



# The DAC Digest

Assessment & Accountability Updates

March 19, 2025

## Assessment

### Reminder:

#### Test Participation

Test participation is an important part of accountability determinations and performance data validity. See the [February 12 DAC Digest](#) for reminders on the impact of test participation on state and federal accountability. Please work with building leaders to plan for successful test administrations by:

- Monitoring test participation within each assessment's administrative platform.
- Communicating regularly with School Assessment Coordinators (SACs) to support participation, for example, scheduling makeup sessions when needed.
- Scheduling testing early in the test window to ensure time for makeup testing or other unforeseen circumstances.

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## ACCESS for ELLs

See the [ACCESS for ELLs webpage](#) for calendar dates, information, and resources.

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## ACT

### New:

#### Test Window 1 Reminders

Paper standard testing concluded on March 11 and paper accommodated and online testing will conclude March 21. Upon completion, pack and return all paper test materials according to the instructions in the [Test Coordinator Information Manual](#) and [Test Administration Manuals](#). Return all test materials by the date outlined in the [2025 ACT Schedule of Events](#). Review the [March 3 ACT program email](#) for additional reminders and preparations for Test Window 2. FedEx test material pickups are automatically scheduled by ACT and picked up according to the dates outlined in the 2024 ACT Schedule of Events. **Please know that ACT will not score late arriving answer documents.** If your materials are not picked up within two business days of pickup date, please reschedule the pickup by calling ACT at (319) 337-1590.



## Test Window 2

ACT Test Window 2 starts Tuesday, March 25. Reminders:

- March 25: Paper standard testing.
- March 25-28, March 31-April 4: All online testing and paper accommodated testing.
- Student MyACT account registrations must be completed within two days post testing.
- Run an [Accommodations Supports Roster](#) before testing and confirm all students with accommodations are listed.
- Review [2025 ACT Schedule of Events](#) for all Test Window 2 tasks and deadlines.

## Test Window 3 - Material Order Deadline

April 8 is the final standard paper testing date for ACT. The last day to order paper testing materials for Test Window 3 is March 28.

## PreACT Secure

### New:

#### PreACT Secure Test Window

The PreACT Secure test window opened on March 17. All testing must be completed by April 25.

Checklists for both [Test Coordinators](#) and [Technical Coordinators](#) are provided to make sure you are on track for the 2025 administration. Please test early in the window to allow adequate time for make-up sessions. Please see the [March 12 PreACT Secure program email](#) for testing resources and reminders.

## DLM

### Reminders:

#### DLM Test Window Opened March 17

The DLM test window opened on March 17. Checklists for the 2025 administration are currently available for [Test Administrators](#) and [Test Coordinators](#). Please test early in the window to allow adequate time for make-up sessions. All testing must be completed by April 25.

Share these reminders with all Teachers who are administering the DLM assessment:

- Changes to the Personal Needs and Preferences (PNP) Profile can take at least 24 hours to refresh.
- Access the Testlet Information Page (TIP) prior to administering the testlet.
- Gather the needed materials specified in the TIP.
- After administering a testlet, the next testlets in the subject area may take up to 15 minutes to release. However, you may administer a testlet in another subject area.
- Close out of Student Portal when you are finished with a test session.



### Test Tickets

DLM test tickets will appear in Educator Portal for students who have been rostered in each required content area and for which First Contact Surveys (FCS) have been submitted.

### Testlet Information Page (TIPs)

Please note that test tickets and TIPs only appear after the test window has opened and the student has been properly enrolled/rostered.

### Spring Assessment Resources

Educators should access the Materials Collections to prepare for assessment administration. Lists of materials needed to administer each subject area testlet as well as the alternative test forms for students with visual impairments are available in the [Materials Collections for ELA, Mathematics, and Science](#).

