes only on those pages (not the front page), and will continue to be excluded from overall score calculations for schools and districts with at least a 20-point change.

In order to give schools and districts time to reflect on scores and prepare for the public release, **OEA will be sending emails containing Closing Gaps scores to representatives from impacted schools and districts.** These emails will be sent by this **Friday, November 1**. As reminders, updated secure report cards are scheduled to be released on November 7, with the public release scheduled for November 12.

If you need help understanding the report card system, your report card or specific scores, please contact your [Accountability Trainer](#) or OEA.

# WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

## OSA Office Hour Webinar

The second OSA Office Hours Webinar of the 2019-20 school year is on Thursday, November 14 from 9:30-10:30 am. During this time, we will provide OSA updates, address timely issues related to DAC responsibilities, and answer questions about statewide assessments. DACs will receive an email invitation from [OSAmail@dpi.wi.gov](mailto:OSAmail@dpi.wi.gov) with information on how to join the CenturyLink CCC webinar. An archive of the webinar will be provided on the [DAC Resources and Trainings webpage](#) for those unable to attend.

## Forward Exam

### Reminders:

There are several Text-Dependent Analysis (TDA) resources available for educators on the [Forward Exam Resources webpage](#). These resources include a PowerPoint presentation for educators, which explains the TDA and how to incorporate TDAs into classroom activities. We are in the process of updating the TDA Item Sampler Documents. These should be available before the end of December. We will send out information in the DAC Digest when the updated documents have been posted.

### Forward Exam System Requirements

DACs and DTCs should review the system requirements documentation for the 2019-20 administration year to ensure their testing devices are meeting the minimum required for testing. DTCs should confirm that the district testing devices can support the operating system that is required for running INSIGHT. System requirements and other technology resources are available on the [Forward Exam Technology Requirements and Resources webpage](#).

### Accessibility Guide

The 2019-20 Accessibility Guide is now available on the [Forward Accommodations and Supports webpage](#). Please ensure ALL staff are made aware of and view the Accessibility Guide for the upcoming 2020 test administration.

## Dynamic Learning Maps (DLM)

### Reminders:

#### Rosters:

Please begin to roster students into Educator Portal. Once students are rostered, teachers can begin to work on First Contact Surveys and Personal Needs and Preference Profiles. Another benefit of rostering students now is that teachers will have access to student score reports. Score reports are valuable in assistance in the creation of goals and having discussions with parents. If you have any issues with creating rosters, please contact Mike Peacy or go to the [DLM website](#) under manuals.

#### User Cleanup

All DACs should ensure that users on Educator Portal are assigned to the correct roles. As the year begins it is a good time to make sure that only users that need access have access. Any users that have changed roles or left the district should have their user status updated accordingly. If you have any questions regarding this process please contact [Mike Peacy](#).

### Instruction and Assessment Planner

The Instructional Tools Interface is being replaced with the new Instruction and Assessment Planner. One of the main goals of this program is to support the teaching and learning of the students with the most significant cognitive disabilities. The other main goal is to support the process of administering

assessments and using results to guide next steps. If your district is interested in using the Instruction and Assessment planner to help guide education for your students, please reach out to [Mike Peacy](#).

### **Moodle Training**

Moodle Training is now available for the 2019-20 school year. New users or users who have not completed the training in the last calendar year will need to complete the new user training. Users who completed the training in the last year will need to complete the returning user training. All training can be found at the [DLM Moodle Training Site](#). Contact [Mike Peacy](#) with questions about the moodle training.

## **ACT High School Assessments**

### **ACT with writing**

#### **Reminders:**

#### **Spring 2021 ACT Test Dates**

ACT test dates for *next year*, the 2020-21 school year are:

- Initial Date: March 9, 2021
- Makeup Date: March 23, 2021
- Emergency Date: April 13, 2021

A more complete listing of dates can be found at: [ACT Assessments Calendar](#).

#### **Free ACT Test Preparation Resources**

Links to practice tests and exemplar items for the ACT can be found at the [DPI ACT Practice Tests/Sample Items website](#).

Alternate format practice tests may be ordered using the [Order Form for Alternate Format Practice Tests](#).

