

## ACCOUNTABILITY UPDATES

### **ESSA Accountability Reports - UPDATED**

As explained in [last week's DAC Digest](#), DPI released the preliminary federal notification packet in SAFE on December 6. Please note that refreshed versions of the ESSA Accountability Report are available in SAFE as of December 12. The refresh fixes a bug that kept a message on page four from appearing for student group's with a summary score within five points of an identification threshold. The refresh should not impact any summary data, just the appearance of that note. The updated reports are date stamped 12/11/2018.

The refreshed versions of the ESSA report also include last year's thresholds for Targeted Support in the threshold table on the last page. Because TSI identifications are triggered when a student group falls below the threshold for two consecutive years, knowing both last year's and this year's thresholds is helpful for schools when conducting root cause analyses and planning their instructional responses.

### **Using Secure Reports - EMBARGOED**

As a preliminary and secure release, the information contained in the joint notification packet is considered confidential and under strict embargo. (Note that the LEA Determination reports contain unredacted information, which could include personally identifiable student information.) The reports may be shared internally with educators and administrators within the district so long as the secure and preliminary nature of the reports are fully understood by staff, and the embargo is upheld.

Secure reports of this nature are provided so that districts can use them internally, and review reports collaboratively with educators. While the vast majority of schools do not have an identification under ESSA, every school and district has achievement gaps that should be addressed. The reports in the federal notification packet can and should be used to drive data-based discussions, root cause analyses and continuous improvement planning.

These preliminary reports are not to be shared outside of district staff. These identifications are not to be shared with your school board, parents, or members of the public. The public release of final federal identifications will take place in Spring of 2019 (date is TBD). If there are any questions about the embargo, please direct them to DPI's Director of Communications, [Tom McCarthy](#).

### **Key Resources - REMINDER**

To provide context for the preliminary ESSA Accountability Reports, school and district leaders can begin by reviewing the [ESSA Accountability Overview](#). We encourage districts to review and share the resources on our new [Continuous Improvement](#) webpage, including the [2-minute video](#) about what these identifications will mean and the coordinated statewide system of support we're building to ensure continuous school improvement.

To understand the school and district data in the joint notification packet, districts may sign up for a technical assistance call with staff from DPI. Schools and districts with preliminary identifications may

select a time slot in December (options are available until December 21) during which staff from OEA, Title I, and Special Ed will be on hand to explain the reports and answer questions. Instructions for these sign-ups were included in the [notification](#) sent from the Deputy State Superintendent last week.

Schools that do not have any preliminary identifications but want to understand the reports -- and/or that have data showing they were close to a preliminary identification threshold -- can also arrange technical assistance calls with DPI staff. These calls will begin in January.

We look forward to working with districts to understand ESSA accountability and the continuous improvement process.

- For questions about ESSA accountability calculations, contact [OEA](#).
- For questions about ESSA school improvement and supports, contact [Title I](#).
- For questions about IDEA accountability calculations, school improvement and supports for students with disabilities, contact [Special Education](#).
- For questions about SAFE or problems gaining access to the packet, please contact the [Help Desk](#).

Wishing you a wonderful holiday season!

~OEA

## WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

### Holidays

This issue is the last DAC Digest of the calendar year. We will resume on January 9 with our first edition of 2019. We hope you and your families have a wonderful holiday season!

### Strategic Assessment Systems

#### Reminder:

A new group has been added to the DPI [WISELearn](#) resource repository called Strategic Assessment Systems in Wisconsin. This group will include resources to build data and assessment literacy; to help promote data-informed decision-making; and to support strategic data and assessment work in Wisconsin schools. Resources will continuously be added to this group. This week, several resources were added around working with student data including: student data privacy, SLDS Data Use Standards, and WISExplore's Data Source Audit to name a few. If you have any resources that may be a good fit for this group, please email [Lauren.Zellmer@dpi.wi.gov](mailto:Lauren.Zellmer@dpi.wi.gov).