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## Forward Exam

### New:

#### Disable Background Applications on Testing Devices

Before testing, districts must ensure that background processes and features are disabled on student testing devices. Examples include instructional software (e.g., Grammarly), AI features (e.g., Microsoft Copilot), and screen readers (e.g., Chromevox, VoiceOver). These examples are not a comprehensive list. See page 22 of the Forward Exam Technology User Guide Volume 1, available on the [Forward Exam Technology Resources webpage](#), for more information.

#### Stacked Translation

Districts and schools should confirm that students are assigned the correct support before testing. The Forward Exam Practice Test can be used to determine if a student should be assigned the 'Stacked Translation (Spanish) with English (STE) Audio' or the 'Stacked Translation (Spanish) with Spanish (STS) Audio' Designated Support. If a student begins testing with the wrong audio assigned, the district must contact DPI to determine if the test can be purged. Tests cannot be purged if a student has completed more than two test questions, so it is important to ensure the correct support is assigned before testing. Test Administrators should check the student test ticket prior to the start of testing to verify that the Spanish translation with English Audio (STE) or Spanish Audio (STS) has been assigned appropriately. If STS or STE does not appear on the ticket, it will not be available to the student. Note that if the student requires occasional text read in the other language (English or Spanish), you may also assign the Read Aloud (Human Reader) Designated Support in either English or Spanish. Please share this information with your Test Administrators.

#### New Student Status Dashboard

This is a reminder that the Student Status Dashboard has been removed from the DRC INSIGHT Portal and has been replaced by the new Student Status and Test Status Reports, which can be found under

Scoring and Reporting > Reporting Services > Operational Dashboard. More information is available in the DRC INSIGHT Portal Guide on page 40, available on the [Forward Exam Resources webpage](#).

### **Educator Involvement Opportunities**

DPI is still recruiting Wisconsin educators (including English learner and special education teachers) to participate in the Forward Exam New Item Review (deadline to apply is May 2). Item review is an important step in the development of the Forward Exam. This is a great opportunity to be a part of the Forward Exam development, have detailed input on the test questions, and take knowledge back to your district about the process. More information, including how to apply, is available on the [Forward Exam Educators Involvement webpage](#). Please share this information with your educators.

### **Reminders:**

#### **Forward Exam Test Window Opened March 17**

The Forward Exam test window opened on March 17. The Prior to Testing Checklist is currently available on the [Forward Exam Resources webpage](#). This is not a comprehensive list to get ready for testing, only a quick double check prior to testing to make sure you are on track. Comprehensive checklists for District/School Assessment Coordinators and Test Administrators are available on the [Forward Exam Resources webpage](#). All testing must be completed by April 25.

#### **Important - Chromebook OS Update**

During ACCESS testing, there was an intermittent text rendering issue that some Chromebook devices experienced when testing in DRC INSIGHT, where letters appeared spaced out or pushed together (overlapping), and a portion of some tables and graphics extended beyond the visible screen. This text spacing issue has been resolved with ChromeOS Version 133. DRC recommends that **ChromeOS devices should be updated to ChromeOS Version 133** to avoid this issue during Wisconsin Forward testing. For more information refer to the [Chromebook Rendering Issues and Troubleshooting Steps Tech Bulletin](#).

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## **NAEP and International Assessments**

*(for schools selected to participate in 2024-25 assessments only)*

### **New:**

#### **Updates for Each NAEP Assessment**

Each of the NAEP assessments this year have different timelines and tasks. DACs can review emails from [Angela Dugas](#) or look at the NAEP Assessment Management System ([NAEP AMS](#)) to confirm which of their schools are in each assessment program.

Here's a summary of where we are in each of the assessment programs (**no new updates**):

NAEP Assessment	Test Window	Task Summary
Program for International Student Assessment (PISA) (age 15)	NEW Test Window: March 31 - May 23	<ul style="list-style-type: none"> <li>• The PISA test window has been moved out by two weeks and is now March 31 to May 23.</li> <li>• Schools participating in PISA should have received an email from the PISA Help Desk on Monday, March 10 with information about next steps.</li> <li>• PISA field staff will follow up with schools individually.</li> <li>• Please direct questions to <a href="mailto:PISAHELP@westat.com">PISAHELP@westat.com</a>.</li> </ul>

See the [NAEP webpage](#) for information and resources. Contact [Angela Dugas](#) with any questions. For help with the [NAEP AMS](#), contact the NAEP Help Desk at [NAEPHelp@westat.com](mailto:NAEPHelp@westat.com) or (800) 283-6237.

