



The DAC Digest

Assessment & Accountability Updates

April 19, 2023

ACCESS for ELLs

New:

ACCESS Data and Reports

Data downloads will be available in the WIDA AMS/DRC Insight portal on April 28 (this date has been corrected from last week's DAC Digest). These will include individual student reports and their translations, summary reports, and the district data file. File specifications are available under General Information > Documents using the Memos/Documents filter in the dropdown. Paper reports will be delivered on May 12.

ACT

New:

Testing Progress

Thank you for administering the ACT this year. Please take the necessary steps to complete any outstanding makeup tests as soon as possible. There is one more day of online testing, and two more days of paper accommodated testing.

Reminders:

Final Test Window

Any students who did not take the ACT in Test Window 1 or 2, will need to test during the final ACT test window (Test Window 3). Paper testing has already concluded (non-accommodated). Schools may use online testing in place of paper testing for make-ups. Please review the [Switching from Paper to Online Testing](#) document for instructions.

April 11 marks the start of the **final ACT testing window**.

- **April 17-21:** Paper accommodated testing.
- **April 18-20:** Online standard and accommodated testing.
- Student MyACT account registrations must be completed within two days post testing.
- Review [2023 ACT Schedule of Events](#) for all Test Window 3 tasks and deadlines.

Student Scores

Students' scores are received 3-8 weeks post testing. Scores will be sent electronically to their MyACT accounts, and a paper copy will be sent to their home address. Schools will see scores filter into



[Success.ACT](#) within one week of students receiving scores in MyACT. **New for this year**, schools will also receive a hard copy of the students' official score reports for their records. Review the [ACT Score Report Schedule](#) for a complete list of reporting dates.

Entering Not Test Codes

Students who did not take the ACT during any of the three testing windows, will need to be marked as "not tested" in PAnext. Please follow the instructions outlined in the [ACT Administration Supplement - Entering Not Tested Codes](#) to complete this process. If you have a large number of Not Tested Codes to enter, you can upload them using the Student Registration Export. Review the [DPI April 17 ACT Program Email](#) for instructions. Deadline to enter Not Tested Codes is **April 28**.

PreACT Secure

New:

PreACT Secure Test Window Closes on April 28

With two weeks left of the PreACT Secure window, approximately 72% of students tested so far. Please **schedule all makeup testing as soon as possible to allow enough time for all students to complete testing.**

Returning Paper Accommodated Materials

Once paper accommodated testing is complete, pack and return all materials as outlined in the [PreACT Secure Test Administration Information Manual](#) (p.31). Use cycle code **902** for the site header and processing envelope.

Note: There are no test materials that need to be returned for online testing. All test administration forms and student authorization tickets must be held securely onsite for one year then destroyed.

Reminders:

Monitoring Testing

Schools can monitor test participation with the Testing Dashboard in PearsonAccess^{next}. Instructions on how to access and use the Testing Dashboard are located in the [PearsonAccess^{next} User Guide for the PreACT Secure](#). Testing must be completed by April 28.

Testing Resources

All testing resources including site readiness guidelines, manuals and test administration forms for the PreACT Secure are located on the [Wisconsin PreACT Secure webpage](#) or the [DPI PreACT Secure webpages](#).

Tip - Updating Accommodations and Supports

Any changes made to a student's accommodations and supports must be made prior to the student being enrolled into a test session. If you need to make changes to a student's profile, you must remove that



student from the test session prior to making any changes. **Any updates made to a student's profile while still enrolled in a test session will not be applied.** Once a student is removed from a test session and changes have been made, you can add the student back into their test session and reprint the authorization ticket.

DLM

New:

DLM Test Window Closes on April 28

Within the first four weeks of testing, 69% of required testlets have been completed. **Please allow students plenty of time to complete the assessment.** All testing must be completed by April 28.

Reminders:

DLM Test Administration Monitoring

DACs are able to log into Educator Portal and download a *DLM Test Administration Monitoring Report* in order to track the number of testlets required and completed. Directions on how to use the Report function can be found in the [Educator Portal User Guide](#).

Rater Forms

Students that have been rostered to Social Studies need to have a completed rater form. The rater forms can be found on the [DLM Resources webpage](#).

