

DAC Digest

October 7, 2015

NOTES FROM THE DIRECTOR

Tea with Troy Office Hours

Thanks to all of you who participated in our first live webinar. The recording is archived on our [OSA homepage](#). A special thank you goes out to those of you willing to share your district's practices around the question, "How does your district schedule time for data analysis at the school level?" Please send us any input or resources you may have on this topic to melissa.passehl@dpi.wi.gov. We will continue to offer up topics to discuss at each webinar. Mark your calendars for our next two Tea with Troy Office Hours webinars from 3:00-4:00 on Thursday, October 29 and Monday, November 23. Information with the links and information to join will be sent out in advance.

Peer Review

As I mentioned in the webinar, the Department of Education recently announced the resumption of Peer Review. This won't require anything from districts, but it will be a large project for the State. Peer Review requires us to show how all of our statewide assessments are aligned with our standards and meet basic requirements for test quality. As we go through this process, I will share our work with all of you.

Secure Data Release

Many of you have been inquiring about the release of the embargo on ACT and Badger data. Originally, we had hoped that public information would be available at the end of October, but that public release will be delayed. In the past, it was a relatively straightforward process to load all of the data in the required formats since there was one vendor for our tests (CTB for the WSAS). Currently, our WISEdash team is working with the information provided by multiple vendors, including the DLM data that was just received a couple of weeks ago, to ensure that the public data posted will provide the most accurate reflection of your district's performance. Our desire is to show data representing all students tested in all grades. Stay tuned, as I will provide updates as we know more.

Statewide Assessments

The DPI released a Letter of Intent that will award Data Recognition Corporation (DRC) as the vendor for the social studies test in grades 4, 8, and 10 to be administered in the spring and that will measure student achievement on the state standards in social studies. As you know, DRC is also the vendor for the Forward Exam and Wisconsin's ACCESS for ELL test.

Many of you have also been asking about our high school science testing. The administration of the ACT in grade 11, which includes a science test, will now be used as the accountability measure for science at the high school level. Therefore, there will not be an additional 10th grade science test in addition to the science test that is already part of Aspire. Again, the official accountability measure for science will now

occur with the 11th grade ACT, and 10th graders will take science as part of the normal Aspire assessment.

To summarize these changes:

- Forward Exam
 - Grades 3-8 ELA and Mathematics
 - Grades 4 and 8 Science
 - Grades 4, 8, and 10 Social Studies
- Aspire
 - Grades 9-10 ELA, Mathematics, and Science
- ACT + Writing
 - Grade 11 English, Reading, Mathematics, Science (*for HS accountability*), and Writing
- DLM
 - Students in grades 3-11 will continue to participate in DLM for ELA and mathematics
 - Science administered in grades 4, 8-11 (grade 4, 8, and 11 used for accountability)
 - Social studies rater forms will likely be used for students in grades 4, 8, and 10

CONTINUOUS COMMUNICATIONS IMPROVEMENTS

As part of our efforts to continuously improve our communication, DPI has created a listserv for District Technology Coordinators (DTCs). As we continue to move into this era of online testing, it becomes more important than ever to keep technology staff informed about assessment and how their work has a direct impact on successful administration. Therefore, districts have been asked to identify one DTC from each district to receive these communications directly from the Office of Student Assessment (OSA) and forward it along to School Technology Coordinators (STC) and educators, etc. as appropriate. The [DTC form](#) should be completed and submitted to our office by the end of October.

WISE

Finally, a short video was recently published by DPI that highlights the many valuable aspects of the Wisconsin Information System for Education (WISE). Feel free to visit the [webpage](#) for helpful information about and links to each component of WISE, in addition to the video.

~Troy

Troy Couillard, Director - Office of Student Assessment

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATE

ACT High School Assessments

- District assessment coordinators and high school principals should access the ACT Aspire Portal and update the permission status of district and school users. Please review the list of users in the portal who have access to your district and school reports to ensure that only those employees authorized to have access are listed in the portal as your district and school Aspire users. Add or delete the users as appropriate to ensure correct access to student data. Guidance

for managing permission status of authorized users can be found at [ACT Aspire Portal User Guide](#).

- ACT is moving to an online process for accommodation requests. More information will be shared in a couple of weeks.
- **REMINDER:** The ACT plus Writing and WorkKeys Establishment Process begins on Monday, October 12, 2015 and closes on Friday, October 23, 2015. This is the method by which the Test Coordinator (TC) provides school information to ACT for ACT testing participation.
 - **REMINDER:** ACT will be sending out emails on October 8th and 12th about establishment. The emails will cover topics such as establishment materials posted online, and the establishment window opening.

ACCESS for ELLs

- **NEW:** Testing software **was released** on October 5 via the WIDA AMS (Test Setup > Technology Downloads). Please encourage your Technology Coordinators to schedule time to test the software in their school during October.
- **REMINDER:** Test ordering is open through the WIDA AMS. The initial **ordering window** will run until **October 30**.
 - Wisconsin will be testing **online** for grades 1-12 this year. However, you will still need to order paper tests for Kindergarten, Alternate ACCESS for ELLs, large print, braille, and paper accommodations for students in grades 1-12 with an IEP/504 indicating that computer testing would be inappropriate for the student.
 - An additional ordering window will open on December 3 for changes in student rosters.
- **REMINDER:** Training for administering ACCESS for ELLs should occur in your district during October and early November. Please work with district staff to ensure that they have access to the [WIDA.us](#) website, and encourage them to begin training early.
- **UPDATED:** Please ask your schools and ISES coordinator to have your EL data as up-to-date as possible before ISES is closed on **October 26th**. There will be limited time between ISES reopening on October 30th and DPI pulling student rosters on November 12th to make changes.
- **REMINDER:** You should now have received your WIDA Assessment Management System (AMS) **login information**. If you did not receive an email from the WIDA AMS, please contact [Jesse Roberts](#). You will need to add accounts for district staff who will be administering ACCESS for ELLs this year.

DLM

- **District Level Training:** DLM will host a webinar that will assist district assessment coordinators with testing implementation for the 2015-2016 school year.
 - Dates/times for the webinar are:
 - Tuesday, November 3, 2015 at 11:00 am CST **or**
 - Thursday, November 5, 2015 at 2:00 pm CST.
 - Information for joining the call includes:
 - URL: <http://meet.ku.edu/lisa.weeks/683JT73T>
 - Audio Connection: Dial (877) 304-0708
 - Enter Conference Code at prompt: 588 774 7757#

A Data Steward Webinar and Technical Liaison Webinar are already posted on the DLM website at: <http://dynamiclearningmaps.org/content/district-staff-training-resources-ye>

- **Reminder:** Individual Student Reports (ISRs): DLM delivered ISRs to all WI districts on September 28-29. This delivery came in the form of two emails from 'ku.edu'. Please check your email. Reports should be downloaded, reviewed, and distributed to parents. ISRs are not embargoed.
 - If you *received* an email but are having problems downloading the reports, please contact DLM at dlm-support@ku.edu.
 - If you *did not receive* an email, please check your email settings to allow emails from 'ku.edu' and contact Kristen Burton at 608-317-4711.
- **Reminder:** District level data and reports will be loaded into WISEdash as soon as possible and are considered embargoed until that time. There is not an electronic (excel) version currently available for districts to download, only PDFs.

PALS

- Fall Administration Window for Grades 1-2 will close on Friday, October 9.
 - September 14 – October 9, 2015: Grades 1-2 screening window
 - October 23, 2015: score entry deadline
- Fall Administration Window for grades 4K-5K will open on Monday, October 12.
 - October 12 – November 6, 2015: Grades 4K-5K screening window
 - November 20, 2015: score entry deadline
- Districts should ensure that they have completed the [Student Data Upload](#) into the PALS Online Score Entry and Reporting System for their 4K and 5K students as there will not be a statewide upload of data.
- **REMINDER:** 1st and 2nd Grade Administration Requirements
 - New for the 2015-16 school year, first and second grade teachers will be able to stop administration of the screener after obtaining the Entry Level Summed Score.
 - See [PALS Wisconsin Webpage](#) in the "Important Information" sidebar (see: DPI Requirements for Grades 1 and 2) for more information.
- **REMINDER:** [PALS Wisconsin Symposium](#)
 - The PALS Wisconsin Symposium is a free, day-long training session for districts on how to use PALS data to drive instruction. Two sessions are planned:
 - Wisconsin Dells: November 2, 2015
 - Green Bay: November 4, 2015
 - Please forward this information to principals, literacy coordinators, reading specialists, and teachers in your district who may be interested in attending.
- **REMINDER:** 2014-15 PALS Data now available in WISEdash for Districts