## Reading Readiness – Early Literacy Assessment

### New:

#### 4K Spring Administration Checklist

A new Wisconsin 4K Spring aimswebPlus Benchmark Administration Checklist has been posted on the aimswebPlus Help Site. This guide is specific to 4K testing and shares information such as where to find testing materials and administration guides, how to utilize the Digital Record Forms, and post-administration reports.

#### 4K Spanish CELF Measure Score Export

On April 1, a development update will be released that allows examiners to do PDF exports of score reports for the CELF 4K Spanish screener. Scores are currently viewable in the aimswebPlus platform.

#### April Customer Forum

[Registration](#) is open for the April 9 Customer Forum where you can engage with other users and the aimswebPlus team for learning, feedback opportunities, and updates. Recordings and certificates of attendance are posted in Help within aimswebPlus after each session.

### Reminder:

#### Spring Administration Resources

- [Wisconsin aimswebPlus website](#); Submit a help request online using the [Contact Us form](#) on the Pearson Assessment website.
- Pearson Customer Support: Pearson customer support is available via online request, [email](#), and phone. Call Customer Support (Monday – Friday, 6am to 6pm CT) at (866) 313-6194. Select option 1 for general support, or option 2 for technical support.



## Assessment Professional Learning and Coaching Series

### Reminder:

**The Assessment Professional Learning Series is going virtual!**

The Assessment Professional Learning Series is now being offered virtually to offer more opportunities for educators, schools and districts to take advantage of this [FREE virtual learning](#). These sessions offer dedicated time for synchronous virtual professional learning with educators around the state provided by CESA Assessment Specialists. Participants will also have access to resources for asynchronous learning between sessions. In addition to this learning, in-district coaching support is also available within each local CESA. Please register by April 30.

Topics and dates:

- Formative Assessment Practices: April 8, April 15, April 29 and May 6; 3:30-5:30 pm
- Classroom End of Unit Assessments and Data Use: April 30, May 14 and May 28; 3-5pm
- Educator Created Interim Assessments: June 12 and June 17; 8am-12pm

Contact [Renee Jadin-Rice](#) for more information.

## New Resources

As new resources are posted to our website, we will include them here for your convenience for a few weeks. This is NOT an exhaustive list but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
<a href="#">Chromebook Tech Bulletin</a>	Chromebook Rendering Issues and Troubleshooting Steps Tech Bulletin.	Forward
<a href="#">System Requirements</a>	Updated System Requirements.	Forward
<a href="#">Educator Involvement Application</a>	Educators may apply for Alignment Study and/or New Item Review.	Forward

## Important Dates to Remember

Be sure to refer to each specific assessment calendar for a complete list of key dates.

Date	Event	Program
March 17	Forward, DLM, and PreACT Secure test windows began	WSAS
March 21	<b>ACT Test Window 1: Administer online and accommodated testing closes (paper and online)</b>	ACT
March 24	Return all paper accommodated test materials for Test Window 1	ACT
March 25	Start of ACT Test Window 2	ACT
March 31 - May 23	PISA Test Window ( <i>for selected schools only</i> ); note new test window dates	PISA
April 8	Start of ACT Test Window 3/final paper testing day	ACT
April 8	Combined ACT/PreACT Secure Office Hours - Online Reporting	ACT/PreACT Secure
May 2	Deadline to apply for Forward Exam New Item Review (educator involvement opportunity)	Forward



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 (608) 267-1072

<https://dpi.wi.gov/assessment/correspondence>

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