~ OSA

### Forward Exam

#### New:

#### Forward Exam Trainings

This year the Forward Exam trainings for DACs, SACs, and Test Administrators will be recorded presentations posted on the Forward Exam Trainings webpage, instead of the face-to-face trainings of previous years. There will be three training presentations, each with information targeted to a specific audience.

**DAC/SAC Training #1 - Updates/Changes** for the upcoming administration. This training is for DACs/SACs who have been through the full training already and feel comfortable enough with the process to just receive the updates. Available the week of January 28.

**DAC/SAC Training #2 - Full Training** for new DACs/SACs and any other DACs/SACs who would like a refresher. This training covers all aspects of administration management of the Forward Exam from start to finish including training, set-up, preparation, administration, reporting and any updates/changes. Available the week of January 28.

**Test Administration Training - Required Full Training** for all TAs. This training covers all the information TAs need to prepare for and administer the exam. DACs should ensure that all TAs view this training. Available the week of February 4.

### **District Technology Coordinator Information Check**

Please check the District Technology Coordinator (DTC) list located at <https://dpi.wi.gov/assessment/dac/dtc-update> to ensure you have the correct individual listed. The DTC should be the individual who is physically setting up the testing devices (servers, caching, COS, etc.) for online testing, and receiving the technical or IT calls during testing. In order to ensure that critical technical information is communicated to the correct person in the district, the DTC list must be up to date. DACs are copied on all information sent to the DTC list.

### **Reminder:**

#### **Technology Resources Now Available**

The Technology User Guide and the Technology Readiness Resources were made available on November 13, on the [Forward Exam Technology Requirements and Resources webpage](#).

## **Dynamic Learning Maps (DLM)**

### **New:**

#### **Teacher rating of Student Mastery Study**

DLM is conducting a follow up study to the Teacher Ratings of Student Mastery think-aloud study conducted in spring 2018 and seeks to evaluate correspondence between teacher ratings of mastery and DLM assessment-determined mastery. This study will provide criterion-related validity evidence for DLM assessments. Teachers in grade 4 (ELA), 7 (mathematics) and high school (science) in participating districts will be contacted via email by DLM staff to complete a brief questionnaire. For each Essential Element and linkage level, teachers will be asked to rate mastery for one of their students. There will also be a brief set of questions about the rating process and student information. Teacher ratings will only be summarized at an aggregated level and will not affect summative assessment results. DLM is requesting that the state identify one district that would like to participate in this study. If your district is interested in being part of this study please reach out to [Mike Peacy](#) and more information regarding participation will be forwarded to you. The deadline to indicate interest in participation is January 26.

#### **Writing Sample Collection**

DLM is again working to collect writing samples during the DLM assessment window. There are a number of new updates to this process to make it easier to submit these samples. We are looking for districts that would be interested in participating in this very important process to help DLM ensure the best assessment possible for our students. If your district is interested in participating please contact [Mike Peacy](#) by December 31 and more information regarding participation will be forwarded to you.

## Reminders:

### District Test Coordinator Checklist

DPI has created a simple step by step checklist of all DLM DTC responsibilities. In addition, a Test Administrator Checklist is also available for teachers administering the DLM assessment. These are both available on the [DPI website](#).

### DLM Recruitment

DLM has created a new centralized recruitment process to create a database of individuals who may be interested in taking part in DLM events. Every year DLM holds events such as item writing and external review. DLM will use this database to match individuals with activities best suited to their expertise. DLM has provided a [Qualtrics survey](#) to be distributed to individuals who may be interested in these events. Completing the survey does not obligate individuals to participate in any given event. If you have any questions please contact [michael.peacy@dpi.wi.gov](mailto:michael.peacy@dpi.wi.gov).