NAEP

- DACs in districts with schools selected for NAEP 2016 should have received an email from Angela Dugas (angela.dugas@dpi.wi.gov) last week with MyNAEP registration IDs. Principals also should have received a mailing with MyNAEP registration information as well as details for upcoming NAEP tasks.
- **REMINDER:** Upcoming NAEP deadlines:
 - ASAP: Principals designate a NAEP School Coordinator
 - ASAP: NAEP School Coordinators register on MyNAEP

- October 15: Schools complete the *Provide School Information* form on MyNAEP
- October 31: Schools submit student list “e-file” on MyNAEP

DAC DIGEST DIGESTIBLES (Dates/tasks that are newly added this week are in **bold**)

Important Dates to Remember		
October	9: Grades 1 and 2 PALS screening window closes	PALS
	week of the 12th: ACT Accommodation trainings become available	ACT
	12-23: Window for test coordinator (TC) to submit establishment information to ACT	ACT
	12 - Nov. 6: Grades 4K and 5K Fall PALS screening window	PALS
	15: Schools participating in NAEP complete the <i>Provide School Information</i> form on MyNAEP	NAEP
	16: Registration deadline for PALS Symposium	PALS
	23: Grades 1 and 2 PALS score entry deadline	PALS
	26-30: ISES closed for data validation	General
	29: Tea w/Troy Optional Office Hours (3:00-4:00)	General
	30: ACCESS for ELLs ordering window closes	ACCESS 2.0
	30: District Technology Coordinator forms due to OSA	General
31: Schools participating in NAEP submit their student list “e-file” on MyNAEP	NAEP	
November	2-25: ISES Data Correction Window	General
	3: DLM District Level Training Webinar (11:00)	DLM
	4: ACT Accommodations Q&A session - 1 (<i>more info to come</i>)	ACT
	5: DLM District Level Training Webinar (2:00)	DLM
	10: ACT Accommodations Q&A session - 2 (<i>more info to come</i>)	ACT
	12: ACCESS for ELLs PreID file generated by DPI from ISES - all EL info must be up to date	ACCESS 2.0
	20: Grades 4K and 5K PALS score entry deadline	PALS
	20: Deadline to submit requests for ACT-approved accommodations (<i>more info to come</i>)	ACT
	23: ACCESS for ELLs Test Setup opens	ACCESS 2.0
23: Tea w/Troy Optional Office Hours (3:00-4:00)	General	
December	1: Districts receive test materials, test labels	ACCESS 2.0
	5: ACCESS for ELLs Testing Window opens	ACCESS 2.0

Important Tasks to Remember		
☐	Badger Exam IPRs, ACT Aspire ISRs, and DLM ISRs to be sent home at schools'/districts' earliest convenience (sample parent letters available on website per 9/9 DAC Digest)	Reporting
☐	Activate DLM user accounts in Educator Portal at least one week prior to needing access to required Test Administration training on Moodle	DLM

<input type="checkbox"/>	Upload student data into the PALS Online Score Entry and Reporting System (<i>Information on the steps required to perform this upload can be found HERE</i>)	PALS
<input type="checkbox"/>	Add district/school staff who will be administering the ACCESS for ELLs this year to the WIDA AMS, ensure staff have WIDA.us training account (<i>see above</i>)	ACCESS 2.0
<input type="checkbox"/>	Visit http://oea.dpi.wi.gov/assessment/dacnew for general information re: the DAC role	General
<input type="checkbox"/>	Identify relevant colleagues to whom DAC Digest information should be forwarded	General
<input type="checkbox"/>	Check out PALS Symposium information and forward to others who may be interested in attending	PALS
<input type="checkbox"/>	Encourage Technology Coordinators to schedule time to test ACCESS software in their school during October after 10/5 release.	ACCESS
<input type="checkbox"/>	Order ACCESS for ELLs tests prior to October 30th	ACCESS
<input type="checkbox"/>	Identify DTC for your district and submit DTC form to OSA by 10/30	General
<input type="checkbox"/>	Check out the new WISE video recently published by DPI	General
<input type="checkbox"/>	Review ACT Aspire Portal users to ensure information is accurate and up-to-date	Aspire