ACT offers free personalized test preparation through the [ACT Academy](#) to all students. Students, teachers, and parents can create an account. This account allows students to track their progress and keep moving forward in their test preparation. Short quizzes are designed to help students identify the content they have mastered and to clarify areas where more focus is needed. If students have already taken the ACT or PreACT they can simply enter their scores and custom playlists will be automatically created. ACT Academy creates automated daily playlists that include the basic lessons each student needs to master the ACT. After each lesson, a short quiz will determine if the resources given helped the student learn the material.

#### **2020 PearsonAccessNext and TAA System Will Open November 4**

The 2020 version of PearsonAccessNext will be available on November 4. Starting on this date, DACs can log into the system and update School Test Coordinator (STC) contact information. From November 4 through the end of the month, STCs will be able to log into PANext and “manage participation” for their schools. “Managing participation” involves selecting testing dates and materials shipment dates for ACT. On November 4, the Test Accessibility and Accommodations (TAA) system will be open for state testing. Starting on this date, school staff can submit requests for students’ accommodations and accessibility supports for the 2020 state testing window.

## Training Webinars

Registration is now open for the three Wisconsin ACT training webinars. Please note that the two Test Administration trainings cover different content, so test coordinators should attend both. School staff who submit accommodations information to ACT should attend the accommodations training. All trainings will be recorded and posted to the [DPI ACT Trainings page](#).

- ACT Accommodations: November 7, 11:00am-12:00pm, [registration link](#)
- ACT Test Administration #1: December 5, 10:30-11:30am, [registration link](#)
- ACT Test Administration #2: January 23, 10:30-11:30am, [registration link](#)

## ACT Aspire Early High School

### Reminders:

#### Free ACT Aspire Test Preparation Resources

Links to exemplar items for ACT Aspire can be found at the [DPI ACT Practice Tests/Sample Items website](#).

## Training Webinars

Registration is now open for the two Wisconsin Aspire training webinars. Please note that the two trainings cover different content, so test coordinators should attend both. Technology Coordinators should attend the technology readiness webinar. All trainings will be recorded and posted to the [DPI ACT Trainings page](#).

- WI Aspire Technical Readiness Training: February 4, 10:30-11:30am, [registration link](#)
- WI Aspire Test Administration Training: February 6, 10:30-11:30am, [registration link](#)

## Transition to PearsonAccessNext

On Thursday, May 30, ACT sent an email to School Test Coordinators to announce that Aspire is transitioning away from the Aspire portal. Starting in fall 2019, Aspire administration tasks will be housed in PearsonAccessNext.

Student reports for 2019 Aspire testing are posted to the current Aspire portal. Please download the reports as soon as possible. **2019 Reports are available in the current [Aspire portal](#) until October 31.**

The Avocet resource library and Aspire Training Management System (TMS) websites have been discontinued. Resources are consolidated on [ACT's Wisconsin website](#). DPI will continue to link all ACT and Aspire resources for state testing on the [DPI's ACT Suite of Assessment webpages](#).

## Reading Readiness

### 2019-20 School Year

For the 2019-20 school year, the Reading Readiness requirement will remain the same as the previous years. Districts will be required to assess for Reading Readiness all 4 year old Kindergarten through 2nd grade students at least once during the school year. Each school board and the operator of each charter school shall select the appropriate, valid, and reliable assessment of literacy fundamentals to be used. The school board or operator shall ensure that the assessment evaluates whether a pupil possesses phonemic awareness and letter sound knowledge.

### Reading Readiness Results

DPI is in the process of loading 2018-19 PALS, MAP and Star Reading Readiness results into WISEdash for Districts. Districts that had student data loaded for these screeners in the past will continue to have their data loaded for 2018-19 and beyond. Districts that did not previously sign a data release will need to do so in order to have their data uploaded into WISEdash. Information on data sharing agreements can be found at:

- PALS - <https://dpi.wi.gov/assessment/reading-readiness/FAQ#data>
- MAP - <https://dpi.wi.gov/wisedash/districts/about-data/map>
- Star - <https://dpi.wi.gov/wisedash/districts/about-data/star>

More information about Reading Readiness requirements can be found at [Reading Readiness Information](#) and [Reading Readiness FAQ](#).