### Moodle Training

Moodle Training is now available for the 2018-2019 school year. New users or users that have not completed the training in the last calendar year will need to complete the new user training. Users who completed the training in the last year will need to complete the returning user training. All training can be found at the [DLM Moodle Training Site](#). If you have any questions about the changes to Kite or Moodle training please contact [michael.peacy@dpi.wi.gov](mailto:michael.peacy@dpi.wi.gov).

## ACT High School Assessments

### Reminders:

**Register for Part 2 of ACT/WorkKeys Test Administration Q&A Training Webinar - January 17 at 2pm**

This webinar is part two of the test administration training for ACT and WorkKeys test coordinators. [Please follow this link to register](#). The webinar will be recorded and posted to the [DPI ACT Trainings page](#).

**Recording of Part 1 of ACT/WorkKeys Test Administration Q&A Training Webinar Now Available**

The recording of part one of the ACT/Workkeys Test Administration Training Webinar is now available at the [DPI ACT Trainings webpage](#).

### Aspire Schedule of Events

The 2019 Aspire Schedule of Events is now posted to the [DPI ACT Calendar page](#). Please mark important dates on your calendar and share with your colleagues who are involved with technology and testing.

### Submit ACT Accommodations and English Learner Supports in TAA

- School staff members submitting ACT accommodations and EL supports for students should request access to [TAA](#) as soon as possible. There can be only one TAA Test Coordinator per school, but there can be multiple Test Accommodations Coordinators. TCs and TACs can enter accommodations into TAA. Instructions for requesting TAA access are in the [TAA User Guide](#).
- Submit all accommodations requests for ACT in the Test Accessibility and Accommodations (TAA) System. Do not submit requests for local arrangements in TAA. Local arrangements are locally approved by the test coordinator. Refer to the [List of Allowable Supports](#) for what is a local arrangement versus an accommodation.
- **Submit requests early** - well before the January 11 deadline - so there is time to resubmit if additional documentation is needed to verify the disability.
- Refer to the resources found on [DPI's ACT Accommodations Webpage](#). The resources are organized in a checklist format to help schools with the accommodations testing process.
- Information on English Learner Supports is on the [DPI's ACT English Learner Supports Webpage](#).

- View the recording of [Wisconsin's ACT Accommodations Training Webinar](#) for an overview of the accommodations process.
- If a request is not approved, you can submit again for reconsideration. If you are unsure about what documentation to submit for reconsideration, contact the ACT Accommodations team at 800-553-6244 x1788 or [actstateaccoms@act.org](mailto:actstateaccoms@act.org).
- Log into TAA to view decisions on accommodations requests. After receiving decisions, if accommodations requests are not approved, please contact OSA as soon as possible.

#### **Order Materials for WorkKeys Accommodations and English Learner Supports in PANext**

- For WorkKeys, no TAA submissions are needed.
- To receive accommodated WorkKeys materials, Test Coordinators must adjust the number of accommodated formats needed in PANext (SetUp>Organizations>Test Administration>Edit Enrollment Counts).
- Do not make adjustments to the standard enrollment counts.
- Refer to the [WorkKeys Accessibility Guide](#) for a list of available supports.

## **Reading Readiness**

### **Reminders:**

#### **2018-19 School Year**

The reading readiness requirement will remain the same for the 2018-19 school year. Districts will be required to assess for reading readiness all 4-year-old kindergarten through 2nd grade students at least once during the school year. Each school board and the operator of each charter school shall select the appropriate, valid, and reliable assessment of literacy fundamentals to be used. The school board or operator shall ensure that the assessment evaluates whether a pupil possesses phonemic awareness and letter sound knowledge.

DPI will reimburse districts for expenses incurred fulfilling the administration requirements. More information about reimbursement can be found at [Reading Readiness Reimbursement](#).