Collection of Student Writing Samples for Dynamic Learning Maps Alternate Assessments

Please submit student writing samples from the Writing Testlet to DLM. Writing samples can be submitted through [Educator Portal](#). Samples will be used to support evidence of quality of the assessment system and inform future assessment development.

Forward Exam

New:

Forward Exam Test Window Closes on April 28

Within the first four weeks of testing approximately 70% of all test sessions have been completed. **Please ensure all students have completed all test sessions and allow adequate time for make-up sessions.** All testing must be completed by April 28.

Tasks that Must be Completed Prior to the End of the Testing Window

The testing window will be ending **April 28 at 5pm**. Prior to the end of the window all districts should:

- Utilize the Student Status Dashboard (see p. 41 of the [DRC INSIGHT Portal Guide](#)) in the DRC INSIGHT Portal to:

- Monitor testing progress for each school and identify students that still need to complete test sessions.
- Identify students who need a Not-Tested Code (NTC) applied, including students who participated in the DLM. Students must be in a test session in order to view, assign, or edit their NTC. Information on assigning NTCs is available on p. 32 of the [DRC INSIGHT Portal Guide](#).
- Check student demographic data for completeness and accuracy. Reporting in the DRC INSIGHT Portal and on Individual Student Reports (ISRs) will be based on student demographics as they are found in the DRC INSIGHT Portal. Accountability and WISEdash reporting will be based primarily on student data submitted to DPI through the WISEdata system.

Reminder:

Summer 2023 Educator Involvement Opportunity - New Item Review

OEA is looking to recruit a diverse group of educators from all over Wisconsin (including EL and special education teachers) to participate in this summer's in-person "New Item Review" for the Forward Exam. This is a great opportunity to be a part of assessment development, provide valuable feedback, have detailed input about the items on the Forward Exam, and take knowledge back to the district about the process.

For more information about the Item Review Meetings including dates, logistics, and application information, go to the [Forward Exam Educator Involvement Opportunities webpage](#). **Please share this information with all grade 3-8 and 10 educators in your district.** Their input is invaluable during this stage of item development. **Deadline to apply is May 12.**

NAEP and International Assessments

Reminder:

See the [NAEP webpage](#) for grade levels and content areas assessed, dates, additional information, and resources; and contact [Angela Dugas](#) with any questions.

Reading Readiness

Reminder:

Reading Readiness Reimbursement

District Assessment Coordinators should have submitted the reimbursement request for Reading Readiness for their district by the April 14 deadline. If your district has not yet submitted, please do so as soon as possible. Districts should expect to receive reimbursements by early June. More information can be found on the [Reading Readiness Reimbursement webpage](#).

DAC Contact Update

Reminder:

Please update [District Assessment Coordinator \(DAC\) contact information](#) as contact information changes or staffing changes occur throughout the year. The information provided is used to:

- Ensure DACs receive regular assessment and accountability updates, and
- Upload information into vendor portals to ensure DACs have annual permissions.

New Resources

As new resources are posted to our website, we will include them here for your convenience for a few weeks. This is NOT an exhaustive list but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
Forward Exam New Item Review Participation Application	Educators may apply to participate in the Forward Exam assessment development by reviewing and editing new Items (questions).	Forward
Technical Tip Guide	Tips to prepare for online testing	ACT/PreACT Secure

Important Dates to Remember

Be sure to refer to each specific assessment calendar for a complete list of key dates.

Date	Event	Program
April 20	Last online testing date for ACT	ACT
April 20	Purge cached ACT test content from Test Window 3	ACT
April 24	Return Test Window 3 accommodated and online test materials	ACT
April 28	Test window closes	Forward, DLM, PreACT Secure
April 28	Purge cached PreACT Secure test content	PreACT Secure
April 28	Enter "Did Not Test Codes" into PearsonAccess ^{next}	ACT



Date	Event	Program
April 28	Score Reports and Data Downloads available in WIDA AMS	ACCESS
May 5	Enter “Did Not Test Codes” into PearsonAccess ^{next}	PreACT Secure
May 9	Post Reporting Data Validation Window opens	ACCESS
May 12	Districts receive paper reports	ACCESS
May 23	Post Reporting Data Validation Window closes	ACCESS



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<https://dpi.wi.gov/assessment/correspondence>

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