



The DAC Digest

Assessment & Accountability Updates

February 24, 2021

Accountability

New:

Final Preview Reports Available in SAFE

Earlier this morning, the final school and district accountability preview reports were released securely in [SAFE, the Secure Access File Exchange](#). As a reminder, preview reports are **not report cards**. These informational reports use data from prior years (i.e., 2018-19 assessment results) to demonstrate future report card design and calculation changes. Sample preview reports are available publicly on our [Accountability Resources webpage](#), along with updated resources to help you understand and explain the preview reports.

If you have questions about the preview reports please contact the [Office of Educational Accountability](#) or your [Accountability Trainer](#). If you have questions about accessing SAFE, please use the [DPI help desk](#).

Assessment

Reminder:

OEA Office Hours Webinar

An OEA Office Hours webinar is scheduled for February 26, from 11:00 am -12:00 pm. DACs received an email invitation with information on how to join the Microsoft Teams Meeting. A recording of the webinar will be provided on the [DAC Resources and Trainings webpage](#).

Follow these [instructions to join a Microsoft Teams Meeting](#) without a Microsoft Teams Account. Please note that if you are using a cell phone or tablet, you will need to download the Microsoft Teams App prior to the webinar. If using a computer, you will be able to join through the web. Please plan to join the call a few minutes early to allow yourself time to access Microsoft Teams.



ACCESS for ELLs

Reminder:

Extended Testing Hours

Districts choosing to administer the ACCESS for ELLs exam during the evening and on weekends should have district/school technology staff and back-up plans in place prior to any test administration during extended hours. No help desk or technical support will be available from DRC or DPI during extended testing hours.

Student Transfer Requests

If a student who needs to take ACCESS enrolls in your district, please fill out the ACCESS for ELLs Student Transfer Request form. Their enrollment will be verified and any existing records in the WIDA AMS will be moved to your district.

ACT with writing

New:

MyACT

Students can now register for a MyACT account with their student codes using MyACT. OEA has created and will continue to update the *MyACT Frequently Asked Questions (FAQ)* document as new information becomes available. This document is available on the [DPI ACT Resource webpage](#), provides resources and answers to common questions that may arise during the MyACT registration process.

Ordering Additional Test Materials

The deadline for ordering additional test materials for the March 9 administration is February 26.

Reminder:

Online Testing Readiness

Districts should have completed site readiness for online testing. If you have not yet completed the site readiness activities or a mock administration, you should do so immediately. Districts may create and assign students to online test sessions February 1 – March 18. The last day to switch from online to paper testing and to order materials is February 26 for the March 9 administration.

Aspire

New:

Accommodations

Test Coordinators should enter accommodation and EL supports for Aspire spring 2021 testing into the Aspire PANext portal through a student's Personal Needs Profile (PNP). Instructions are outlined in the Aspire Test Coordinator Manual. All PNPs for paper testing must be entered by **March 5** to ensure barcodes are received and testing materials are shipped timely.

Testing Hours

Districts have the option to administer Aspire during the evening and on weekends. Districts do not need special permission for Aspire testing during extended hours. Please be aware that no help desk or technical support will be available from ACT or DPI during extended testing hours. DACs should have district/school technology staff and back-up plans in place prior to any test administration during extended hours. DPI encourages districts to review technology requirements and run a Mock Administration within the [Aspire Testing Training Website](#) prior to testing. Please see the [Configuration section](#) on the ACT Aspire webpage for site readiness resources.

Test Administration Training #2 Webinar

Register for the March 4, 10:30 am, [Test Administration #2 webinar](#). The webinar will be recorded and posted to the [DPI Aspire Trainings webpage](#) for those who cannot attend the live session.

Chat with an Expert Webinar

Register for the March 10, 2:30 pm, [Chat with an Expert webinar](#). The webinar will be recorded and posted to the [DPI Aspire Trainings webpage](#) for those who cannot attend the live session.

Reminder:

Technology Readiness

As the start of the ACT Aspire assessment draws near, it is important that your test site meet the technical requirements *before* testing begins. Please review the [ACT Aspire Schedule of Events](#) for tasks and deadlines to complete for technical readiness. If you have not already done so, make sure to invite your district technology coordinator to both the [Aspire Training website](#) and the live [production site](#). Use the resources under the [configuration section](#) on the Wisconsin ACT Aspire Webpage to configure systems for Aspire testing.

DLM

New:

Test Preparation

In order for students to receive testlets when the test window opens, four major steps need to be accomplished:

1. Students and Users need to be updated in Educator Portal. Please make sure that only Users who need access to student information have it.
2. Rosters need to be created for each subject paying close attention to subjects and grades.
3. First Contact surveys need to be completed; this assures that students are tested at the appropriate level.
4. Anyone administering the assessment needs to complete the appropriate Moodle training.