#### **Reading Readiness Results**

DPI has loaded 2017-18 PALS, MAP and Star reading readiness results to WISEdash for Districts. Districts that have not previously signed a data release will need to do so in order to have their data uploaded into WISEdash in the future. Information on data sharing agreements can be found at:

- PALS - <https://dpi.wi.gov/assessment/reading-readiness/FAQ#data>
- MAP - <https://dpi.wi.gov/wisedash/districts/about-data/map>
- Star - <https://dpi.wi.gov/wisedash/districts/about-data/star>

#### **Reading Readiness Additional Information**

More information about reading readiness requirements can be found at [Reading Readiness Information](#) and [Reading Readiness FAQ](#).

## ACCESS for ELLs

### New:

- 25% of testing across the state was completed last week. Our thanks to everyone for your hard work and the quick start to this testing season.
- You may send completed paper booklets back at any time. Early returns will allow more time to score assessments. You may order additional UPS shipping labels in the WIDA AMS Additional Materials tab. They will be emailed to you in one-to-two days.

### Reminders:

- Transfer Process
  - If a student moves into your district from another district in WI, fill out this form: <https://goo.gl/forms/cLUEL0nzRyyVIH902>.
  - DPI will receive the transfer request, verify enrollment, and transfer a student record with any incomplete tests into your district. It is anticipated that this will be completed within one business day. You will be notified of the completed transfer by email.
- Additional materials can be ordered now through January 25.
- **Test window closes February 1.**

### macOS 10.14 (Mojave)

- DRC has discovered an issue with the macOS 10.14 release that impacts the Speaking domain for both ACCESS for ELLs the WIDA Screener.
- Insight must be updated on macOS prior to testing. This update fixes the issue.
- Please contact DRC Customer Support with any questions at: [WIDA@DataRecognitionCorp.com](mailto:WIDA@DataRecognitionCorp.com) or 1-855-787-9615.

## NAEP and International Assessments

*(Selected schools only)*

### NAEP Schools:

NAEP pre-assessment packets were mailed to schools last week. If a school has not yet received the mailing, please contact the school's NAEP Representative. Contact information for NAEP Representatives is posted on MyNAEP in the *Contact Us* section. Beginning this week, NAEP Representatives will start calling NAEP School Coordinators to discuss this packet and the first pre-assessment tasks.

Lists of sampled students are now posted on MyNAEP ([www.mynaep.com](http://www.mynaep.com)) under the *Prepare for Assessment* link in the *Review and Verify List of Students Selected for NAEP* section. NAEP School Coordinators should review that list and make updates as needed to student information. Schools can also begin the other pre-assessment tasks outlined in the *Prepare for Assessment* link on MyNAEP, which should ideally be **completed before winter break**:

- Complete SD/ELL Student Information
- Notify Parents
- Manage Questionnaires
- Plan for Assessment Day

### TIMSS Schools:

TIMSS field staff are in contact with TIMSS School Coordinators starting to get schools registered for MyTIMSS.

# DAC DIGEST DIGESTIBLES

Important Dates to Remember		
<b>December</b>	<b>3: ACCESS testing window opens</b>	<b>ACCESS</b>
	3: NAEP student lists posted on MyNAEP; begin Prepare for Assessment tasks	NAEP
	20: Instructional Tools Interface (ITI) temporarily down for maintenance	DLM
	31: Deadline to submit notification for participation in Writing Sample Collection	DLM
<b>January</b>	7-11: Aspire portal rollover	Aspire
	10: Deadline to update grade 11 student data in your Student Information System (SIS)	ACT/WorkKeys
	<b>11: Deadline to submit ACT accommodations requests via TAA</b>	<b>ACT</b>
	11: Deadline to order WorkKeys accommodated materials in PearsonAccessnext	WorkKeys
	16: DTC Training/Q&A Webinar	Forward
	17: Attend Wisconsin Test Administration Q&A Training Webinar Part 2, 2pm	ACT/WorkKeys
	22: eDIRECT Guide available	Forward
	23: DPI submits student data for upload to Forward portal	Forward
	25: Last day to order additional materials for ACCESS	ACCESS
	26: Deadline to submit notification for participation in Teacher Rating of Mastery Study	DLM
	28: Test Administration Manual available	Forward
	28: DAC/SAC trainings available	Forward
	<b>28: NAEP testing window opens</b>	<b>NAEP</b>
<b>February</b>	<b>1: ACCESS testing window closes</b>	<b>ACCESS</b>
	4: Test Administrator training available	Forward
	5: Deadline to update grades 9 and 10 student data in your Student Information System	Aspire
	5: Technical Readiness Training and Q&A Webinar, 10am	Aspire
	6: DPI loads grade 9 and 10 student data into the Aspire portal	Aspire
	7: Test Administration Training and Q&A Webinar, 10am	Aspire
	<b>7: All ACCESS materials due back to DRC</b>	<b>ACCESS</b>
	<b>20: ACT initial test date</b>	<b>ACT</b>
	20: ACT accommodations testing window opens	ACT
	<b>21: WorkKeys initial test date</b>	<b>WorkKeys</b>
	21: WorkKeys accommodations testing window opens	WorkKeys