## ACCESS for ELLs

### Important Notice:

Please check that WISEdash has the correct number of ELs for your district. *This is critical to ensure automated ordering and shipping of ACCESS test materials and Pre-ID labels.* If your district has not yet pushed enrollment data, including ELP codes, to WISEdata, you must begin planning this week for a manual Pre-ID file upload. The most common reason EL enrollment data are not current in WISEdata is an issue with the district SIS, so if this applies to your district please work with your district's SIS coordinator.

DPI will create a state Pre-ID upload file from WISEdata after 5:00 pm on Monday, **November 4**. If your district's enrollment data are not current at that time, you must do this yourself. You will need to complete a manual Pre-ID upload to the WIDA AMS by the end of the day on **November 5** in order to receive materials and Pre-ID labels. Pre-ID files uploaded after this date will require you to complete a separate materials order, and you will not get Pre-ID labels.

To verify whether your district's EL enrollment data are up-to-date in WISEdata:

1. Log into WISEdash for Districts through Secure Home.
2. Click on the Tools menu (the nine-squared icon at the top left) and choose "Topics."
3. From the top navigation menu, click the Enrollment tab and select "Enrollment by Subgroup."
4. Click on the Filter Data menu, then "Group by," and select "ELL Status."
5. Click on "Grade Level" and select "Grade KG" through "Grade 12" to get the count for students in grades K-12.
6. The number of ELs shown in the top chart on the dashboard should match your current enrollment.

To manually upload your district Pre-ID file:

- The file template and specifications are in the Upload Multiple Students section of the WIDA AMS.
- Instructions are in the WIDA AMS User Guide, which is available from the WIDA Secure Portal. Download Library or from WIDA AMS -> General Information -> Documents.
- In particular, columns AI and AX-AZ are used to calculate materials orders and need to be filled in as directed.

If you have any questions, please contact [Jesse Roberts](#).

### Reminders:

#### Private School Pre-ID Upload Window

- The window to upload private school Pre-ID files closes on November 5. You may upload private school Pre-ID files yourself, or you may give someone in the school the permissions in the WIDA AMS to do so themselves.
- Materials, including Pre-ID labels, will be automatically ordered and shipped to the district based on these rosters.

## Public School Pre-ID Upload

- DPI will generate the public school roster on Monday, November 4 and upload it into the WIDA AMS. Please make sure that all students have correct ELP Codes in your SIS as of 5:00 pm on Monday, November 4 to ensure that your roster is correct.
- Materials, including Pre-ID labels, will be automatically ordered and shipped to the district based on these rosters.

## Training

Webinars for 2019-20 have been posted in the [WIDA Secure Portal](#) Download Library. Please point staff to this resource, and mark your calendar for any critical webinars now.

## National Assessment of Educational Progress (NAEP)

### *Selected schools only*

### **NEW:**

NAEP 2019 results were released on October 30. See how Wisconsin students in grades 4 and 8 performed on reading and mathematics tests compared to their peers in other states. The Trial Urban District Assessment (TUDA) results were released at the same time. Milwaukee is one of the 27 large urban districts that participated last school year. DPI's [press release](#) is available on the DPI website, and for more information review the [Nation's Report Card](#).

### **Reminders:**

Districts and schools were notified in May and June of selection to participate in NAEP Long Term Trend (LTT) assessments for the 2019-20 school year. As a reminder, NAEP LTT is the same assessment that has been conducted since the early 1970s; it was last administered in 2012. It is a paper-based assessment in Reading and Mathematics and yields national-level results. Students in specific age groups are sampled (as opposed to grade-based sampling used for other NAEP testing). Each age group has a different assessment window, so there are different deadlines and timeframes for tasks in each age group:

- Age 13 Schools:
  - **Between now and each school's test date:** School Coordinators will get phone calls from their NAEP field staff representatives and should be working on completing the remaining pre-assessment tasks on MyNAEP:
    - Review and verify the list of students selected for NAEP
    - Complete information about how students with disabilities and English language learners will participate in NAEP
    - Notify parents/guardians of sampled students
    - Plan assessment day logistics
    - Encourage participation and motivate students to do their best
  - **October 14 - December 20** test window; each school has one specific test date.
- Age 9 Schools:
  - **October:** School Coordinator mailings went out October 10. These mailings contain information about registering for MyNAEP and completing the *Prepare for Assessment Tasks*; DACs received MyNAEP registration information by email on October 14.
  - **DUE THIS WEEK Friday, November 1:** Deadline for School Coordinators to register for MyNAEP and complete the *Provide School Information* form on MyNAEP.
  - **Friday, November 8:** Deadline for schools to submit student list "e-files."
  - **January 6 - March 13** test window; each school has one specific test date.

- **Age 17 Schools:**
  - **December:** School Coordinator mailings will go out in December. These mailings will contain information about registering for MyNAEP and completing the *Prepare for Assessment Tasks*; DACs will receive MyNAEP registration information by email.
  - **Friday, January 10:** Deadline for School Coordinators to register for MyNAEP and complete the *Provide School Information* form on MyNAEP.
  - **Friday, January 17:** Deadline for schools to submit student list “e-files”.
  - **March 16 - May 22** test window: each school has one specific test date.

\*Please contact Angela Dugas ([angela.dugas@dpi.wi.gov](mailto:angela.dugas@dpi.wi.gov)) if you have any questions.

## DAC DIGEST DIGESTIBLES

Important Dates to Remember		
<b>October</b>	31: 2019 Aspire Reports will be removed from the 2018-19 Aspire Portal	Aspire
<b>November</b>	1: NAEP age 9 School Coordinator MyNAEP registration and Provide School Information form due	NAEP
	1: Ensure SIS has accurate ELP codes	ACCESS
	4: DPI Generates Public School Pre-ID File	ACCESS
	4: ACT PearsonAccessNext portal and Test Accessibility and Accommodations (TAA) Systems open.	ACT
	5: Private School Pre-ID File Upload Window Closes	ACCESS
	7: Accommodations Training Webinar, 11am, <a href="#">Registration Link</a>	ACT
	8: NAEP age 9 student list “e-files” due on MyNAEP	NAEP
	12: Test Setup Open in WIDA AMS	ACCESS
	14: Technology User Guide and Resources available	Forward
	14: OSA Office Hours Webinar 9:30am	
	21: DTC Training Presentation available	Forward
	26: Districts receive Materials, Additional Materials Order Window Opens	ACCESS
	<b>December</b>	2: Test Window Opens
5: Test Administration Webinar #1, 10:30am, <a href="#">Registration Link</a>		ACT
Mid-month: NAEP age 17 School Coordinator mailings sent to schools; email to DACs		NAEP
20: NAEP age 13 test window closes		NAEP
<b>January</b>	6: NAEP age 9 test window opens	NAEP
	10: NAEP age 17 School Coordinator MyNAEP registration and Provide School Information form due	NAEP
	17: NAEP age 17 student list “e-files” due on MyNAEP	NAEP

Important Tasks to Remember		
<input type="checkbox"/>	Bookmark and familiarize yourself with the DPI and ACT resources webpages	ACT and Aspire
<input type="checkbox"/>	Download 2019 reports from the <a href="#">Aspire portal</a> before October 31	Aspire
<input type="checkbox"/>	Update ELP codes in SIS based on spring ACCESS results or new screener results	ACCESS
<input type="checkbox"/>	Upload private school Pre-ID rosters, if necessary	ACCESS
<input type="checkbox"/>	Ensure staff pass the training in the WIDA Secure Portal	ACCESS

### New Online Resource Highlights

*As new resources are posted to our website, we will include them here for your convenience for two weeks. This is NOT an exhaustive list, but meant to highlight resources with significant relevance to our upcoming test windows.*

Resource	Description	Assessment
<a href="#">ACCESS for ELLs Checklist</a>	Information on what needs to be done when to assist district planning	ACCESS
<a href="#">Assessment and Data Literacy Modules</a>	Three professional learning modules that can be accessed individually online, or used as whole group professional learning	