Parent Portal

DLM is working to offer a Parent Portal option to districts that may be interested in providing parents secure access to their child's score reports. Score reports will be available for each year that the student took the DLM assessment. The Parent Portal will be offered through the Educator Portal and will keep students PII secure. DLM is looking for districts that are willing to test out the Parent Portal and provide feedback. If your district is interested, please contact [Mike Peacy](#).

Forward Exam

New:

Test Set-up Available on March 8

Beginning on March 8, DACs and SACs will be able to print test tickets, edit or create test sessions, edit student data, and enter accessibility features on an individual student basis in the DRC INSIGHT Portal. **These tasks cannot be completed prior to March 8.** DRC will put all students into test sessions the week of March 1-5.

Reminder:

Forward Exam Q&A Webinar #3

On March 10, at 1:00 pm, there will be an optional Q&A webinar session that will provide an opportunity for Assessment and Technology Coordinators to ask DPI and DRC staff questions about test set-up, administration, or technology. Please share this information with your DTCs, SACs, and STCs. The webinar will be recorded and posted on the [Forward Exam Trainings webpage](#) for those who cannot attend the live session. On March 10, use this [link to join the Forward Exam Q&A webinar session](#).

Extended Testing Hours

Forward Exam testing is accessible from 7:00 am - 5:00 pm, Monday through Friday. Districts may now opt to test students, in-person, on Tuesday, Wednesday, and Thursday evenings until 8:00 pm, and on Saturdays from 8:00 am to 4:00 pm during the testing window. **Districts should be aware that no help desk or technical support will be available from DRC or DPI for testing during extended hours.** In order to utilize the extended hours, DACs must complete and submit the [Forward Exam - Extended Testing Hours Request Form](#) for their district. The request form must be submitted a minimum of one week prior to the planned extended hour testing day.

NAEP

Reminder:

New Monthly School Survey

The first round of survey collection is **this week, February 22 to 26**. The survey should take approximately 30 minutes to complete each month and asks questions about mode of instruction, enrollment, and attendance for students broken out by demographic groups. Principals and DACs with schools selected to participate received emails last week with more information, and principals will receive reminder emails this week. A copy of the survey questions is available on the [NAEP Resources](#) page.

Visit the [NCES COVID-19 Updates page](#) for information about the postponement of NAEP testing this year. [MyNAEP](#) is available for participating schools and will be updated with information about the school and teacher questionnaires as well as the monthly school survey. Resources for participating schools can also be found on the [NAEP Resources | Wisconsin Department of Public Instruction](#) page. Please contact [Angela Dugas](#) with any questions.

Reading Readiness

Reminder:

See the [Reading Readiness webpage](#) for calendar dates, information, and resources.

Assessment and Accountability COVID-19 Related Updates

COVID-19 Updates

For assessment and accountability COVID-19 Updates please visit:

- [COVID-19 - Accountability Updates and Resources](#)
 - [COVID-19 - Assessment Updates and Resources](#)
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Important Dates to Remember

Be sure to refer to each specific assessment calendar for a complete list of key dates.

Month	Day and Event	Assessment
February	22: ACCESS for ELLs test window opens	ACCESS
	22-26: NAEP Monthly School Survey	NAEP
	24: Instruction and Assessment Planner closes for the year	DLM
	26: Deadline to complete enrollment/user/roster uploads in Educator Portal	DLM
	26: Last day to switch from online testing to paper testing	ACT
	26: Last day to order additional standard test materials for March 9	ACT
March	4: Attend Aspire Test Administration 2 Webinar	Aspire
	5: Last day to enter late requests for considerations for accommodations/ELL supports	ACT
	5: Last day to enter Aspire paper accommodations to receive barcodes	Aspire
	6-18: Prepare Test Sessions and Precache (online)	ACT
	8: Test set-up window opens	Forward
	9: ACT test window 1 begins	ACT
	10: Third DAC, SAC, DTC, and STC Forward Exam Q&A Webinar	Forward
	10: Attend Aspire Chat with an Expert	Aspire
	22: Forward and DLM test window opens	Forward/DLM
	22-26: NAEP Monthly School Survey	NAEP
	23: ACT test window 2 begins	ACT
	26 (TBD): NAEP 2021 Questionnaires Special Study window closes (delayed)	NAEP

New Online Resource Highlights

As new resources are posted to our website, we will include them here for your convenience for a few weeks. This is NOT an exhaustive list, but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
Forward Exam February Q&A Webinar	Recorded optional Q&A webinar session in which Assessment and Technology Coordinators were given the opportunity to ask DPI and DRC staff questions about test set-up, administration, or technology.	Forward



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