Important Tasks to Remember	
<ul style="list-style-type: none"> <li><input type="checkbox"/> Download the updated version of <a href="#">Kite Educator Portal</a> onto your computers.</li> <li><input type="checkbox"/> Complete Moodle training and sign security agreement.</li> <li><input type="checkbox"/> Roster students and update users.</li> </ul>	DLM
<ul style="list-style-type: none"> <li><input type="checkbox"/> Ensure relevant team members are aware of the information regarding reading readiness assessment at <a href="#">Reading Readiness Overview</a> and <a href="#">Reading Readiness FAQ</a>.</li> </ul>	Reading Readiness
<ul style="list-style-type: none"> <li><input type="checkbox"/> <a href="#">Register for WI Test Administration Training and Q&amp;A Webinar Part 2</a></li> <li><input type="checkbox"/> Submit ACT accommodations and EL supports requests in TAA.</li> <li><input type="checkbox"/> Edit enrollment counts for WorkKeys accommodated formats in PANext.</li> </ul>	ACT and WorkKeys
<ul style="list-style-type: none"> <li><input type="checkbox"/> Review Wisconsin's ACCESS Checklist on the <a href="#">WIDA website</a>.</li> <li><input type="checkbox"/> Plan for ACCESS training; ensure staff have WIDA accounts.</li> <li><input type="checkbox"/> Ensure INSIGHT and TSM/COS installed, updated, and ACCESS content loaded.</li> <li><input type="checkbox"/> Set accommodations in the WIDA AMS.</li> <li><input type="checkbox"/> Print and distribute test tickets.</li> </ul>	ACCESS

## New Online Resource Highlights

*As new resources are posted to our website, we will include them here for your convenience for two weeks. This is NOT an exhaustive list, but meant to highlight resources with significant relevance to our upcoming test windows.*

Resource	Description	Assessment
<a href="#">Technology Readiness Resources</a>	Provides information for the Forward Exam set up.	Forward
<a href="#">Planning for ACCESS Testing</a>	Provides information for the upcoming ACCESS test window.	ACCESS
<a href="#">Preparing Students to Test</a>	Directions on how to get students ready for ACCESS.	ACCESS
<a href="#">DPI's ACT Accommodations Webpage</a>	Homepage for all ACT, WorkKeys, and Aspire accommodations resources. This page is organized in a checklist format to help you through the accommodations test administration process.	ACT & WorkKeys
<a href="#">DPI's ACT English Learner Supports Webpage</a>	Homepage for all ACT, WorkKeys, and Aspire English Learner Supports policies and test administration instructions.	ACT & WorkKeys
<a href="#">List of Allowable Supports</a>	Lists the accessibility supports available on the ACT.	ACT
<a href="#">WorkKeys Accessibility Guide</a>	Lists the accessibility supports available on the WorkKeys tests.	WorkKeys