



Wisconsin Forward Exam Request for Print on Demand Accommodation



The Print on Demand accommodation is used in extremely rare instances (e.g. photosensitive epilepsy) where a student's condition prevents him or her from accessing material online. All other students should access the assessment in the online format. The decision to allow this accommodation must be based on each individual student's need and documented in a student's IEP or 504 plan. There are emergency circumstances in which medical documentation is acceptable (i.e. concussion with no screen time permitted). This request must be approved by DPI prior to use during the Wisconsin Forward Exam. DPI staff will review the request and if approved, activate the process.

INSTRUCTIONS:

Please submit requests for accommodation review **at least two weeks prior to the start of the testing**. Questions may be directed to (608) 267-1072.

1. Download and save the form to your device.
2. Complete the form electronically and save.
3. Email saved form to DPI's Office of Educational Accountability at osamail@dpi.wi.gov.

GENERAL INFORMATION

| | |
|-----------------------|---|
| Date of Request: | Grade Level of Student: |
| District: | School: |
| Staff Contact Person: | Telephone: Ext. |
| E-mail Address: | Fax: |

PROPOSED ACCOMMODATION

Proposed Accommodation for Student:

- | | |
|-----------------------------|---------------------------------|
| Without a disability | With a disability on a 504 plan |
| With a disability on an IEP | English Learner (level 1-5) |

Content Area(s) Using Print on Demand Accommodation:

ELA
 Mathematics
 Science
 Social Studies

Date of Planned Administration per Content Area(s) Using Print on Demand Accommodation:

ELA:
 Math:
 Science:
 Social Studies:

Rationale for the Print on Demand accommodation (Please be specific regarding **why** this student needs this particular accommodation in order to access the assessment vs. other approved options.):

Additional space for rationale if needed.

| | | |
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| | DPI DECISION - For DPI Use Only | |
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Approved for use with the Forward Exam. Please be sure to “check” the accommodation in the DRC INSIGHT Portal for this student prior to testing and printing student’s test tickets.

Not Approved for use with the Forward Exam.

Reason:

DPI Authorized Signature:

Date:
