

ACCOUNTABILITY UPDATES

Final Report Cards

Yesterday, the final 2018-19 report cards were released. The [public versions](#) can be shared with parents, school board members, school governing bodies, and the community at large. More information about the 2018-19 report cards can be found in [DPI's news release](#).

The secure versions of the report cards in SAFE must always remain secure - even after the public release. They are un-redacted (and could contain personally identifiable student information); and provided to districts to support internal continuous improvement planning. The secure report cards may only be shared with district employees, as appropriate.

Notification Requirements

All schools - private and public - are required to share their most recent School and District Report Card with parents, along with a list of educational options for the students in the district. Districts need to post their detailed report card and district-specific list of educational options on the district webpage; it is not sufficient to link to DPI's webpages. Further details can be found on the [notification requirements page](#).

Accountability Advisory Workgroup – Call for Nominations

OEA is in search of school and district staff to participate in technical planning for school and district report cards as part of an Accountability Advisory Group. This group will engage in technical conversations specific to school and district report card design and participants will need to be familiar with the report cards and experienced in using data as part of a continuous improvement process.

OEA seeks individuals with varied backgrounds from all school types (public/private, suburban/rural/urban, large/small, charter) and of all grade ranges. **We are particularly interested in having a diverse membership of this group.**

This group will convene in person in January (specific date/location to be announced), followed by at least four weekly virtual meetings. Additional in-person meetings may occur this spring or early summer.

If you, or someone you know, fits these requirements and are interested in participating, **please use [this Advisory Accountability Workgroup nomination form](#) to submit nominations.** You can nominate yourself, as well as others! **The deadline for nominations is December 6.**

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

OSA Office Hours Webinar

The second OSA Office Hours Webinar of the 2019-20 school year is this Thursday, November 14 from 9:30-10:30 am. During this time, we will provide OSA updates, address timely issues related to DAC responsibilities, and answer questions about statewide assessments. DACs received an email invitation from OSAmail@dpi.wi.gov this week with information on how to join the CenturyLink CCC webinar. An archive of the webinar will be provided on the [DAC Resources and Trainings webpage](#) for those unable to attend.

Forward Exam

New:

Technology Readiness Materials

The 2020 Forward Exam Technology User Guide, System Requirements, Site Readiness Checklist, and other technology resources are now available for District Technology Coordinators on the [Forward Exam Technology Requirements & Resources webpage](#). Recorded training presentations for DTCs will be available on November 21.

Reminders:

There are several Text-Dependent Analysis (TDA) resources available for educators on the [Forward Exam Resources webpage](#). These resources include a PowerPoint presentation for educators, which explains the TDA and how to incorporate TDAs into classroom activities. We are in the process of updating the TDA Item Sampler Documents. These should be available before the end of December. We will send out information in the DAC Digest when the updated documents have been posted.

Forward Exam System Requirements

DACs and DTCs should review the system requirements documentation for the 2019-20 administration year to ensure their testing devices are meeting the minimum required for testing. DTCs should confirm that the district testing devices can support the operating system that is required for running INSIGHT. System requirements and other technology resources are available on the [Forward Exam Technology Requirements and Resources webpage](#).

Accessibility Guide

The 2019-20 Accessibility Guide is now available on the [Forward Accommodations and Supports webpage](#). Please ensure **ALL** staff are made aware of and view the Accessibility Guide for the upcoming 2020 test administration.

Dynamic Learning Maps (DLM)

Reminders:

Student Portal:

The DLM Student Portal has been upgraded to version 7.0. The new version will need to be downloaded and installed before students will be able to be instructed or assessed. The current version is available on the [Dynamic Learning Maps](#) website under KITE Suite. The directions on how to install Student Portal and the system requirements are spelled out there. If you have any questions please feel free to contact [Mike Peacy](#).

Rosters:

Please begin to roster students into Educator Portal. Once students are rostered, teachers can begin to work on First Contact Surveys and Personal Needs and Preference Profiles. Another benefit of rostering students now is that teachers will have access to student score reports. Score reports are valuable in assistance in the creation of goals and having discussions with parents. If you have any issues with creating rosters, please contact Mike Peacy or go to the [DLM website](#) under manuals.

User Cleanup

All DACs should ensure that users on Educator Portal are assigned to the correct roles. As the year begins it is a good time to make sure that only users that need access have access. Any users that have changed roles or left the district should have their user status updated accordingly. If you have any questions regarding this process please contact [Mike Peacy](#).

Instruction and Assessment Planner

The Instructional Tools Interface is being replaced with the new Instruction and Assessment Planner. One of the main goals of this program is to support the teaching and learning of the students with the most significant cognitive disabilities. The other main goal is to support the process of administering assessments and using results to guide next steps. If your district is interested in using the Instruction and Assessment planner to help guide education for your students, please reach out to [Mike Peacy](#).

Moodle Training

Moodle Training is now available for the 2019-20 school year. New users or users who have not completed the training in the last calendar year will need to complete the new user training. Users who completed the training in the last year will need to complete the returning user training. All training can be found at the [DLM Moodle Training Site](#). Contact [Mike Peacy](#) with questions about the moodle training.

ACT High School Assessments

ACT with writing

New:

Test Accessibility and Accommodations (TAA) System is Open

The Test Accessibility and Accommodations (TAA) System is now open. Schools can submit requests for accommodations and English learner supports in TAA for state ACT testing. It is important to submit requests as soon as possible to allow time for re-submitting for reconsideration if needed. For more information, please view the [ACT Accommodations Webinar](#).

Reminders:

Emails to Test Coordinators from ACT

ACT has started communicating with school test coordinators and DACs via email. The emails are coming from statetesting@operations.act.org. The first email was sent on Monday, November 4 with the subject "It is Time to Manage Participation for ACT State Testing". Please check with your school test coordinators to ensure they are receiving these emails. Please check junk mailboxes and be sure to add [@operations.act.org](mailto:operations.act.org) and [@act.org](mailto:act.org) as allowable email addresses.

Schedule of Events is Available

The [2019-20 ACT Schedule of Events](#) is now available. Please add these dates to your calendar and share the schedule with relevant team members.

PearsonAccessNext Is Open

PearsonAccessNext is now open for 2020. DACs can now update school test coordinator information for the ACT in PAnext. School test coordinators have until **November 29** to manage participation. To manage participation for your school, select the test dates and materials ship dates for the ACT. See the email from ACT for detailed instructions on managing participation and updating school test coordinator information.

Spring 2021 ACT Test Dates

ACT test dates for *next year*, the 2020-21 school year are:

- Initial Date: March 9, 2021
- Makeup Date: March 23, 2021
- Emergency Date: April 13, 2021

A more complete listing of dates can be found at: [ACT Assessments Calendar](#).

Free ACT Test Preparation Resources

Links to practice tests and exemplar items for the ACT can be found at the [DPI ACT Practice Tests/Sample Items website](#).

Alternate format practice tests may be ordered using the [Order Form for Alternate Format Practice Tests](#).

ACT offers free personalized test preparation through the [ACT Academy](#) to all students. Students, teachers, and parents can create an account. This account allows students to track their progress and keep moving forward in their test preparation. Short quizzes are designed to help students identify the content they have mastered and to clarify areas where more focus is needed. If students have already taken the ACT or PreACT they can simply enter their scores and custom playlists will be automatically created. ACT Academy creates automated daily playlists that include the basic lessons each student needs to master the ACT. After each lesson, a short quiz will determine if the resources given helped the student learn the material.

Training Webinars

Registration is now open for the three Wisconsin ACT training webinars. Please note that the two Test Administration trainings cover different content, so test coordinators should attend both. School staff who submit accommodations information to ACT should attend the accommodations training. All trainings will be recorded and posted to the [DPI ACT Trainings page](#).

- ACT Test Administration #1: December 5, 10:30-11:30am, [registration link](#)
- ACT Test Administration #2: January 23, 10:30-11:30am, [registration link](#)

ACT Aspire Early High School

Reminders:

Free ACT Aspire Test Preparation Resources

Links to exemplar items for ACT Aspire can be found at the [DPI ACT Practice Tests/Sample Items website](#).

Training Webinars

Registration is now open for the two Wisconsin Aspire training webinars. Please note that the two trainings cover different content, so test coordinators should attend both. Technology Coordinators should attend the technology readiness webinar. All trainings will be recorded and posted to the [DPI ACT Trainings page](#).

- WI Aspire Technical Readiness Training: February 4, 10:30-11:30am, [registration link](#)
- WI Aspire Test Administration Training: February 6, 10:30-11:30am, [registration link](#)

Reading Readiness

2019-20 School Year

For the 2019-20 school year, the Reading Readiness requirement will remain the same as the previous years. Districts will be required to assess for Reading Readiness all 4 year old Kindergarten through 2nd grade students at least once during the school year. Each school board and the operator of each charter school shall select the appropriate, valid, and reliable assessment of literacy fundamentals to be used. The school board or operator shall ensure that the assessment evaluates whether a pupil possesses phonemic awareness and letter sound knowledge.

Reading Readiness Results

DPI is in the process of loading 2018-19 PALS, MAP and Star Reading Readiness results into WISEdash for Districts. Districts that had student data loaded for these screeners in the past will continue to have their data loaded for 2018-19 and beyond. Districts that did not previously sign a data release will need to do so in order to have their data uploaded into WISEdash. Information on data sharing agreements can be found at:

- PALS - <https://dpi.wi.gov/assessment/reading-readiness/FAQ#data>
- MAP - <https://dpi.wi.gov/wisedash/districts/about-data/map>
- Star - <https://dpi.wi.gov/wisedash/districts/about-data/star>

More information can be found at [Reading Readiness Information](#) and [Reading Readiness FAQ](#).

