District/School Report User Confidentiality Agreement

WISCONSIN FORWARD EXAM
AGREEMENT TO MAINTAIN CONFIDENTIALITY

The Wisconsin Forward Exam is a secure, proprietary test instrument with components copyrighted by DRC. Any disclosure of test items to any person might constitute a copyright violation. Also, any such disclosure or dissemination of test items will undermine the value of the test and adversely affect the validity of test results. The confidentiality of test questions and answers is paramount in maintaining the integrity and validity of the test. Accordingly, the Department of Public Instruction and Wisconsin educators must take every step to assure the security of these test instruments.

I hereby agree that I will not disclose to any person, any materials (such as, but not limited to: test items, graphics, tasks, scoring rubrics, item specifications, test design, content limits, and measurement/research/report data) related to the Wisconsin Forward Exam.

I acknowledge that I will have access to a secure assessment in the Wisconsin Forward Exam. I also acknowledge that I have read, understand, and agree to adhere to the Appropriate Testing Practices (available in the Test Security Manual) and the Wisconsin Forward Exam Test Security Policies. I understand that these testing materials are secure, and it is my professional responsibility to protect their security. I agree to complete each assessment's required training. I therefore pledge:

1. I have read and understand the Test Security Manual and the Reporting Manual.

2. I will not disclose individual student test scores or test performance data to unauthorized persons.

3. I understand that if a breach of test security or copyright infringement occurs as a direct result of my actions, and breach of contract, consequences may include invalidation of student test results, civil legal liability for copyright violations, and district level disciplinary action.

4. I understand the importance of student privacy and ensure that any reference to WISE IDs is kept secure.

Signature	*Date*

Name	*Title*

District Name (School if appropriate)