ACCESS for ELLs

New:

Student Transfer Process

- If you receive a new student between now and the end of January, fill out the [Student Transfer Request for ACCESS for ELLs](#) form.
- DPI will confirm enrollment via WISEdash Secure and transfer any partial tests into your district. You can then set up test sessions, print test tickets, and complete testing.
- Once students show as enrolled in WISEdash Secure, this transfer should occur in one business day.

Reminders:

- Test Setup is now open.
 - Students will be grouped by school, grade, and domain by default. You may organize your test sessions as necessary at that time, and you may add accommodations as needed.
 - Plan to print Test Tickets later this month when your test sessions are organized
- Materials arrive November 26. Please ensure someone is available to sign for the test materials on this day, and plan to inventory what you receive.
 - The Additional Materials window opens at this time, and you will be able to order anything else that you need to complete testing.
- The ACCESS for ELLs test window opens on December 2.

National Assessment of Educational Progress (NAEP)

Selected schools only

Reminders:

Districts and schools were notified in May and June of selection to participate in NAEP Long Term Trend (LTT) assessments for the 2019-20 school year. As a reminder, NAEP LTT is the same assessment that has been conducted since the early 1970s; it was last administered in 2012. It is a paper-based assessment in Reading and Mathematics and yields national-level results. Students in specific age groups are sampled (as opposed to grade-based sampling used for other NAEP testing). Each age group has a different assessment window, so there are different deadlines and timeframes for tasks in each age group:

- Age 13 Schools:
 - **Between now and each school's test date:** School Coordinators will get phone calls from their NAEP field staff representatives and should be working on completing the remaining pre-assessment tasks on MyNAEP:
 - Review and verify the list of students selected for NAEP
 - Complete information about how students with disabilities and English language learners will participate in NAEP
 - Notify parents/guardians of sampled students
 - Plan assessment day logistics
 - Encourage participation and motivate students to do their best
 - **October 14 - December 20** test window; each school has one specific test date.

- Age 9 Schools:
 - **NEW: Between now and each school's test date:** School Coordinators will get phone calls from their NAEP field staff representatives and should be working on completing the remaining pre-assessment tasks on MyNAEP:
 - Review and verify the list of students selected for NAEP
 - Complete information about how students with disabilities and English language learners will participate in NAEP
 - Notify parents/guardians of sampled students
 - Plan assessment day logistics
 - Encourage participation and motivate students to do their best
 - **January 6 - March 13** test window; each school has one specific test date.

- Age 17 Schools:
 - **December:** School Coordinator mailings will go out in December. These mailings will contain information about registering for MyNAEP and completing the *Prepare for Assessment Tasks*; DACs will receive MyNAEP registration information by email.
 - **Friday, January 10:** Deadline for School Coordinators to register for MyNAEP and complete the *Provide School Information* form on MyNAEP.
 - **Friday, January 17:** Deadline for schools to submit student list "e-files".
 - **March 16 - May 22** test window: each school has one specific test date.

*Please contact Angela Dugas (angela.dugas@dpi.wi.gov) if you have any questions.

DAC DIGEST DIGESTIBLES

Important Dates to Remember

November	12: Test Setup Open in WIDA AMS	ACCESS
	14: Technology User Guide and Resources available	Forward
	14: OSA Office Hours Webinar 9:30am	
	21: DTC Training Presentation available	Forward
	26: Districts receive Materials, Additional Materials Order Window Opens	ACCESS
December	2: Test Window Opens	ACCESS
	5: Test Administration Webinar #1, 10:30am, Registration Link	ACT
	Mid-month: NAEP age 17 School Coordinator mailings sent to schools; email to DACs	NAEP
	20: NAEP age 13 test window closes	NAEP
January	6: NAEP age 9 test window opens	NAEP
	10: NAEP age 17 School Coordinator MyNAEP registration and Provide School Information form due	NAEP
	17: NAEP age 17 student list "e-files" due on MyNAEP	NAEP

Important Tasks to Remember

<input type="checkbox"/> Bookmark and familiarize yourself with the DPI and ACT resources webpages	ACT and Aspire
<input type="checkbox"/> Download 2019 reports from the Aspire portal before October 31	Aspire
<input type="checkbox"/> Update ELP codes in SIS based on spring ACCESS results or new screener results	ACCESS
<input type="checkbox"/> Upload private school Pre-ID rosters, if necessary	ACCESS
<input type="checkbox"/> Ensure staff pass the training in the WIDA Secure Portal	ACCESS

New Online Resource Highlights

As new resources are posted to our website, we will include them here for your convenience for two weeks. This is NOT an exhaustive list, but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
ACCESS for ELLs Checklist	Information on what needs to be done when to assist district planning	ACCESS
Assessment and Data Literacy Modules	Three professional learning modules that can be accessed individually online, or used as whole group professional learning	